

COMMUNITY SERVICE-LEARNING

Tips for Constructing Remote CSL Placements



Imagine “what if” projects - projects you wish you had time for in the past, but couldn’t get to because time was too tight. Use open-source tools that are free and mostly easy to use. These include things like google docs and resources from the public library.



Aim for small, incremental successes. Instead of having a large, major goal that works or does not work, try to imagine smaller chunks of work that contribute to a larger goal.



Aim to provide the same on-boarding overview and orientation that you would if they were working with you in-person.

Allow time at the beginning of the project for stakeholders to become familiar with the tools being used. Do not expect to jump right into the work. *Where possible, consider including user manuals or tutorials for new tools/software being used for the project.



Think about how you will communicate with students throughout their project/placement. Consider setting up check-in points to mark progress in the project.



Consider integrating a structured work plan, where goals and objectives are listed.



If you have an idea for a project but are unsure about how you would go about it, reach out to the CSL team. They may have a model that you can adapt for your own purposes.

Ideas for Remote CSL Placements

Project-Based Ideas

- Analyzing a data set and providing a summary report
- Writing or updating manuals
- Literature review of a particular topic
- Creating a bibliography of relevant resources/research on a particular topic
- Researching and compiling funding opportunities
- Writing grant proposals
- Participating in team meetings (where applicable)
- Researching and writing blog posts
- Researching and writing/compiling social media posts
- Creating communications tools (brochures, infographics, etc.)
- Creating relevant videos that can be posted online or made available to clients
- Developing workshops/program ideas (eg. ready-to-go lesson plans for future implementation)
- Creating educational resources and tools

Remote Service-Delivery Ideas

- Informational or expert interviews (phone, Zoom, etc.) and corresponding transcriptions, summaries, articles, etc.
- Online tutoring
- Reading online with/to children/youth/seniors
- Organizing/facilitating/participating in online meetings/discussions/workshops
- Friendly visiting with clients over the phone or video platform
- Supporting the delivery of online events/programs, etc. (organizing guest speakers, creating promotional materials, providing tech support on the day of, creating an evaluation tool, etc.)
- Developing and delivering online lesson plans/sessions/workshops on particular topics of interest