

As a community partner, you play an integral role in co-educating the CSL students. You have an opportunity to mentor students and help them understand the larger social, cultural, and political issues involved in your work. Below are some key dates/activities that may help you understand how this learning can unfold over the next few months.

FIRST WEEK OF CLASSES	<ul style="list-style-type: none"> ▪ Students introduced to CSL opportunities
SECOND WEEK OF CLASSES	<ul style="list-style-type: none"> ▪ Students will contact you to set up initial meeting ▪ <i>Please be prepared to receive calls and/or emails from students to set up an initial meeting</i>
THIRD WEEK OF CLASSES	<ul style="list-style-type: none"> ▪ Meet students. Discuss plans for the semester, establish methods of communicating throughout term ▪ Student Security Check Applications at CSL Office + CSL Student Sign Up due
LAST WEEK OF JANUARY – MID-FEBRUARY	<ul style="list-style-type: none"> ▪ CSL Partnership Coordinators will check in ▪ Instructors may also check in
MID/END OF FEBRUARY	<ul style="list-style-type: none"> ▪ Please spend a few minutes with student(s) to ask how their project is going, + whether they are (or are not) able to make connections to what they are learning in their courses
END OF MARCH – BEGINNING OF APRIL	<ul style="list-style-type: none"> ▪ <i>Last Day of classes is mid-April</i> ▪ Please spend a few minutes with student(s) to talk about how their projects went, verify volunteer hours, + to wind up the placement. ▪ Some students may invite you to attend class presentations where they reflect on + share their CSL experiences ▪ Completion form filled out with students

Please take note of the following dates from the U of A Academic Calendar:

EARLY DECEMBER	<ul style="list-style-type: none"> ▪ CSL Orientation Workshop for Community Partners + Instructors
EARLY JANUARY	<ul style="list-style-type: none"> ▪ First day of classes
MID-JANUARY	<ul style="list-style-type: none"> ▪ Student Security checks due at CSL office
LAST WEEK OF JANUARY	<ul style="list-style-type: none"> ▪ Deadline for students to sign up on the CSL Student Site
EARLY FEBRUARY	<ul style="list-style-type: none"> ▪ Student security checks have cleared
FEBRUARY HOLIDAY	<ul style="list-style-type: none"> ▪ Family Day Holiday – University offices closed ▪ Reading Week – No classes
MARCH/APRIL HOLIDAY	<ul style="list-style-type: none"> ▪ Easter Holiday - University offices closed
MID-APRIL	<ul style="list-style-type: none"> ▪ Last week of classes. Student completion forms to be completed ▪ Last day of classes. CSL hours must have been completed by this date ▪ CSLebration – an annual celebration for all community partners, students, instructors

Our CSL students commit **20 hours each per term** to their placements with you. These hours are to be completed **between the end of January and the first week of April.**

For more information, please contact your CSL Partnership Coordinator:

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