Approval Date: June 10, 2004

Most Recent Approval Date: May 12, 2017

Parking and Traffic Management Policy

Office of Accountability:	Office of the Vice-President (University Services, Operations and Finance)
Office of Administrative Responsibility:	Office of the Vice-President (University Services, Operations and Finance)
Approver:	Board of Governors
Scope:	Compliance with University policy extends to any individual or group bringing a motor vehicle onto university lands.

Overview

Legislation Governing Parking

Pursuant to provisions of the *Post-Secondary Learning Act* of Alberta, the Board of Governors has the authority to make parking and traffic bylaws to control vehicles on university lands. This policy will serve as the University's parking and traffic bylaws.

Purpose

This policy defines university parking and traffic bylaws to control vehicles on University lands, and provides the delegation from the Board of Governors to the Office of the Vice-President (University Services, Operations and Finance) to operationalize and enforce those bylaws.

POLICY

The Board of Governors recognizes parking as a legitimate use of University lands and requires it be a regulated activity. The Board of Governors also recognizes that the traffic flow on campus may be disrupted for construction, special events, or other special circumstances. While recognizing the jurisdiction of related municipal and provincial legislation (i.e. The Highway Traffic and Safety Act), the University may further restrict traffic control as necessary.

Parking Administration and Traffic Management

The Vice-President (University Services, Operations and Finance) is responsible for the administration and enforcement of the University's parking and traffic bylaws. The provision of parking services, which includes the ability to operationalize and enforce parking bylaws, is conducted as an **ancillary operation** through the department of Parking Services. The provision of traffic management includes the ability to direct or re-route traffic flow on University lands, as outlined in *Appendix A: Parking Regulations*.

Parking Fees and Penalties

The privilege of bringing a vehicle onto campus is managed through the issuance of permits and visitor parking fees, and is subject to owners and operators of vehicles observing the practices outlined in *Appendix A: Parking Operations*.

Parking on campus is enforced by a system of collecting fees for the use of parking stalls and collecting fines, by the issuance of parking citations, or other penalties, as outlined in Section 5.2 of *Appendix A: Parking Operations*. All fees and penalties, including fines, and changes to such, are approved by the Board of Governors.

The University has a process for filing appeals and arbitrating disputes, as outlined in Section 5 of *Appendix A: Parking Operations*.

DEFINITIONS

Any definitions listed in the following table apply to this document only with no implied or intended institution-wide use.	
Ancillary operations	The services that support the operation of the university and its academic and research activities. There is no government funding for ancillary space or activities; they are cost recovery or cost neutral, therefore the costs of doing business must be offset by the fees.

PUBLISHED PROCEDURES OF THIS POLICY

Parking and Traffic Management Policy Appendix A: Parking Operations

RELATED LINKS

Parking Services