



Dear Potential Volunteer,

Thank you for your interest in volunteering with the University of Alberta Sexual Assault Centre as an **Education & Outreach Volunteer!**

We at the U of A Sexual Assault Centre believe in the power of community-driven anti-sexual violence advocacy. That's why, for the past 27 years, the U of A Sexual Assault Centre has provided students with a one-of-a-kind volunteer opportunity that empowers them to make a difference in the lives of individuals and their community. We welcome applications to our volunteer programs from all interested students. We especially encourage First Nations, Métis and Inuit persons; people of colour; people experiencing disabilities; and members of the LGBTQIA2S+ community to apply. With your help, we want to continue to work towards our goal of creating a campus community free of sexual violence!

An essential part of anti-sexual violence advocacy is providing peer education that addresses prevalent misconceptions about sexual violence and promotes a culture of consent to the broader University community. This is where you come in! The main responsibility of our **Education & Outreach Volunteers** is to co-facilitate our anti-sexual violence workshop ('Working for Change') throughout the academic year and across campus. Before facilitating anti-sexual violence workshops, all Education & Outreach Volunteers are required to attend the full 42-hours of in-person UASAC Volunteer Training. Our training sessions will be held on the following days in the **2020–2021** academic year:

<b>Dates</b>	<b>Times</b>
Thursday, August 6, 2020	4:30 – 8:15 p.m.
Saturday, August 8, 2020	9:00 a.m. – 5:00 p.m.
Sunday, August 9, 2020	9:00 a.m. – 5:00 p.m.
Tuesday, August 11, 2020	5:00 – 8:05 p.m.
Thursday, August 13, 2020	5:15 – 8:00 p.m.
Monday, August 17, 2020	5:15 – 9:00 p.m.
Wednesday, August 19, 2020	5:15 – 8:00 p.m.
Friday, August 21, 2020	TBD
Friday, August 28, 2020	5:15 – 9:00 p.m.

\*A two hour time commitment will be scheduled individually during the week of August 24th to August 28th.

\*Training dates are subject to change.

All of the above training sessions are **mandatory** for first year volunteers. Not only does this ensure our volunteers are adequately prepared to facilitate our education workshop, it also helps us ensure a consistent, high caliber of service delivery to a variety of campus community members. UASAC Volunteer Training is a unique, collaborative learning opportunity that will provide you with in-depth knowledge about sexual violence, public speaking, and facilitation skills. It's also a fantastic way to meet new people with similar passions and interests!

Attached you will find detailed information on the U of A Sexual Assault Centre's Education & Outreach Volunteer Program, including: our Centre's mission, mandate, and values; further details regarding expectations for all our volunteers; and our Education & Outreach Volunteer application form. We ask all potential applicants to **carefully read through this entire information package** to ensure that you understand and are comfortable with its contents. Once you have finished reviewing this information--and if you feel this volunteer opportunity is right for you--please fill out the Google Form on our website to apply. Please note that applicants are only able to apply to **one Volunteer programme** at our Centre (i.e. either a position as an **Education & Outreach Volunteer** or a position as a **Crisis Intervention Volunteer**).

We will begin reviewing applications starting February 14th, 2020. From then until the beginning of June, we will email successful applicants to arrange an interview.

We encourage everyone who is interested in becoming a part of our team to apply! Should you have any further questions, please do not hesitate to contact us. Thank you again for your interest in volunteering with us--our service depends on the passion of dedicated individuals like yourself!

Daniela Chávez (She/Her) and Katrina Remple (They/Them & She/Her)  
Education Programme Coordinators  
780-492-9856 | volcoord@ualberta.ca

# U of A Sexual Assault Centre - General Information

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The University of Alberta Sexual Assault Centre actively works towards creating a campus community free of sexual violence. We operate from a feminist, anti-oppressive, intersectional, trauma-informed, client-centred framework. Keeping that in mind, it is important to recognize the Centre's ongoing occupation of Treaty Six Papaschase territory in Amiskwaciy-waskahikan (Edmonton). We also understand that our participation in this colonial project complicates our relationship to anti-sexual violence prevention and education work.

Our mission is to empower the campus community to challenge sexual violence through peer-education, community-driven awareness initiatives, and person-centered support.

The University of Alberta Sexual Assault Centre values:

- Spaces that recognize, respect, and honour various intersections of being in an attempt to be safe(r) and more accessible to the people who occupy those intersections;
- Centering the lived experiences of those who have endured sexual violence;
- Unconditional, non-judgmental, non-directive support for survivors and their choices for recovery;
- Self-advocacy;
- Emotional expression in all its forms;
- The contributions of all of those engaged in anti-sexual violence activism before us, and all of those who will continue this work long after we are gone;
- Community-driven prevention and education efforts;
- The self-knowledge, resiliency, and tremendous capacity for change that students possess;
- Creating environments that encourage and facilitate a commitment to continual learning, growth, and understanding;
- Fostering collaborative, sustainable relationships throughout the community;
- Individual, community, and institutional accountability.

The University of Alberta Sexual Assault Centre provides:

- Confidential and anonymous drop-in, telephone, email, and text/chat crisis support and information for those affected by sexual assault or abuse, sexual harassment, relationship violence, stalking;
- Support and information for partners, friends, and family;
- Options, referrals, and resources;
- Comprehensive counseling and psychological services;
- Accompaniment and advocacy for individuals who:
  - choose to seek medical attention;
  - choose to report to the police or University of Alberta Protective Services;
  - are involved in a court process or similar proceedings at the University of Alberta; or
  - are seeking institutional accommodation.
- Advising services for faculty and staff;
- Awareness initiatives (Sexual Assault Awareness Week, Prevention Workshops, Continuing Education);
- Volunteer opportunities.

All services are free of charge and are available to faculty, staff, alumni, and students of all genders, sexualities, abilities, races, bodies, spiritualities and immigration status.

Every volunteer at the University of Alberta Sexual Assault Centre must abide by the following policies to ensure that they are able to meet the needs of our service and the broader campus community.

**Volunteers must be comfortable with and able to:**

- Act as an ambassador of the Centre;
- Provide educational services to persons of all genders, sexualities, abilities, races/ethnicities, bodies, spiritualities and immigration statuses;
- Maintain confidentiality both during and after volunteering at the Centre;
- Commit to volunteering for a period of one academic year (September through April);
- Commit to educating oneself on what consent is and is not, practicing consent with sexual partners, and engaging in community accountability processes if ever accused of an act of sexual violence.

**Volunteers cannot:**

- Have used the U of A Sexual Assault Centre's support services regarding a personal experience of sexual violence within the last year;
- Act as a representative of the U of A Sexual Assault Centre without successfully completing an interview, reference checks, the Edmonton Police Service's Security Clearance Check, and attend all of UASAC Volunteer Training.

# Position Information

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Reporting to two Education Programme Coordinators, volunteers with the University of Alberta Sexual Assault Centre Education Programme are responsible for assisting in the promotion of the Centre and its services as well as facilitation of anti-sexual assault education and awareness workshops. The Education Programme Coordinators provide training, supervision, support, and mentorship to the Education & Outreach Volunteers.

## Goals

- Provide education and awareness regarding the issue of sexual violence to the campus community;
- Increase awareness of Centre services within the greater campus community;
- Foster public speaking skills;
- Develop knowledge, understanding, and skills to be an anti-sexual violence advocate.

## Commitment

- 42 hours of scheduled, in-person training during the month of August;
- Approximately 15 hours of independent eClass training and study time during July and August;
- Availability to facilitate at least 4 workshops per month;
- Capacity to represent UASAC at events such as Sexual Assault Awareness Week in September and February, as well as at various campus events; approximately 4 hours per academic year;
- Attend UASAC Annual General Meeting (January);
- Minimum one academic year (September – April).

## Qualifications

- Over 18 years of age at the time of application;
- A student of the University of Alberta;
- In support of, and alignment with, the mandate, mission, and values of the University of Alberta Sexual Assault Centre;
- Possess and develop a nuanced and current understanding of the issue of sexual violence;
- Demonstrate a high level of professionalism, organization, and punctuality;
- Utilizes email for communicating frequently;
- Openness to learning and receiving constructive feedback;
- Ability to work within a team;
- Possess energy, creativity, flexibility and be motivated as an agent of social change.

## Responsibilities

- Regularly facilitate 30-, 50-, and 80-minute anti-sexual violence workshops for various groups on campus;
- Staying up-to-date with presentation schedule;
- Being adequately prepared prior to delivering assigned presentations which includes:
  - Maintaining a working knowledge of the presentation, including any periodic edits;
  - Coordinate with co-facilitator to discuss and plan for the presentation;
- A commitment to ongoing self-reflection and cultivation of skills for facilitation and public speaking;
- Debrief all workshops with an Education Programme Coordinator;
  - Being open to engaging in honest conversation and constructive feedback as it relates to mentorship;
  - Being transparent about your progress;
- Complete and compile evaluations and statistical forms as required;
- Represent the UASAC at tabling opportunities on campus;
- Regular attendance at UASAC meetings and events as schedule allows;
- Maintain confidentiality of staff, fellow volunteers, and individuals seeking support after workshops;
- Keep informed of current cultural conversations regarding sexual violence.

## Benefits

- Gain confidence and skills in public speaking and group co-facilitation;
- Receive one-on-one mentorship from programme staff;
- Receive in-depth and highly reputed Anti-Sexual Violence Advocacy Training;
- Being a part of a community with a shared goal of eradicating sexual violence;
- Be an agent of social change.

## Potential Concerns

- Coping with and responding to potential disclosures after facilitating a presentation.