

Cooperation, Collaboration and Teamwork Award

Department of Medicine, University of Alberta

Cooperation, collaboration and teamwork (CCT) are fundamental to the Department optimally achieving its multiple missions relating to education, research, clinical service and administration.

Each Department member's unique contribution to the global operations of the Department is appreciated and, within the context of a group, may determine the success of an effort when the collective contributions, the whole, become greater than the sum of the parts.

The Department wishes to recognize those groups who have been successful in creating environments where the professional characteristics of CCT are effective for teaching, research, patient care and/or administration and are visible to others, thus representing operational role models in the academic environment and/or the larger community.

Terms of Reference

Nominator: Any member of the Department of Medicine's **Senior Leadership team** may nominate any team for this annual award. For the purpose of this award, "Senior Leadership team" includes: **DoM Division Directors and DoM Associate Chairs**.

****NOTE:** If the Nominator is *a member of the nominated team*, a Co-nominator is required. The Co-nominator must be a DoM faculty member who is not a member of the nominated team.

DoM Representation: At least one member *with a major role on the team* must be from the Department of Medicine, but membership may include health care workers such as physicians, nurses, physiotherapists, pharmacists or dietitians; non-academic staff; staff from other departments or faculties; lay or professional community members; students or other trainees.

Nominations must include:

1. A signed [Letter of Nomination from a member of the Senior Leadership team](#) (see also ****NOTE** above) outlining the impact of the team's contribution and describing how the strength of that contribution lies in the cooperative and collaborative efforts of its members; and
2. At least one letter or correspondence from: a recipient of the team's activities; person/group who has benefitted from the team's activities; or, a person/group who is able to assess the impact of the team's cooperative and collaborative efforts.

Nominations must be submitted by 5 pm MST on March 15th . If March 15 th falls on a weekend, the submission deadline will be the next business day at 5 pm MST.

Nominations will be adjudicated by the Faculty Development Committee and the winning team will be recognized at the Department's Annual Celebration Dinner.