Terms of Reference

Co-Chair(s):
- Anesthesiologist Lead, Dr. Teresa Eliasson
- Surgeon Lead, Dr. Trina Uwiera

Team Composition:
- Chief of Anesthesiology
- Chief of Pediatric Surgery
- Anesthesiologist Lead
- Surgeon Lead
- Patient Care Manager of Operative Services
- UM- Surgical BO & Stat Analysis Tm, OSIS, PAC, SDAS & Stollery Equipment & Supply
- Unit Manager, Stollery Operating Rooms
- Unit Manager, Stollery Day Ward and Ped-PACU
- OR Nursing Lead
- PACU Nursing Lead
- DW Nursing Lead
- LPN ORT
- Service Worker II Lead
- Clerk Lead
- PAC/Booking Office Lead
- *Other specialists or advisors may be invited to attend meetings as required

Committee Structure:

a) The Committee will be co-chaired by Dr. Teresa Eliasson & Dr. Trina Uwiera or their delegates.
b) The co-chairs will report within the hospital administrative structures.
c) The records of the committee minutes, attachments and associated documents shall be maintained, in hard copy & electronic form, by the primary recording secretary, Christa Buckler.
d) Quorum will necessitate 7 Members and at least 1 Chair or Chair Delegate

Meeting Frequency:
The Committee shall meet on the 2nd Friday every second month.

Purpose:
To promote and facilitate a safe & healthy work environment based on the principals of collaboration, mutual respect & dignity.

Function:
- To develop a conflict resolution pathway/process
- To maintain a healthy environment even when staff change