CRITERIA FOR AWARD

Fundamental criteria that must be met include:

• Contributing to a positive culture within the Department of Medicine
  o Interacts with co-workers, staff and patients in a positive, responsive and cheerful manner
  o Exhibits high levels of energy and commitment to Department
  o Maintains a good sense of humor

• Bringing the “best” of themselves to work on a regular basis throughout the year, i.e.
  o Consistent good performance in their regular job duties
  o Is motivated and strives for excellence
  o Positively embraces change
  o Shows an interest in continually enhancing skills and quality of work
  o Accepts responsibility for their actions

• Being a good ambassador for the Department of Medicine
  o Enjoys working within the Department of Medicine and speaks highly of the Department as a
    good place to work
  o Takes pride in both their job responsibilities and their department/division
  o Enhances the image of the Department and/or Division through interactions with others

Other important factors that will also be considered include:

• Exceptional service to staff/co-workers/patients
  o Knowledgeable about job duties and the Department of Medicine
  o Presents information and executes job duties in a positive manner
  o Willing to go above and beyond regular work duties to assist others
  o Minimizes delays and assures timely follow-up
  o Excellent interpersonal relations

• Innovative and enthusiastic approach to work
  o Addresses problematic situations and suggests creative ways to resolve them
  o Consistently brings out the best in others
  o Enhances the operating efficiency of the Department and/or Division

• Team Work
  o Is willing to share their knowledge, skills and experience with others
  o One from whom others seek guidance and advice
  o Contributes to a supportive and collaborative team
  o Willing to lend a hand or assist co-workers with their workload when possible

• Contributing to a healthy work environment/wellness
  o Is a positive role model for others
  o Treats others with dignity and respect
  o Champions sound ideas for positively impacting workplace wellness