

**Department of Medicine (DoM) CIHR Fall 2023 Project Grant Competition
DoM Internal Review Process**

The deadline for Applicants to declare their intention to participate in the internal review for the CIHR Project Grant Fall 2023 competition is **Friday, June 16, 2023**. The participation is mandatory for all faculty within five years of their first appointment and for those who have not previously been successful in securing a CIHR Project grant as a Principal Investigator.

The intention to apply to participate consists of:

- An email to the DOM Office of Research at domreas@ualberta.ca with a subject line: *Notice of Intent to Apply CIHR Project Grant Fall 2023_{Applicant Name}*;
- Five key words that best describes the nature of your proposal and the key methodologies; and
- CIHR One Page Summary

Within a few days, Applicants will be notified as to which review stream their CIHR application has been randomized to enter (the DoM or FoMD track).

The deadline for Applicants to provide their draft version of their full CIHR application for the DoM internal reviewers is **Monday, July 17, 2023** (note: this is same date that the FoMD has in place for the traditional track).

Reviewers will be provided at least 10-14 days to review the application and provide written comments/feedback by **July 31, 2023**.

The DoM Office of Research will arrange two 1:1 Zoom meetings between the Applicants and each of the two qualified Reviewers to happen between **July 31 – August 4, 2023**.

The deadline for submitting the final application is determined by the RSO (**Friday, September 1, 2023** - to be confirmed). At that point, the Applicant will be asked to provide a very quick response to four simple questions:

- 1) On a scale between 0 (worse) and 5 (best) Do you think that the review was constructive?
- 2) On a scale between 0 (worse) and 5 (best) Do you think your experience was pleasant?
- 3) What percentage of the total specific recommendations (from both Reviewers) did you follow in the grant version that was submitted to RSO?
- 4) How many years have you been a faculty member?

The Reviewers will also need to submit the answers to the following two questions:

- 1) What is the possibility (%) of success in this grant before your review?
- 2) What is the possibility of success if the Applicant follows ALL your specific recommendations?

Resubmissions (for those that applied in Spring 2023 and are resubmitting in Fall 2023)

For those individuals who applied in the Spring 2023 and are re-submitting to the CIHR Fall 2023 competition, the Notice of Decision is expected to be **Thursday, July 20, 2023**.

To participate in the Internal Review Process, the applicants need to provide the following to the DoM Office of Research at domreas@ualberta.ca by **Sunday, July 30, 2023**;

1. Full CIHR proposal as submitted in Spring 2023;
2. CIHR Reviewer comments; and
3. A draft response to the CIHR reviewers (maximum 2 pages)

The DoM Reviewer (for these applicants there will be one Reviewer) will emphasize their advice on how the Applicant should respond and how the application needs to be revised. Here, a concise summary of the recommendations about the revisions needs to be provided with up to ten specific suggestions.

The DoM Office of Research will arrange one 1:1 Zoom meeting between the Applicant and the single internal Reviewer to happen between **August 8-11, 2023**.

The deadline for the submission of the revised grants is the same as the new submissions, and again, is determined by the RSO (**Friday, September 1, 2023** - to be confirmed). At that point, both the Applicant and the Reviewer will need to answer to the few questions listed above.