



Transfer Student Registration Tip Sheet 2025

GET PREPARED FOR REGISTRATION

1. Check your enrollment date. Your enrollment date refers to the first day you are able to enroll in courses. There are two ways you can see your enrollment date: 1) Log in to [Bear Tracks](#) > Manage Classes > My Enrollment Dates or 2) You may receive an email with your enrollment date.
2. Visit the [Course Registration](#) page for Bear Tracks Help and My Scheduler Builder instructions.
3. Review faculty-specific modules or register for registration workshops at uab.ca/reg101.

NOTE: Register in **both** the Fall 2025 and Winter 2026 terms. Changes to registration can be made up until the Add/Delete Deadlines for each term. Review important Dates and Deadlines in the [Academic Calendar](#) > *Academic Schedule*.

TRANSFER CREDIT REPORT

When transfer credit has been granted, a View Transfer Credit Report button appears on the Application Status tab in the left menu within your [Bear Tracks](#) account. There are three different options to view your Transfer Credit Report.

NOTE: International Transfer students, rather than viewing the Transfer Credit Report in BearTracks, a transfer credit memo will be sent to you by email, normally along with your admission letter.

NOTE: **Students can begin enrolling prior to receiving their Transfer Credit Report.** However, if you are attempting to enroll in a course and took the prerequisite at another institution, you will not be able to enroll until a Transfer Credit Report is completed.

ACADEMIC ADVISEMENT REPORT

The Academic Advisement Report (AAR) is a tool within [Bear Tracks](#) that allows you to map your progress in your program. The report uses courses taken, courses transferred and courses in progress and applies them to the relevant degree requirements. This tool helps students identify what requirements have successfully been met and what requirements are still outstanding and require completion.

NOTE: Not all faculties utilize this tool and may provide you other resources such as program checklists.

NOTE: You can only access your Academic Advisement Report once you have accepted your offer of admission, paid the tuition deposit, and the upcoming academic terms are open for enrollment.

TIPS & TRICKS

1. Review your program requirements in the [Academic Calendar](#) > *Undergraduate Programs*.
2. Review *University Regulations* and *Colleges and Faculties Regulations* in the [Academic Calendar](#).
3. Check your UAlberta email for any faculty-specific communications regarding registration.