Call for Artists & Request for Proposals

2023 Alumni Association Gift to Graduating Students

Since 2015, the University of Alberta Alumni Association has commissioned an original piece of art as a gift to graduating students to acknowledge the significant milestone of graduation. The artwork is distributed to students as an 8” x 10” print included in the convocation parchment packages. The gift is meant to provide students with a lasting reminder of their time on campus, and to represent their ongoing relationship with the University of Alberta.

We invite artists (both students and alumni) to submit a proposal for an art piece. From these submissions, one University of Alberta alumnus or student will be selected to produce a piece for the graduating class of 2023.

Deadline for submissions: 4:30 p.m. on Monday October 31, 2022
Successful artist(s) will be notified by: 4:30 p.m. on Wednesday Nov 30, 2022
Deadline for final production: 4:30 pm on Monday March 27, 2023
Commission amount: $2500.00

Successful artist(s) will be required to sign a Commission Agreement.

Bear Portrait, Brad Burns, 2016
Artwork Parameters:
The piece must be 16” x 20” and be inspired by or reflective of the University of Alberta, its heritage, traditions, values, or symbols (note that the University Crest and images of GUBA or Patches are copyrighted materials and should therefore not be used in your submission).

The artwork is limited to the following mediums and must be submitted on canvas or paper:

- Drawing
- Electronic/Digital Art
- Painting
- Photography
- Printmaking

Please contact us should you have questions about your specific medium and whether it would be eligible. Note that sculptures or installation art will not be considered as the client is unable to reproduce these for distribution.

Your proposal must include a brief abstract about the piece you intend to create, as well as a rough mockup/draft.

Along with the final piece, the artist will also provide a brief bio and statement describing their work, to be included in the Certificate of Authenticity that will accompany the artwork.
Eligibility Requirements:

- Applicants must be either current University of Alberta students or U of A Alumni.
- Work must be original and not copied from other artists or published materials.

Selection Process:

The commissioned artwork will be chosen through a single-stage artwork selection process. The selection committee will consider the following:

- Ability to work within a restricted time line (approximately 4 months)
- Visual impact of the portfolio – e.g. use of colour, composition, imagery, how the concept relates to the University of Alberta

The Selection Committee will be composed of Alumni Council members and staff of the Office of Alumni Relations, at the University of Alberta. The Selection Committee is under no obligation to choose any finalists. All decisions of the Selection Committee are final. The University of Alberta and the Office of Alumni Relations reserves the right to revoke the 2023 Convocation Art Print public call for submissions and/or the art project.

Submissions Requirements

For the purpose of this call, artists are not required to submit a finished piece. Please submit the following:

1. SUBMISSION FORM Complete and signed with contact information;

2. LETTER OF INTENT Letter outlining your artistic approach to this project, a description of the intended image, your medium and how the image relates to the University of Alberta. One (1) page maximum;

3. ARTIST STATEMENT & CV One (1) page maximum;

4. ROUGH SKETCH/DRAFT Please provide a quick rough draft of what your envisioned art piece will look like. Attach to submission as a scanned pdf or jpeg file;

5. PAST WORK Maximum five (5) files that best illustrate your artistic style and a body of artwork related to the project. We will accept links to webpages or sites such as Google Drive or DropBox.

Deadline for Submissions: Complete submissions must be received via email no later than 4:30 p.m. MT on Monday October 31, 2022.
Submissions must be emailed to:
Office of Alumni Relations: alumni@ualberta.ca
Subject line: 2023 Convocation Art Print

**Original Work:** The artist must guarantee the artwork is original and does not violate the copyright of any other person.

**Commission:** The total commission for the artwork is $2,500 CAD (including GST) and must cover all costs including, but not limited to, artist fees, materials, insurance, etc. The client will pay a 50% deposit upon selection in November, with the remainder paid no later than 30 days after the client has received the complete artwork.

**Contract:** The selected artist will be required to sign a commission contract with the University of Alberta Alumni Association

**Copyright:** Upon delivery of the artwork it becomes the property of the University of Alberta Alumni Association. The client may reproduce the otherwise unaltered image at any size smaller than the original at their discretion, provided that the artist is properly credited in this format: Artist’s Name, *artwork title*, 2023. The artist retains copyright of the image as the creator.
SUBMISSION FORM

Name: _______________________________________________________________________________

Address: _____________________________________________________________________________

City/Province:                                                                                                       Postal Code/Country: _________________

Phone (home):                                                                          Phone (work):___________________________

Email Address:                                                                         Website (if applicable):_____________________

Graduation year & Degree:________________________________________________________________________________________

Please retain my application as part of the University of Alberta artist database at the Office of Alumni Relations. (Check one.) • YES • NO

I, __________________________________________ (PRINT NAME) hereby make a submission for the 2023 Alumni Association Gift to Graduating Students and am in agreement with the Terms of Competition as outlined in the Information Package.

Applicant Signature __________________________________________ Date ________________________

Enclosures
Please ensure that your submission contains the requirements stipulated on page 2. Failure to comply may result in your applications being rejected.

Check List – Include all of the following:

• 1. SUBMISSION FORM
• 2. LETTER OF INTENT
• 3. ARTIST STATEMENT & CV
• 4. ROUGH SKETCH/OUTLINE
• 5. PAST WORK SAMPLES

Protection of Privacy - The personal information requested on the following form is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act for the purpose of updating and maintaining alumni/donor records. The information will be used for the purpose of alumni engagement and philanthropic activities. Questions concerning the collection, use or disposal of this information should be directed to: FOIPP Liaison Officer, Office of Advancement, University of Alberta, 3-501 Enterprise Square, 10230 Jasper Avenue, Edmonton, AB, T5J 4P6, ph: (780) 492-7400. See our privacy policy here.
About the Alumni Association

Formed in 1915, the University of Alberta Alumni Association is a volunteer, non-profit organization of more than 300,000 members. Upon graduation, and without fee, all graduates of the U of A automatically become lifetime members of the Alumni Association.

U of A North Campus, Jason Blower, 2015