
Deadline: Applications will be accepted from March 15, 2022 until July 29, 2022 **at Noon** or until quota is filled.
Apply online at: [CareerConnect](#)

Who is eligible to apply?

- Applicants must first be granted admission into the UofA BCom program before applying to Co-op.
- Applicants may only be considered for the Co-op program if they have between *24 and *75ucw completed (or between *45 and *96 ucw remaining) towards their Bachelor of Commerce Degree by August 31, 2022.

Students will be considered for admission through either:

- **Guaranteed Admission Criteria:** The first 150 applicants who meet the criteria for their major (see below) will be granted admission to the Co-op program. Offers are subject to quotas for each major; updated information about quotas will be posted to our website.
- **Standard Admission:** Students who do not meet all of the Guaranteed Admission Criteria or who exceed the number of credits completed (above) will be assessed for Standard Admission on a competitive basis.

We anticipate that 50% of Co-op students admitted will meet the Guaranteed Admission Criteria and 50% will receive Standard Admission.

Guaranteed Admission Criteria:

1. Finance Majors must present:

- A GPA of 3.0 or greater in the previous two terms of full time study comprising a minimum of 24 ucw plus a minimum grade of B in ACC 311.
- A minimum of 750 hours of paid work experience within the past 2 years*.

2. Other Majors must present:

- A GPA of 2.8 or greater in the previous two terms of full time study comprising a minimum of 24 ucw. Accounting majors must also present a minimum grade of B in ACC 311.
- A minimum of 500 hours of paid work experience within the past 2 years*.

3. Additional Information:

- 24ucw is normally equivalent to 4 courses per term during the regular academic year. Spring/summer courses are excluded from the GPA calculation.
- *For the September 2022 intake, the work experience hours calculation only includes work experience gained between June 1, 2020 and August 31, 2022.
- Work experience need not be business related and may include retail, hospitality, labour etc.
- We strongly encourage all Co-op applicants to participate in Volunteer or Extra-Curricular activities in order to improve their competitiveness. For the 2022 intake, up to 100 hours from a significant volunteer or extracurricular activity completed in the previous 12 months may be considered in lieu of the same number of hours of paid work experience.
- Students may include information about extenuating circumstances or additional work/volunteer experience in the Additional Information section of the Co-op application form.

Website: <https://www.ualberta.ca/business/careers/apply-to-co-op.html> Email: bizcareers@ualberta.ca
