

Augustana Choral Library Lending Policy

The Augustana Choral Library has holdings of approximately 1500 choral titles. Single copies of choral octavos are available to peruse onsite, while multiple copies of scores are available for rent. All titles are housed in the Augustana Campus choral library in Camrose in the basement of the Faith & Life Center, Room L1-340B.

Single-copy binders are catalogued according to voicing for easy browsing in the choral library on the Augustana Campus.

Requests for onsite perusal or score rental must be made through Valerie Bailey, Augustana Fine Arts and Humanities Administrative Assistant. Single copies of scores may be viewed by appointment, and rental requests for multiple copies will be mailed or available for pick up. Single copies may be viewed only during regular office hours during the academic year, mid-August until June 30. Single copies may not be borrowed from the library.

A nominal fee of \$15 is charged per title borrowed for any number of multiple copies to offset administrative costs.

A combined shipping and handling fee appropriate to the estimated cost of shipping is added to each order. All orders are shipped Canada Post Express unless otherwise requested.

It is the responsibility of the borrower to ensure the return of all borrowed scores to the Augustana Fine Arts office. All return shipping charges are the responsibility of the borrower.

Returned scores marked with ink or in poor condition shall be subject to a minimum replacement fee of \$3.50 per octavo.

Music that is not returned shall be subject to a minimum replacement cost of \$3.50 per octavo.

To support the vibrant choral community in Camrose, special borrowing privileges are granted to those involved in school, Augustana Community Conservatory, and Camrose and area community choral programs. Camrose and area conductors may borrow up to 5 titles free of charge, with the regular lending fee schedule applicable to subsequent titles. If a large number of titles are borrowed, it is recommended that a flat fee of \$200 be paid to cover the costs of choral library administration each academic year.