ALUMNI AWARDS NOMINATION FORM

Nomination Deadline: 11:59 PM MST on December 15

Your nomination package should clearly define the achievements of the nominee. The nomination selection committee makes their selections based solely on what’s provided in the nomination package and statements of support. Therefore, it is important to submit a compelling nomination that matches achievements to the criteria of the award(s).

When drafting your nomination, please consider the following:

- Based on the award criteria, do your nominee’s qualifications and/or experience make them a strong candidate for this award?
- Please provide specific examples of your nominee's achievements, but also ensure that the nomination package encompasses the nominee’s accomplishments on a whole, beyond a personal reflection or interaction that you had with the person.
- What sets the nominee apart from others who would not qualify for this award?
- What have they accomplished beyond their usual scope of work/study that makes them exceptional and worthy of this award?
- Do they elevate those people that they come into contact with?
- What specific impact have they had?
- Consider whether the nomination package would resonate with someone outside of the profession/specialty of the nominee.
- Target your writing toward a general audience to ensure it is understood by nomination reviewers from a variety of backgrounds.

* Required

Alumni Awards Categories
Review the criteria for each award type to find a category best suited to your nominee(s):
https://www.ualberta.ca/alumni/recognition/alumni-awards/award-categories.html

For Sports Wall of Fame nominations please visit:
https://bearsandpandas.ca/feature/SWOF
I am submitting a nomination for the following award(s):*
Nominations may be submitted for more than one category.

- Distinguished Alumni Award
- Alumni Honour Award
- Alumni Horizon Award
- Alumni Innovation Award
- Alumni Service Award

I will submit my nomination by:*

- Completing this online form
- Downloading the form and submitting it via Email or Mail (see below for details)

Download and Submit Form
Nominations must be received by 11:59 PM MST on December 15

Alumni Awards Nomination Form Download Link
https://drive.google.com/uc?export=download&id=1_vO5plcDPUXr5zDf9_EBm9Nn784a7t3I

Submission Information
Email: alumni.awards@ualberta.ca

Mail:
Awards & Recognition
Office of Alumni Relations
University of Alberta
3-501 Enterprise Square
10230 Jasper Avenue NW
Edmonton, Alberta Canada
T5J 4P6

Need assistance completing or submitting this form?
Contact Us
Email: alumni.awards@ualberta.ca
Phone: 780-492-7723
FOIP Acknowledgement
I acknowledge that the personal information included in the nomination form that I am submitting as part of an Alumni Award nomination package is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy (FOIP) Act. I also acknowledge that this information will be used for the purpose of administering the Alumni Award selection process, alumni engagement, and philanthropic activities at the University of Alberta.

In accordance with the FOIP Act, the contents of the nomination package (statements of support and/or other information of which they are the subject) are considered personal information of the nominee. The package may be disclosed to the nominee if they make a formal access to information request.

Questions concerning the collection, use or disposal of this information should be directed to the FOIP Liaison Officer, Office of Advancement, University of Alberta, 3-501 Enterprise Square, 10230 Jasper Avenue NW, Edmonton, AB, T5J 4P6, 780-492-7400.

I understand and acknowledge the above*
☐ Agree

Nominee Information
Please provide information about the individual you are nominating for an award:
Nominee's Title (e.g., Dr./Ms./Mr.)
Nominee's Preferred Pronoun (e.g., she/her, he/his, they/them)
Nominee's First Name*
Nominee's Last Name*
Nominee's Title/Occupation
Nominee's Company/Organization
Nominee's Degree(s) from the U of A
Nominee's Email*
Nominee's Telephone*
Nominee's Street Address*
Unit
Nominee's City*
Nominee's Province/State*
Nominee's Postal/Zip Code*
Nominee's Country*
Has this nominee previously received an Alumni Award?*
Search Award Recipients: https://www.ualberta.ca/alumni/recognition/award-list.html
☐ Yes
☐ No

If yes to the above, please list the award name and year.

I am nominating more than one individual*
Please Note: If you are nominating more than two individuals (e.g., in the case of a business owned by several alumni), please contact alumni.awards@ualberta.ca for assistance completing the nomination form.
☐ Yes
☐ No

Nominee #2 Information
Please provide information about the second individual you are nominating for an award:
Nominee #2's Title (e.g., Dr./Ms./Mr.)
Nominee #2's Preferred Pronoun (e.g., she/her, he/his, they/them)
Nominee #2's First Name*
Nominee #2's Last Name*
Nominee #2's Title/Occupation
Nominee #2's Company/Organization
Nominee #2's Degree(s) from the U of A
Nominee #2's Email*
Nominee #2's Telephone*
Nominee #2's Street Address*
Unit
Nominee #2's City*
Nominee #2's Province/State*
Nominee #2's Postal/Zip Code*
Nominee #2's Country*

Has this nominee previously received an Alumni Award?*
Search Award Recipients: https://www.ualberta.ca/alumni/recognition/award-list.html
☐ Yes
☐ No
If yes to the above, please list the award name and year.

Nominator Information
Please provide your contact information:
Nominator’s Title (e.g., Dr./Ms./Mr.)
Nominator’s Preferred Pronoun (e.g., she/her, he/his, they/them)
Nominator’s First Name*
Nominator’s Last Name*
Nominator’s Email*
Nominator’s Telephone*
Nominator’s Street Address*
Unit
Nominator’s City*
Nominator’s Province/State*
Nominator’s Postal/Zip Code*
Nominator’s Country*

Supporter Information
List the individuals who will provide statements of support for the nomination. Once you submit this form, the supporters listed below will receive an automated email notification with a link to a form where they can submit their statements of support directly to the Alumni Relations’ Awards & Recognition team.

Supporter #1
#1’s First Name*
#1’s Last Name*
#1’s Email Address:* 

Supporter #2
#2’s First Name*
#2’s Last Name*
#2’s Email Address:* 

Supporter #3
#3’s First Name*
#3’s Last Name*
#3’s Email Address:*
About the Nominee(s)

Please describe your relationship to the nominee(s).
How long have you known them and in what capacity (i.e., professional/personal)? E.g., “I work at XYZ and Nominee has worked for me for seven years”; “I volunteer at ABC Organization and have worked alongside Nominee for fifteen years”; “I was a client/student/patient of Nominee for ten years.”
(500 characters maximum)*

Please provide information about the nominee(s)’s background as it relates to their accomplishments
This may include:
- career—positions held including academic, professional, business, and/or volunteer roles;
- community involvement and/or leadership;
- awards or recognition received;
- connection to the University of Alberta.
(1000 characters maximum)*

Please outline how the nominee(s) is/are unique and exceptional.
You may address some of the following questions:
- What did the nominee(s) accomplish? Please include details as to where and when achievements or service took place, as well as any achievements outside their area of expertise.
- How are the nominee(s)’s achievements extraordinary and inspiring?
- In what way do these achievements go above and beyond what is normally expected of someone in a similar role?
- In what ways does/do the nominee(s) demonstrate how a University of Alberta education can be used to “Lead with Purpose”?
- What impact has/have the nominee(s) had on their profession, the community, society at large or the university?
Please provide specific examples.
(2000 characters maximum)*

Reasons for Nomination
Explain the reasons that you feel the nominee(s) deserve/s to be nominated for the specific award(s). Please review the award criteria to ensure that the nominee’s experience meets it and highlight what makes your candidate stand out.
View award criteria at:  
https://www.ualberta.ca/alumni/recognition/alumni-awards/award-categories.html

Select “yes” for the award(s) you want to submit to, then answer the specific question(s). Select “no” for categories you are not submitting to. Nominations may be submitted for more than one category.

**Distinguished Alumni Award**
The Distinguished Alumni Award is the Alumni Association’s highest honour. It recognizes the outstanding lifetime accomplishments of alumni who have earned national or international regard or have had significant local impact as a result of their outstanding professional achievements and/or service to society.

I am submitting a nomination for a Distinguished Alumni Award*

☐ Yes
☐ No

**Alumni Honour Award**
The Alumni Honour Award recognizes the significant achievements and contributions over a number of years by University of Alberta alumni to their profession and/or their community.

I am submitting a nomination for a Alumni Honour Award*

☐ Yes
☐ No
Alumni Honour Award
The Alumni Honour Award recognizes the significant achievements and contributions over a number of years by University of Alberta alumni to their profession and/or their community.

Summarize the significance of the long-standing contributions the nominee(s) has/have made to their profession and/or community.*
(1500 characters maximum)

Alumni Horizon Award
The Alumni Horizon Award recognizes the outstanding professional achievements and/or contributions to community of recent graduates. Nominees must be 40 years of age or younger at nomination deadline.

I am submitting a nomination for a Alumni Horizon Award*
☐ Yes
☐ No

Alumni Horizon Award
The Alumni Horizon Award recognizes the outstanding professional achievements and/or contributions to community of recent graduates. Nominees must be 40 years of age or younger at nomination deadline.

Why is/are the nominee(s) considered “one to watch” in their profession or community?*
(1500 characters maximum)

Alumni Innovation Award
The Alumni Innovation Award recognizes an innovative program, process or product created, implemented or discovered by a University of Alberta alumnus or group of alumni. The program, process or product has significantly impacted their profession, community, society at large or the university. Note: A group or team must have a membership with at least 50 per cent U of A alumni to be considered for this award.

I am submitting a nomination for a Alumni Innovation Award*
☐ Yes
☐ No
Alumni Innovation Award
The Alumni Innovation Award recognizes an innovative program, process or product created, implemented or discovered by a University of Alberta alumnus or group of alumni. The program, process or product has significantly impacted their profession, community, society at large or the university. Note: A group or team must have a membership with at least 50 per cent U of A alumni to be considered for this award.

What is the unique value of the program, process or product for which you are nominating the person or group?*
(1500 characters maximum)

Alumni Service Award
The Alumni Service Award recognizes alumni who have demonstrated an extraordinary level of commitment, dedication and volunteer service to the University of Alberta.

I am submitting a nomination for a Alumni Service Award*
☐ Yes
☐ No

Alumni Service Award
The Alumni Service Award recognizes alumni who have demonstrated an extraordinary level of commitment, dedication and volunteer service to the University of Alberta.

Describe the extraordinary time and talents the nominee(s) has/have dedicated to the University of Alberta as a volunteer(s).*
(1500 characters maximum)

Personal Information
The personal information requested on this form is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the purpose of alumni, donor engagement and philanthropic activities. Questions concerning the collection, use or disclosure of this information should be directed to the FOIP Liaison Officer, Development and Alumni Relations, Office of the Vice President (External Relations), University of Alberta, 3-501 Enterprise Square, 10230 Jasper Avenue NW, Edmonton, AB, T5J 4P6, (780) 492-7400.

Office of Alumni Relations
3-501 Enterprise Square