



Dear referee,

Thank you for agreeing to provide a reference for an applicant in the MSc in Speech-Language Pathology program in the Communication Sciences and Disorders department at the University of Alberta. We are seeking your insight into the applicant's potential to succeed as a speech-language pathologist. Please respond briefly (in one or two sentences) to each of the questions below. You may skip a question if you prefer. A separate document or letter is not required, simply fill out this form and upload it where required.

Speech-language pathologists work with vulnerable populations to assess and rehabilitate their speech, language, communication and swallowing functions. Our department is committed to enhancing communication and improving lives. As the largest speech-language pathology training program in Canada, our MSc program equips students with the academic and clinical competencies required for certification through Speech-Language and Audiology Canada (SAC) and registration or licensure by provincial regulatory bodies.

During the application process, applicants are encouraged to reflect on their lived experiences and perspectives on equity, diversity and inclusion (EDI). Our goal is to get to know them better in terms of their interest in Speech-Language Pathology and alignment with the values of our department. As our admission process does not include interviews, reference letters are a vital part of our admission review and process.

In accordance with the Alberta Information and Privacy Commissioner (order F2000-029), letters of reference for admission to a program at a post-secondary institution may be disclosed to applicants upon request (more information [here](#)).

Sincerely,

CSD Admissions Committee

Department of Communication Sciences & Disorders

College of Health Sciences

Faculty of Rehabilitation Sciences

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1. **Applicant Identification:** What is the full name of the applicant (last name, first name)?
2. **Referee Identification:** What is your name, title, email, and organization?

3. **Level of Insight**

I have limited direct interaction with the applicant (for example, my knowledge is based on a small number of interactions or indirect observations)

- 1 ☐
- 2 ☐
- 3 ☐
- 4 ☐
- 5 ☐
- 6 ☐
- 7 ☐

I know the applicant well (for example, I have had frequent and meaningful interactions and can speak about their strengths, character, and performance)

4. **Describe your relationship with the applicant**, i.e. in what capacity and for how long have you known the applicant? What were the roles and responsibilities of the applicant? (max 50 words)

5. **Communication Skills**

Limited Skills

- 1 ☐
- 2 ☐
- 3 ☐
- 4 ☐
- 5 ☐
- 6 ☐
- 7 ☐

Outstanding Skills



☐ N/A – unable to assess: I do not have sufficient insight to evaluate the applicant in this area.

6. **Describe how the applicant interacts with other people** (such as clients, peers, and colleagues), including their oral and written communication skills. For example: Does the applicant show awareness of and respect for disparate opinions? Does the applicant communicate with clarity and a professional tone? Does the applicant demonstrate active listening and cultural sensitivity in their communication? (max 50 words)

7. **Academic Skills**

Limited skills

- 1 ☐
2 ☐
3 ☐
4 ☐
5 ☐
6 ☐
7 ☐

Outstanding skills

☐ N/A – unable to assess: I do not have sufficient insight to evaluate the applicant in this area.

8. Please comment on the **ability of the applicant to pursue studies in the MScSLP program**. Could you give an example of the applicant's resourcefulness, quality of work, or accomplishments?



9. **Integrity**

Low moral standards

1 ☐

2 ☐

3 ☐

4 ☐

5 ☐

6 ☐

7 ☐

High moral standards

☐ N/A – unable to assess: I do not have sufficient insight to evaluate the applicant in this area.

10. How does the applicant demonstrate high **moral and ethical standards**, for example, honesty, accountability, fairness, humility, and adherence to ethical guidelines? (max 50 words)

11. **Motivation and interest in Speech-Language Pathology (SLP)**

Low motivation

1 ☐

2 ☐

3 ☐

4 ☐

5 ☐

6 ☐

7 ☐

High motivation

☐ N/A – unable to assess: I do not have sufficient insight to evaluate the applicant in this area.

12. How does the applicant show their **interest in speech-language pathology**? (max 50 words)

13. **Openness to Feedback and Self-reflection**

Resistant

1 ☐

2 ☐

3 ☐

4 ☐

5 ☐

6 ☐

7 ☐

Highly receptive and proactive

14. How does this applicant respond to **constructive criticism, conduct self-reflection, and demonstrate a commitment to personal or professional growth**? (max 50 words)

15. **Recommendation:** Would you accept this applicant in your program/hire in your company?

Not likely

1 ☐

2 ☐

3 ☐

4 ☐

5 ☐

6 ☐

7 ☐

Very Likely

16. What is your **justification for your recommendation rating? Why should the applicant become a speech language pathologist?** (max 50 words)