



General Faculties Council
Academic Planning Committee
Approved Open Session Minutes

Wednesday, October 12, 2016
2-31 South Academic Building (SAB)
2:00 PM-4:00 PM

ATTENDEES:

Voting Members:

Loren Kline	Acting Chair and Member
Larry Kostiuik (Delegate)	Member, Vice-President (Research)
Phyllis Clark	Member, Vice-President (Finance and Administration)
Nadir Erbilgin	Member, Academic Staff-at-large
Sarah Ficko	Member, President, Graduate Students' Association
Florence Glanfield	Member, Department Chair at-large
Roger Moore	Member, Academic Staff, Member of GFC
Fahim Rahman	Member, President, Students' Union
Pamela Sewers	Member, NASA Member-at-large
Sarah Stahlke	Member, Academic Staff, Member of GFC

Non-Voting Members:

Lisa Collins	Member, Vice-Provost and University Registrar
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Presenter(s):

Loren Kline	Acting Chair and Professor, Faculty of Medicine and Dentistry
Lisa Collins	Vice-Provost and University Registrar
Fiona Halbert	Assistant Registrar, Student Financial Support
Logan Mardhani-Bayne	Initiatives Manager, Audit & Analysis
Phyllis Clark	Vice-President (Finance and Administration)

Staff:

Meg Brolley, Coordinator, GFC Academic Planning Committee
Marion Haggarty-France, University Secretary
Andrea Patrick, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Ficko/Erbilgin

THAT the GFC Academic Planning Committee approve the Agenda.
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CARRIED

2. Approval of the Open Session Minutes of September 28, 2016

Materials before members are contained in the official meeting file.

Motion: Rahman/Erbilgin

THAT the GFC Academic Planning Committee approve the Minutes of September 28, 2016.

CARRIED

3. Comments from the Chair

The Acting Chair invited all members to introduce themselves.

DISCUSSION ITEMS

4. Update on the Budget

There were no documents.

Presenter(s): Phyllis Clark

Discussion:

Vice-President (Finance and Administration) Phyllis Clark provided the committee with an update on status of the budget process. She noted the assumptions made for the estimates process including on the expenses sides: salary settlements, benefits, pensions, contractual obligations (libraries, IT, cleaning and maintenance), insurance costs, utilities (impact of the carbon levy), and scholarships. On the revenue side, she noted that the Campus Alberta Grant is anticipated to be a 1% increase. In terms of tuition, she explained that no government announcement had yet been made and that they are calculating tuition increasing at CPI or the government backfilling as per the current year. She further noted that the assumption is for enrolment to remain stable.

5. For the Public Good: Preliminary Recommendations for Performance Indicators

Materials before members are contained in the official meeting files.

Presenter(s): Logan Mardhani-Bayne

Discussion:

Mr Mardhani-Bayne reported that the committee had been put together over the summer with a mandate to put forward recommendations for consultation.

He noted a number the following:

- While the indicators presented are quantitative, it was recognized that qualitative measures were equally important and were being developed
- It was important to have indicators that could be used to benchmark against comparator institutions
- It was important to have an efficient process which would make good use of current data, leverage what is currently available, a minimize the need for new tools
- The development of the indicators is an iterative process, development will continue as various initiatives proceed.

Mr Mardhani-Bayne noted that two levels of indicators are being developed: high level outcome orientated indicators for public reporting, and a more comprehensive suite for administrative decision making. These

indicators are being brought forward to the committee as part of the consultation process; once that it is complete, a revised document will come back to the committee for information.

Members provided the following comments and questions during the ensuing discussion: suggestion to consult with the Graduate Students' Association, how these new measures are different from ones used in the past, and how the internal indicators align with the goals of *For the Public Good*. On this point, Mr Mardhani-Bayne acknowledged that the information provided in the overview chart is not comprehensive but rather brings together the various indicators under the FPG goals. He further confirmed that the NSSE (National Survey on Student Engagement) was one of the benchmarking measures and was used by comparator institutions.

In response to a question about the targets for Assistant Professors presented in the document, Mr Mardhani-Bayne noted that the data was taken from the Comprehensive Institutional Plan (CIP) and that these targets could change with *For the Public Good* and the ongoing discussions about faculty renewal plans.

6. Annual Report on Undergraduate Financial Support

Materials before members are contained in the official meeting file.

Presenter(s): Lisa Collins; Fiona Halbert

Discussion:

Vice-Provost and University Registrar Lisa Collins noted that this is the first time the report has been developed, adding that its contents could provide important information towards the goals in *For the Public Good*. She noted, as well, that this Report is the first deliverable from *The Financial Five*, moving the academy towards establishing its first undergraduate student financial support strategy.

During the discussion surrounding this Report, which she emphasized did not include graduate student support, Ms Collins addressed questions in relation to the impact of the Report on the indicators of *For the Public Good*, international student support, and whether Faculty-specific student support data is available.

7. Question Period

There were no questions.

INFORMATION REPORTS

8. Items Approved by GFC Academic Planning Committee by e-mail Ballots

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

10. Adjournment

The Acting Chair adjourned the meeting at 3:10 p.m.