

Department of Family Medicine Tenure Track Promotion Materials

Checklist

Letter of Application (see [Tips for Applicants](#))

- ☐ Added to package as a PDF document

Updated CV (in [DoM Standard Format](#))

- ☐ Added to package as a PDF document

Teaching Dossier (use [DoM Teaching Dossier Template](#))

- ☐ Added to package as a PDF document

Teaching Evaluations (see [Tips for Applicants](#))

- ☐ Combined and added to package as **single** PDF document

Other Dossiers (*add only if applicable*)**

- ☐ Clinical Innovation Dossier
- ☐ Administrative Dossier
- ☐ Added to package as a PDF

Works of Scholarship (see [Tips for Applicants](#))

- ☐ Include your 5 best Works of Scholarship (if you have $\geq 30\%$ research, include your 5 best papers)
- ☐ Include one page Statement/Cover Page outlining *your contributions* to each of the Works, as well as their impact and significance
- ☐ Combined and added to package as **single** PDF document

List of Referees

- ☐ Added to package as a PDF document

A COMPLETE APPLICATION INCLUDES:

- ☐ CV
- ☐ Teaching Dossier
- ☐ Teaching Evaluations
- ☐ Other Dossiers (*if applicable*)**
- ☐ 5 Works of Scholarship
- ☐ Statement re: Works of Scholarship
- ☐ List of Referees
- ☐ Submitted by March 15th

*** Include additional dossier(s) if you have a large % effort devoted to clinical innovation or administration and if you believe the additional detail would strengthen your application.*