HECOL 408 Intentional Professional Practice. HECOL 408 is the required course all HE undergraduate students must take prior to their practicum placement, and as such the course content covers professional practice in the workplace.

There is an option available for HE graduate students:

- Developing a Professional Portfolio (1.5 – 3 hours of PD credit)

The HECOL-408 Portfolio assignment will be introduced on Feb. 4 (11:00 am – 12:00 pm, via Zoom). If you wish to attend the introductory seminar, you will need to RSVP by the 28th of January 2021 by contacting the HECOL-408 instructor, Sherry Ann Chapman, sherryc@ualberta.ca If you have any questions about this PD option, please contact the Graduate Coordinator, Rachel McQueen, rachel.mcqueen@ualberta.ca.

HECOL 408 seminars are on Tuesdays and Thursdays from 11.00 am to 12.00 pm in Zoom. Some asynchronous preparation is required for seminars. Please send a completed declaration of attendance form to the HECOL-408 instructor to sign after each seminar you attend.

**Developing a Professional Portfolio (1.5 – 3 hours of PD credit)**

**PD Skills/Competencies: Creativity, Communication, Confidence, Scholarship, Ethical Responsibility, Critical Thinking, Collaboration**

The initial seminar (#8) is an introduction to developing a professional portfolio. The seminar is descriptive rather than an active-learning opportunity. As a result, participation in this initial seminar will not count as professional-development time. Preparation for and participation in one “workshop” will count for 1.5 hours. Students are encouraged to participate in both workshops (Seminar #12 and #20) but can still complete 1.5 hours toward their PD requirement by attending only one.

**Seminar 8 (HECOL 408) – Introduction to the Portfolio Assignment (February 4th)**

This seminar offers an introduction to the HECOL-408 Portfolio assignment. We will consider components of a professional portfolio (e.g., mission statement; philosophy of practice statement; samples of past work; performance evaluations; reflections/critiques on particular pieces of work). Tips will be offered regarding format; photos of past portfolios will be explored. By the end of this assignment, participants should be able to:

- Describe your personal mission as a reflective human ecologist.
- Articulate your philosophy statement for your practice.
- Articulate your knowledge (e.g., as a generalist; as a specialist) and skills (e.g., practice skills; inner skills).
- Demonstrate how to display and update your mission, philosophy of practice, and abilities, over time.
- Collect and organize an array of evidence, including not only best work but also work that demonstrates growth, over time.
- Represent your accomplishments, over time.
- Represent your professional development.
Seminar 12 / Portfolio Workshop #1 (HECOL 408) (February 25th)
This seminar is a workshop for peer discussion about work to-date on each person’s portfolio. In particular, participants will discuss their draft table of contents as a key design feature of a portfolio.

Seminar 20 / Portfolio Workshop #2 (HECOL 408) (March 25th)
This seminar is a workshop for peer discussion about work to-date on each person’s portfolio. In particular, participants will discuss draft personal mission statements and philosophy of practice statements.