Job Description: Intramural Referee

**Position Title:** Intramural Referee

**Introduction:** Campus & Community Recreation strives to inspire and empower exceptional life experiences through recreation, sport, and wellness. Our mission is to facilitate and deliver leading-edge programs, events, services, and facilities for our community.

**Position Summary:** Reporting to the Intramural Recreation Facilitators and Intramural Program Coordinators, the Intramural Referee is a *preferred student position* responsible for on-the-ground officiating of our various Intramural Leagues and Tournaments. This includes the oversight of officiating, responding to in game issues, overall efficiency of game play, positive participant interaction, and helping to create an overall positive participant experience.

*Depending on the level of experience and certification needed for a certain sport, we may consider individuals who are not currently students for a Referee position.

**SKILL ACQUISITION:**

- Develop effective communication and leadership skills
- Develop critical thinking and problem-solving skills
- Develop an enhanced ability to work with a diverse range of clients and colleagues
- Foster a safe and inclusive environment for all participants
- Increase knowledge of CCR and it’s many different program offerings
- Demonstrate a complete understanding of the sport and its rules

**MAJOR DUTIES AND DELIVERABLES:**

- Referee and oversee gameplay and ensure all rules are being followed in the appropriate manner
- Conduct sport programs in a professional and organized manner
- Represent Campus & Community Recreation as the face for Intramural Sport Programming using excellent officiating and customer service skills.
- Represent Campus & Community Recreation during Intramural game nights or weekend shifts (10-15 hours per week), and ongoing email communication with fellow Intramural staff
- Assist in coordinating first aid response with the Activity Monitor on duty and assist in completing appropriate documentation if necessary
- Respond to participant conflicts in accordance with Intramural policies and procedures
- Effectively communicate with Recreation Facilitators and Activity Monitors
- Adhere to and implement Campus & Community Recreation policies and procedures in a fair and prudent manner.
Commit to inclusivity and respect for all colleagues and players.

WORKING CONDITIONS:

1. Physical Demands:
   ● Assist with set-up and take-down of equipment as needed
   ● Moving around as required to appropriately officiate

2. Work Environment:
   ● Indoor and outdoor environment
   ● May work in extreme conditions on a limited basis (snow and cold temperatures, sun and hot temperatures)
   ● Noise is expected during game play
   ● Areas may be slippery (pool deck, ice rink), or muddy (outdoor fields, diamonds) etc.
   ● Time commitment will be approximately 5-10 hours per week, primarily evenings

JOB SPECIFICATIONS:

1. Education and Prerequisites
   ○ Flexible work hours including evenings and the possibility of weekends
   ○ Experience (as a player and/or Referee) and knowledge of the rules within the sport you are applying to officiate

2. Preferred Education and Prerequisites
   ○ Enrolled at the University of Alberta in the current academic year
   ○ Certified as a Referee by the respective Provincial Sport Organization

3. Compensation:
   ○ Wage: this is a sliding scale depending on your experience and certification, starting at $15.79

Mandatory:

● If selected candidates must be available for contact via email and/or phone during the months of July/August for planning purposes, or following your interview if you’re interviewing at a different time during the year. Candidates must also be available to meet with the Recreation Facilitator who oversees the sport prior to your first shift.

Application Procedures:

● Submit your application online
● Applications will continue to be accepted until all positions are filled. We thank all interested applicants; however, only those selected for an interview will be contacted.

The University of Alberta is committed to equitable, diverse, and inclusive workforce. We welcomed applications from all qualified persons. We encourage women; First Nations, Métis
and Inuit persons; members of visible minority groups; persons with disabilities; persons of any sexuality orientation or gender identity and expression; and all those who may contribute to further diversification of ideas and the University to apply.