

Cancer Research Institute of Northern Alberta (CRINA) Oversight Board - Terms of Reference

UAlberta Institute Policy

Each academic centre or institute will report to a Dean, except in exceptional circumstances and at the discretion of the Provost when an academic centre or institute may report directly to a Vice-President (UAPPOL [Centres & Institutes Policy](#)).

Introduction

The Cancer Research Institute of Northern Alberta (CRINA) is a pan-University of Alberta (U of A) initiative that integrates and builds upon existing research strengths in cancer research to create a comprehensive cancer program, wherein patient care is intertwined with scientific discovery. By fostering collaboration and supporting research excellence, CRINA will enhance the university's translational science capabilities and competitiveness, leading to new breakthroughs and to improved healthcare outcomes and delivery. CRINA will coordinate existing discovery and applied cancer research assets, and will build new research capacity and capabilities that will enable trans-disciplinary research and will promote a culture of innovation and translation.

Purpose

The Oversight Board is constructed to allow key stakeholder input into CRINA's strategy.

Roles and Responsibilities

- Provide strategic advice and guidance to the CRINA director;
- Provide fiscal oversight and recommend budget;
- Work with the director to identify fund-raising opportunities;
- Foster research collaborations and partnerships across our academic and health care system
- Ensure there is alignment between the strategic plans and initiatives of the university, CRINA, and member faculties and departments;
- Advance the Institute through effective advocacy, intra- and extramurally as opportunities present themselves;
- Resolve disputes if they arise;

Membership (will include but is not limited to)

- Dean, Faculty of Medicine and Dentistry (FoMD, chair) or delegate
- Vice Dean Research (Basic), FoMD
- CEO, Alberta Cancer Foundation
- Scientific Director, Cancer Research & Analytics, Cancer Care Alberta
- Current or past leadership from three Faculties outside of FoMD
- Chair, Department of Oncology
- Chair, Basic Science Department
- Chair, Clinical Department
- Community/Business Leader(s)
- Representative from the Scientific Advisory Board
- Assistant Dean, Development
- CRINA Director (ex officio)
- CRINA Director, Operations (ex officio)

The Dean FoMD will appoint members after consultation with the Director, CRINA.

Members may send delegates.

Appointed members will have a term of 3 years, with the option of an additional term.

Meetings

The Oversight Board will meet at least once annually (preferably every 8 months) with the tentative date of the next meeting identified at each meeting.

Quorum is a majority of members (50% +1).

Decisions will be made on a majority basis.

The FoMD Dean's Office will provide administrative support to the board and the Institute will hold the official records of the board's deliberations.

Meetings will be convened by the Chair (or Vice Dean Research (Basic) in the absence of the Chair).