



Board of Governors
Open Session Minutes

Friday, March 17, 2017
2-31 South Academic Building (SAB)
8:00 AM - 12:00 PM

ATTENDEES:

Voting Members:

Michael Phair	Appointed Chair, General Public
Dick Wilson	Appointed Vice-Chair, General Public
Colin Champagne	Appointed Member, Undergraduate Student Representative to Board of Governors
David Cooper	Appointed Member, Academic Staff Representative (AASUA Appointee)
Sarah Ficko	Appointed Member, President, Graduate Students' Association
Dominique Grégoire	Appointed Member, General Public
Barry James	Appointed Member, University of Alberta Senate Representative
LeRoy Johnson	Appointed Member, General Public
Raymond Muzyka	Appointed Member, General Public
Lynne Paradis	Appointed Member, General Public
Lynn Parish	Appointed Member, General Public
Robert Parks	Appointed Member, University of Alberta Alumni Association Representative
Fahim Rahman	Appointed Member, President, Students' Union
Jeremy Richards	Appointed Member, Academic Staff Representative (General Faculties Council)
Zahra Somani	Appointed Member, General Public
Sheri Somerville	Appointed Member, General Public
Douglas Stollery	Appointed Member, Chancellor, University of Alberta
Glenn Stowkowy	Appointed Member, University of Alberta Alumni Association Representative
Owen Tobert	Appointed Member, General Public
David Turpin	Appointed Member, President and Vice-Chancellor, University of Alberta

Non-Voting Officials Appointed by the President:

Lorne Babiuk	Vice-President (Research)
Steven Dew	Provost and Vice-President (Academic)
Marion Haggarty-France	University Secretary
Brad Hamdon	General Counsel
Gitta Kulczycki	Vice-President (Finance and Administration)
Andrew Sharman	Vice-President (Facilities and Operations)
Catherine Swindlehurst	Chief of Staff (President's Office)
Jacqui Tam	Vice-President, University Relations (Interim)
Juli Zinken	Secretary and Manager of Board Services

Regrets:

Heather McCaw	Vice-President (Advancement)
Rob Parks	Appointed Member, University of Alberta Alumni Association Representative

Presenter(s):

Mary Persson	Associate Vice-President (Audit and Analysis) and University Auditor
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Staff:

Erin Plume, Assistant Board Secretary

OPENING SESSION

1. Chair's Session

Presenter(s): Michael Phair

1a. Call to Order and Confirmation of Quorum

Presenter(s): Michael Phair

The Board Secretary confirmed that the attendance constituted quorum. The Chair called the meeting to order at 8:00 a.m.

1b. Approval of Open Session Agenda

Materials before members are contained in the official meeting file.

Presenter(s): Michael Phair

The Board Chair reminded members that material for Item 4ei - *Committee Appointments* was circulated on Tuesday.

The motion was moved and seconded.

THAT the Board of Governors approve the Open Session agenda as presented.

CARRIED

1c. Conflict of Interest - Opportunity for Declaration

Presenter(s): Michael Phair

The Chair made note of the following:

- The University of Alberta has policy and procedure in place for Conflict of Interest and Conflict of Commitment, and Board members make annual disclosures.
- In addition, Board members must declare any conflict related to the Board Agenda of each meeting and, in the event of such conflict, absent themselves from the discussion and voting on the item.
- The *Post-secondary Learning Act*, Section 16(5) states that: The members of the board must act in the best interests of the university.

The Chair invited members to declare conflicts of interest related to the Open Session agenda of the meeting. Mr James reminded members that he is the Chair of the Audit Committee for the Province of Alberta and that the financial statements of the University are approved by this committee. Mr Rahman declared a conflict with Item 4biv - *2017-18 Rate Structure for Meals in Lister Residence* because some vendors in the Students' Union Building would benefit from the meal plan, and Mr Stowkowy declared a general conflict in that his firm does work for the University of Alberta.

Seeing no further declarations, the Chair declared the question asked and answered.

1d. Chair's Remarks

Presenter(s): Michael Phair

The Chair welcomed members and guests and acknowledged all Indigenous peoples and the traditional lands on which the Board was gathered.

He offered a warm welcome to the six new public Board members who were appointed for three-year terms on March 7, recognizing their hard work getting up to speed on board material through a number of orientations over the past week. The new members, Dominique Grégoire, Lynne Paradis, Lynn Parish, Zahra Somani, Sheri Somerville, and Owen Tobert, introduced themselves to the Board, and the Chair then led all members, presenters and guests in a round of introductions.

The Chair informed members that this would be the final Board of Governors' meeting for the student members: Sarah Ficko, Graduate Students' Association President; Fahim Rahman, Students' Union President; and Colin Champagne, Undergraduate Board of Governors Representative. Members joined the Chair in recognizing Ms Ficko, Mr Rahman, and Mr Champagne for their service and valuable contributions to the Board over the past year, and the student members expressed their pleasure at having worked with the Board. The Chair informed members that student elections were held recently and that Marina Banister, Students' Union President-Elect, Mike Sandare, incoming Undergraduate Board of Governors Representative, and Babak Soltannia, Graduate Students' Association President-Elect, were elected to the Board effective May 1, pending ministerial orders.

The Chair congratulated Ray Muzyka on being named the 2017 Allard Chair in Business at MacEwan University, a role intended to uphold Dr Charles Allard's vision of recognizing a distinguished businessperson and community leader and providing students and faculty members an opportunity to meet an inspiring role model. The Chair noted that he and some other Board and university representatives were privileged to attend an event at MacEwan University honouring the Allard Chair and that Dr Muzyka gave an excellent presentation.

He then congratulated Sarah Ficko on her recent receipt of the 2017 Senior Women Academic Administrators of Canada Graduate Student Award of Merit, an award established to recognize women who have demonstrated outstanding leadership in their university and in the community while maintaining an exemplary academic record.

Members joined the Chair in recognizing Dr Muzyka and Ms Ficko on these recent accomplishments.

The Chair reminded members that there was still time to complete the Board Evaluation survey, thanking the members who had already completed it.

He informed members that a request to record and live-stream Board meetings was still being considered.

Finally, the Chair briefed members on the budget speech that he attended the week prior, highlighting the important role of education and post-secondary education in diversifying the economy and noting that Board members work in the public trust.

2. Report of the President

Materials before members are contained in the official meeting file.

Presenter(s): David Turpin

In addition to his written report, Dr Turpin also provided verbal remarks on: the provincial budget, which included a two percent increase to the Campus Alberta Grant and funding to upgrade the Dentistry-Pharmacy building, and his recent trip to Mexico City, where a highlight of the trip was the announcement of funding for three energy

research projects. He thanked the University Secretary and her team for their work in orienting the new public Board members.

2a. For the Public Good - Finalized Performance Measures

Materials before members are contained in the official meeting file.

Presenter(s): David Turpin; Mary Persson

Dr Turpin briefed the Board on the finalized set of performance indicators of *For the Public Good*, noting that work still needs to be done on defining indicators for certain objectives.

Ms Persson responded to questions from a Board member regarding the processes for identifying meaningful targets and for bringing internal indicators to the Board.

Dr Turpin responded to questions from Board members regarding: the process for developing new indicators in the year to come, and how the Board could use these measures beyond external reporting.

Members commended Dr Turpin and his team on their work identifying these indicators and expressed a desire for a strategic dashboard of these measures to determine future Board and Board committee priorities.

3. Report from the University Secretary

Presenter(s): Marion Haggarty-France

Discussion:

Ms Haggarty-France reminded members that the draft 2017-2018 Board calendar had been distributed earlier that week, indicating that the final version would be submitted at the May 12 Board of Governors meeting and noting in particular the tentative dates for a Board strategic retreat in the early Fall and a joint retreat in January with members of General Faculties Council (GFC). She then provided an update on the GFC *ad hoc* Committee on Academic Governance including Delegated Authority, noting that the committee's report would be presented to GFC on April 21 but that the transformative work would continue long past that date.

Ms Haggarty-France responded to questions from Board members regarding the possibility of a three-year calendar and the benefits of a strategic retreat, especially for student members.

4. Approval of the Consent Agenda

Materials before members are contained in the official meeting file.

Presenter(s): Michael Phair

Action Items

4a. Approval of the Open Session Minutes of December 16, 2016

4b. Report of the Finance and Property Committee

4bi. Proposed New Mandatory Student Instructional Support Fees, Proposed Changes to Existing Mandatory Student Instructional Support Fees, Proposed Deletion of Mandatory Student Instructional Support Fee, and Proposed Change to Other Fee

4bii. Appointment of new Director, President and Secretary-Treasurer for 51092 Alberta Ltd. (Mattheis Ranch)

4biii. Federal Archives Building - Disposition of Real Property and Order in Council

- 4biv. 2017-18 Rate Structure for Meals in Lister Residence
- 4bv. 2017-18 Rate Structure for Meals in Peter Lougheed Hall
- 4c. Joint Report of the Board Human Resources and Compensation Committee and Board Safety, Health and Environment Committee
- 4ci. Proposed Revisions to the Discrimination, Harassment and Duty to Accommodate Policy and Related Procedures
- 4d. Report of the Board Safety, Health and Environment Committee
- 4di. Proposed Changes to the Helping Individuals at Risk (HIAR) Policy and Procedure
- 4e. Report of the Board Chair
- 4ei. Committee Appointments
Information Reports
- 4f. Report of the Audit Committee
- 4g. Report of the Finance and Property Committee
- 4h. Report of the Investment Committee
- 4i. Report of the Learning and Discovery Committee
- 4j. Report of the Safety, Health and Environment Committee
- 4k. Report of the University Relations Committee
Regular Reports
- 4l. Chancellor's Report
- 4m. Alumni Association
- 4n. Students' Union
- 4o. Graduate Students' Association
- 4p. Association of Academic Staff
- 4q. Non-Academic Staff Association
- 4r. General Faculties Council
- 4s. Board Chair and Board Members Activity Report

Motion: The motion was moved and seconded.

THAT the Board of Governors approve the Open Session Consent Agenda, as presented.

CARRIED

ACTION ITEMS

5. Report of the Finance and Property Committee

Presenter(s): Dick Wilson

5a. University of Alberta's Comprehensive Institutional Plan (CIP) (2017-2020): Budget and Capital Plan

Materials before members are contained in the official meeting file.

Presenter(s): Andrew Sharman; Gitta Kulczycki; Steven Dew

Purpose of the Proposal: To present the Budget and Capital Plan components of the CIP for approval. Under guidelines from Advanced Education, the University of Alberta will prepare a Comprehensive Institutional Plan (CIP) that incorporates the university's enrolment plan, research plan, capital plan, and budgets into one comprehensive document. The format and contents of the CIP are specified by Advanced Education guidelines. Textual edits considered to be friendly and non-substantive in nature will be incorporated into the CIP document following Board approval.

Discussion:

Mr Wilson introduced the item, noting that it had been recommended by the Board Finance and Property Committee, and Dr Turpin noted that University administration's budget assumptions in the plan were confirmed with the provincial government budget announcement the day prior.

Dr Dew provided an overview of the *Comprehensive Institutional Plan (CIP)*, prepared according to guidelines from the provincial government, noting that it is an opportunity to re-state the plans outlined in *For the Public Good*. He explained that the budget and capital plan require approval prior to April 1, but that the remainder of the document would be submitted for approval through the appropriate committees during the subsequent governance cycle.

Ms Kulczycki presented the proposed 2017-18 consolidated budget and forecasts, explaining the financial assumptions in light of the current funding review by the provincial government and noting that salaries and benefits make up the vast majority of the university's expenses. She reviewed the net asset deficit and explained the budget assumptions, sensitivities, and risks, noting that the budget is balanced, as per provincial government requirements.

Mr Sharman presented the proposed capital plan, noting that it considers provincial government priorities, as well as federal, municipal and internal factors. He explained the evaluation criteria set forth by the provincial government, capital priorities by campus, and potential 'green' projects.

Mr Sharman responded to questions from Board members regarding: the impact of the Post-Secondary Institutions Strategic Investment Fund (SIF) on the capital plan; whether retrofitting science labs at Augustana will affect opportunities for a new building; the impact of a high performance training centre on the current facilities at South Campus and the projected lifetime of the Clare Drake arena; whether other capital projects were included in the provincial budget apart from the Dentistry Pharmacy building; and the square footage of the Dentistry Pharmacy building and plans for that building when renovations are complete.

Drs Turpin and Dew responded to questions from Board members regarding potential for diversification of revenue, including commercialization of research, and whether there was any update on the provincial government approval of the University of Alberta Properties Trust Inc.

Ms Kulczycki responded to a question from the Board regarding whether scholarship funding was included in the document.

Dr Turpin responded to questions from a Board member regarding: the value of an internal strategic planning exercise when the University is required to follow the government's strategic plans, and whether university and government priorities align.

Motion: The motion was moved and seconded.

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, approve Appendix A: Financial and Budget Information, and Appendix F: Capital Plan, of the University of Alberta's Comprehensive Institutional Plan (2017-2020), as set forth in Attachments 1 and 2.

CARRIED

CLOSING SESSION

6. *Adjournment*

Presenter(s): Michael Phair

The Chair adjourned the Open Session at 9:45 a.m.