



Last Name

First Name

ID

Students in the MLIS online program are normally allowed to register in a maximum of ★6 in each Fall, Winter, and Spring/Summer Term. If there is space in a course, and you have completed at least one term in the MLIS program, and would like to register in a third course, please submit this form to slis@ualberta.ca. Students must meet all conditions and submit this form before the deadline.

Conditions

- Minimum GPA of 3.0
- Meet the prerequisites for the course
- Submit form by deadline

Submission Deadlines

- Fall Term – July 01
- Winter Term – November 01
- Spring/Summer – March 01

Please fill out the following information by checking the applicable boxes. If you would like a course overload in more than one term please submit another form.

I would like a course overload to apply to the following Term:

1. Course Number / Title
2. Course Number / Title
3. Course Number / Title

Students will be notified of the decision 6-weeks prior to the course start date.

Do not register for the 3rd course until your request has been approved from SLIS

I understand that, by exceeding the maximum number of credits normally allowed by the School of Library & Information Studies, I am accepting responsibility for the extra coursework that comes with a course overload and understand that I must maintain a 2.7 GPA in each term to remain in Satisfactory academic standing.

Student Signature

Date

Email submissions: A form received from your ualberta email account is equivalent to a signed copy.

OFFICE USE ONLY	
Approved	Advisor
Not Approved	Graduate Chair
GPA	Reason
Date	

Protection of Privacy: The personal information requested on this form is collected under the authority of Section 33(c) of the Alberta Freedom of Information and Protection of Privacy Act and will be protected under Part 2 of that Act. It will be used for the purpose of processing the above requested actions. Direct any questions about this collection to: Undergraduate Student Services 1-107 Education Center North, Edmonton, AB T6G 2G5, (780) 492-3659.