



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Academic Standards Committee
Approved Open Session Minutes

Thursday, November 16, 2017
2-31 South Academic Building (SAB)
10:00 AM - 12:00 PM

ATTENDEES:

Tammy Hopper, Chair
Radim Barta
Dion Brocks
Deborah Burshtyn
Sandra Davidson
Faith Davis
Fay Fletcher
Scott Jeffrey
Andras Marosi
Karsten Mundel
Rebecca Nagel

Melissa Padfield
Shirley Schipper
Shane Scott
Brent Epperson (Delegate)
Alexander Wong
non-voting:
Norma Rodenburg

REGRETS:

Janice Causgrove Dunn
Jason Carey

Gerda de Vries
Clive Hickson
Nathalie Kermaal
Bernadette Martin
Paulin Mulantris
Carla Peck

STAFF:

Meg Brolley, Coordinator
Andrea Patrick, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Discussion:

The Chair proposed the addition of an item entitled "Proposed Changes to Admission and Academic Regulations, BSc in Radiation Therapy, Faculty of Medicine and Dentistry" as Item 10.

Motion: Padfield/Mundel

THAT the GFC Academic Standards Committee approve the Agenda, as amended.

CARRIED

2. Approval of the Open Session Minutes of October 19, 2017

Materials before members are contained in the official meeting file.

Motion: Mundel/Nagel

THAT the GFC Academic Standards Committee approve the Minutes of October 19, 2017.

CARRIED

3. Comments from the Chair

The Chair provided updates on the following: government program templates and guideline documents; Quality Assurance reviews completed and being undertaken at the university; and a recent speaker on learning outcomes.

ACTION ITEMS

4. Items Deemed Minor/Editorial

Materials before members are contained in the official meeting file.

Presenter(s): Tammy Hopper, Chair, GFC ASC

Discussion:

There was no discussion.

Omnibus Motion: Jeffrey/Nagel

4A. Office of the Registrar: Approval of Transfer Credits for November 2017

THAT the GFC Academic Standards Committee, under delegated authority from General Faculties Council, approve the proposed Approval of Transfer Credit for November 2017, as submitted by the Office of the Registrar, to take effect on final approval.

CARRIED

4B. Faculty of Engineering: Proposed Changes to Existing Regulations for Missed Term and Final Exams

THAT the GFC Academic Standards Committee, under delegated authority from General Faculties Council, approve the Changes to Existing Regulations for Missed Term and Final Exams, as submitted by the Faculty of Engineering, to be published in the 2018-2019 calendar .

CARRIED

4C. Faculty of Graduate Studies and Research: Proposed Changes to Existing Application Deadlines for Medical Sciences MSc and PhD programs offered through the Department of Dentistry

THAT the GFC Academic Standards Committee, under delegated authority from General Faculties Council, approve the Changes to Existing Application Deadlines for Medical Sciences MSc and PhD programs offered through the Department of Dentistry, as submitted by the Faculty of Graduate Studies and Research, to be published in the 2018-2019 calendar.

CARRIED

4D. Faculty of Graduate Studies and Research: Proposed Changes to Existing Application Deadlines, Physical Education and Recreation Graduate Programs

THAT the GFC Academic Standards Committee, under delegated authority from General Faculties Council, approve the Changes to Existing Application Deadlines, Physical Education and Recreation Graduate Programs, as submitted by the Faculty of Graduate Studies and Research, to be published in the 2018-2019 calendar.

CARRIED

4E. Faculty of Law: Proposed Changes to Existing Application Procedures

THAT the GFC Academic Standards Committee, under delegated authority from General Faculties Council, approve the Changes to Existing Application Procedures, as submitted by the Faculty of Law, to be published in the 2018-2019 calendar.

CARRIED

5. Proposed Changes to Existing Admission and Readmission Regulations, MD Program, Faculty of Medicine and Dentistry

Materials before members are contained in the official meeting file.

Presenter(s): Shirley Schipper, Vice-Dean, Education, Faculty of Medicine and Dentistry; Sita Gourishankar, Assistant Dean, Admissions, Faculty of Medicine and Dentistry

Purpose of the Proposal: The purpose of this proposal is to align calendar wording with current MD Program admission requirements, as well as to ensure the formatting of the admission section is simple to navigate.

Discussion:

Dr Gourishankar reported that this proposal contains an improved description of the assessment process used in the admissions process for the MD program.

After discussion, the committee suggested that the reference to academic year in the academic admission requirements be retained; this was handled as a friendly amendment.

Motion: Jeffrey/Mundel

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, the proposed changes to the admission and readmission regulations, MD Program, as proposed by the Faculty of Medicine and Dentistry, and as set forth in Attachment 1 as amended, to take effect for Fall 2018.

CARRIED

6. Proposed changes to Admission Requirements, BSc Honors in Nutrition, Faculty of Agricultural, Life and Environmental Sciences

Materials before members are contained in the official meeting file.

Presenter(s): Donna Vine, Associate Professor, Faculty of Agricultural, Life and Environmental Sciences (ALES); Scott Jeffrey, Associate Dean, Faculty of Agricultural, Life and Environmental Sciences (ALES)

Purpose of the Proposal: The NU FS Honors in Nutrition program is seeking an admission recognition process in order to i) advise students on the program and their potential suitability or 'fit' for a research-centered program, and ii) monitor potential student enrollments to plan and ensure capacity to supervise research projects within the Division Human Nutrition, AFNS.

Discussion:

Dr Jeffrey reported that this proposal adds a Letter of Intent requirement for students applying to the BSc Honors in Nutrition program.

There was no further discussion.

Motion: Mundel/Brocks

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, changes to existing admission requirements for BSc Honors in Nutrition, as set forth in Attachment 1 and 2, and as proposed by the Faculty of Agricultural, Life and Environmental Sciences to take effect upon publication in the 2018-2019 calendar.

CARRIED

7. Proposed Changes to existing Entrance Requirements for the Master's and PhD programs in Physical Education, Sport and Recreation, as proposed by the Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn, Vice Dean, Faculty of Graduate Studies and Research; Normand Boule, Associate Dean, Graduate, Faculty of Physical Education and Recreation

Purpose of the Proposal: The minimum GPA of 3.0 was changed from "60" credits to the "most recent two years of full time study (or equivalent)" to be consistent with FGSR. The minimum TOEFL score was changed from 600 to 550 to be consistent with FGSR.

Discussion:

Dr Burshtyn noted that this proposal contains various changes to entrance requirements to be consistent with existing policies.

There was no further discussion.

Motion: Fletcher/Jeffrey

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the proposal for revisions to the existing Entrance Requirements for the Master's and PhD programs in Physical Education and Recreation, as proposed by the Faculty of Graduate Studies and Research as set forth in Attachment 1, to be published in the 2018-2019 Calendar.

CARRIED

8. Proposed Changes to existing Entrance Requirements for Medical Sciences PhD programs in Periodontology and in Orthodontics, and Medical Sciences MSc program in Orthodontics, offered through the Department of Dentistry, Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn, Vice Dean, Faculty of Graduate Studies and Research; Patrick Flood, Associate Chair, Department of Dentistry

Purpose of the Proposal: To require students to demonstrate they possess the proper professional and educational credentials prior to admission into this clinical training programs. Students without the proper credentials will not be admitted to this patient-based training program.

Discussion:

Dr Burshtyn provided a summary of the proposed changes which use consistent language to align all clinical programs, and include a requirement for students to be licensed prior to seeing patients.

Members, during the discussion, enquired about other non-clinical programs within Dentistry and whether students can switch programs. An amendment was proposed to the section outlining Entrance Requirements to align language for all of the programs.

Motion: Mundel/Burshtyn

THAT the GFC Academic Standards Committee approve, under delegated authority from General Faculties Council, the proposal for revisions to the existing Entrance Requirements for Medical Sciences MSc programs in Dentistry, Oral Medicine, Orthodontics, and Periodontology, and for Medical Sciences PhD programs in Dentistry, Periodontology and in Orthodontics; offered through the Department of Dentistry, as proposed by the Faculty of Graduate Studies and Research as set forth in Attachment 1 as amended, to be published in the 2018-2019 Calendar.

CARRIED

9. Faculté Saint-Jean: Proposed changes to existing Academic Standing Requirement (probation)

Materials before members are contained in the official meeting file.

Presenter(s): Denis Fontaine, Assistant Dean, Faculté Saint-Jean

Purpose of the Proposal: Various changes to the Calendar to clarify the processes around continuation within a program when academic success is still achievable.

Discussion:

M Fontaine provided a brief overview of the proposal. Members suggested a friendly amendment to clarify a requirement was specific to readmission.

Motion: Jeffrey/Mundel

THAT the GFC Academic Standards Committee approve, with delegated authority from General Faculties Council, proposed changes to Existing to Academic Standing Requirement (probation), as proposed by the Faculté Saint-Jean, as set forth in Attachment 1, as amended, to take effect upon approval.

CARRIED

10. Proposed Changes to Admission and Academic Regulations, BSc in Radiation Therapy, Faculty of Medicine and Dentistry

Materials before members are contained in the official meeting file.

Presenter(s): Shirley Schipper, Vice-Dean, Education, Faculty of Medicine and Dentistry; Leslie Wutkze, Administrator, Division of Oncology

Purpose of the Proposal: To amend the admission and academic regulations for the Radiation Therapy Program in the University Calendar.

Discussion:

Dr Schipper reported that the proposal had been revised in response to comments from the committee at the last meeting.

Motion: Davidson/Jeffrey

THAT the GFC Academic Standards Committee approve, with delegated authority, changes to the Admission and Academic Regulations, BSc in Radiation Therapy, as proposed by the Faculty of Medicine and Dentistry, and as set forth in Attachment 1, to take effect for Fall 2018.

CARRIED

DISCUSSION ITEMS

11. External Programs for Review and Programs in Progress on Campus: Standing Item

There were no documents.

Presenter(s): Kate Peters, Portfolio Initiatives Manager, Office of the Provost and Vice-President (Academic)

Purpose of the Proposal: To provide an update to the Committee in regards to current proposals being considered by the Provincial Government.

Discussion:

Ms Peters provided members with an update in regards to programs being considered by the Provincial Government:

To be Proposed to Government:

(New) course-based MA in History of Art, Design and Visual Cultural (HADVC), Department of Art and Design approved by APC November 8, 2017

Currently with AE undergoing System Coordination Review:

(New) Health Care Aide (Préposé aux soins de santé (PSS) Certificate Program, Centre collégial de l'Alberta, Campus Saint-Jean approved by APC April 19, 2017

(New) Load Change in BSc Dental Hygiene: Substantive changes approved by APC November 16, 2016; Published in 2017-18 calendar, first intake of students in September 2017.

Finished CAQC Quality Review, back with the Ministry:

(New) Major in Fashion Business Management in the Bachelor of Science approved by APC February 10, 2016

12. Question Period

There were no questions.

INFORMATION REPORTS

13. Items Approved by the GFC Academic Standards Committee by email ballots (non-debatable)

There were no items.

14. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

15. Adjournment

The Chair adjourned the meeting at 11:10 a.m.