



Request for Deferral of Examinations and/or Term Work

Note: This statement, once signed and submitted, will be retained in the class record book, available to the Faculty if requested.

I _____ Student ID# _____,
(print name in full)

of _____ in the province of Alberta,
(address)

declare that I missed _____

(examination, other course work, describe)

in _____, on _____, _____
(course, number, section) (mo/day/yr) (instructor)

and that I was absent from the University of Alberta for the following time period:

Start date (mo/day/yr): _____ End date (mo/day/yr): _____

for the following incapacitating reason(s) (attach additional page if required):

If reason is medical, do you have medical documentation that you choose to submit?

Yes _____ No _____ If yes, please attach. You cannot be required to provide such documentation.

Have you attached documentation for other reasons? Yes _____ No _____

I make this statement conscientiously, believing it to be true and knowing that it is of the same force and effect as if under oath and that misrepresentation of facts may be found to be a violation of the Code of Student Behaviour and be sanctioned accordingly.

I understand that my class attendance may be examined and if I have missed a substantial portion of the term work I may not be eligible for a deferred examination.

I am also aware that this statement will remain in my permanent academic file and that repeated such requests may invite investigation as to their authenticity.

Signed, _____ Date: _____
(student's signature)

Received, witnessed: _____
(printed name and signature of academic advisor, Arts USS, or, for matters of term work, the instructor, copy to be retained in the class record book)

Completion and submission of this form does not imply approval for an excused absence and deferred examination.