



Course Description Form

This form can only be used by applicants to undergraduate programs whose previous institution(s) cannot provide either paper or electronic course descriptions/syllabus. The course descriptions are written by the applicant from his/her memory. No information may be copied from any website or Calendar of other institutions. Any supporting documents available should be attached. Please use one sheet per course.

To submit this form online, please visit www.registrar.ualberta.ca/connect. Alternatively, you may fax the form to us at **780.492.7172** or submit the form in person at Student Connect, Office of the Registrar.

Applicant Information

Last Name		First Name		UAlberta Student ID Number	
Faculty/Program		Term applied to			
Signature		Date		M M D D Y Y Y Y	

The personal information requested on this form is collected under the authority of section 33(c) of Alberta's *Freedom of Information and Protection of Privacy Act* for the purpose of determining eligibility for university admission and/or the administration of academic programs and student services. For information about the collection and use of this information contact the Registrar at (780) 492-3113 or see www.ipo.ualberta.ca. Certain personal information may be made available to federal and provincial government departments and agencies under appropriate legislative authority.

School Information

Name of institution in English and home language		Country	
Highest level of degree offered at institution	Total years to obtain Bachelor's degree	Academic start/end dates of each term	
Credit structure/grading scale at institution (if not provided in transcript)			

Course Information

Course title in English and home language		
Language of instruction	Year/term course was taken	Course level/year at institution
Prerequisites for this course		

Course Content

Course content (including lecture topics, reading list, or bibliography)				
METHODS OF ASSESSMENT			HOURS OF INSTRUCTION	
Assignments (essays, homework, quizzes, etc.)	Labs/experiments	Course grade breakdown (including all exams)	Lecture	
			Lab	
			Other (please specify)	