

Thai Student Association at University of Alberta (TSA) was founded for

- Promote interactions within Thai community in Edmonton and people who are interested in Thai culture.
- Act as the representative for Thai community at the University of Alberta.
- Organize activities to promote understandings of Thai culture.
- Provide members with news related to Thailand.
- Provide information about the University of Alberta to Thai students.

2008 Committee

- President
- Vice President
- Treasurer
- Secretary
- Event Coordinator
- Volunteer Coordinator
- Public Relations
- Webmaster

Constitution: Thai Student Association at the University of Alberta

Article I: Name

- The name of the organization shall be called the Thai Student Association.
- The acronym of this organization shall be TSA.

Article II: Purpose

- Promote international understanding of the Thai heritage and friendship with Thai people through intellectual, cultural, and social activities among members and the university community.
- Enhance interactions among Thai students and between Thai students and members of other organizations at the University of Alberta.
- Become the source of information for newly arrived Thai students.
- Provide a network support for Thai students at the University of Alberta.

Article III: Membership

- All Thai students are eligible for membership of TSA.
- Active members shall apply to all full-time, part-time, and alumni undergraduate/graduate students alike at the University of Alberta.
- Associate members shall apply to people who are affiliated with active members, non-university students and individuals interested in the services of the organization.
- Members in good standing or bad standing shall be determined by the executive committee.
- Members in violation of the rights and security of the organization or its members shall be expelled by the executive committee upon a standard voting procedure.

Article IV: Membership Dues

- No fee for all members. Everyone is welcome to join TSA.

- Internal/ external fundraising shall be conducted occasionally to provide funding for this organization.

Article V: Executive Committee

- Executive titles shall include: President, Vice President, Treasurer, Secretary, Event Coordinator , Volunteer Coordinator, Public Relations and Webmaster.
- Executive responsibilities:

President

- Formulate general guidelines and goals for TSA.
- Alliance officer with other clubs and organization.
- Direct contact with Students' Union.
- Direct the actions of the executive committee.
- Verify/sign/administer decisions.
- Responsible for the TSA bank account.
- Conduct a vote within the executive committee.

Vice President

- Work with the President to formulate general guidelines and goals for TSA.
- Alliance officer with other clubs and organization.
- In charge of internal and external relationships.
- Primary responsible in encouraging/promoting student participation.
- Conduct a vote within the executive committee.

Treasurer

- Manage the finances of the organization.

- Responsible for the collection of funding from fundraising.
- Responsible for the TSA bank account.
- Responsible for specific event and yearly budgets documentation.
- Conduct a vote within the executive committee.

Secretary

- Take meeting minutes at executive meetings.
- Assistant to the President for club directions.
- Conduct a vote within the executive committee.

Public Relations

- Responsible for contacting members.
- In charge of informing members of events and the progress of TSA.
- Promote activities of TSA to the outsiders
- Corporate and build relationships with other organizations
- Respond to inquiries from the outsiders
- Conduct a vote within the executive committee

Event Coordinators

- Social project officer for organizing major events.
- Responsible for social or cultural gatherings.
- Ensure the social cohesion among members.
- Conduct a vote within the executive committee.

Volunteer Coordinator

- Social project officer for gathering volunteers both internally and externally of TSA.

- Responsible for social or cultural gatherings.
- Conduct a vote within the executive committee.

Webmaster

- Maintain and manage the TSA website.
 - Consistently update event listings and publicize events on the website.
 - Maintain the TSA member list in database.
 - Conduct a vote within the executive committee.
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- Executive committee shall be elected in January of each year.
 - Executive committee shall be hold responsibilities from January to December.
 - Executive committee shall be elected by the members at the general election by a standard speech/ voting procedure.
 - Executive committee election procedure:
 - Prospects shall be nominated by a member or self-nominated.
 - Prospects shall be nominated to various executive positions, but shall only hold one position if elected.
 - Election campaign shall not be necessary prior to the general election.
 - Each nominee shall provide a short speech in front of the electoral body on the Election Day prior to the election of his/her nominated position.
 - Order of elections from first to last: President, Vice President, Treasurer, Secretary, Event Coordinators, Public Relations, Volunteer Coordinator, Webmaster.

- Election date shall be determined by the executive committee and communicated to all members one-month prior.
- Executive committee members shall be composed of University of Alberta students with the possibility of two non-University of Alberta students or alumni. In the event of a non-functioning executive, he/she may be impeached based on a standard vote by the remaining executive committee with the consensus of five additional club members.

Article VI: Meetings

- Two general meetings shall be held and shall be at the beginning of Fall semester (September) and Winter semester (January).
- Additional meetings will involve a specific event and based on the interest of members.
- Meeting shall be communicated to members via email or phone.
- Meeting shall be chaired by the President, if not, the Vice President, if not, Secretary, if not, Treasurer.
- Executive meeting shall be held once a month to plan upcoming events and/or sharing information.

Article VII: Amendments to the Constitution

- Amendments to the constitution must be supported by the majority of the executive committee.

- Amendments shall be voted by the executive committee based on the interest of a majority of club members.
- All amendment of the constitution shall be communicated to the members.

Thai Student Association: January 2008