



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Executive Committee
Approved Open Session Minutes

Monday, October 15, 2018
2-31 South Academic Building (SAB)
2:00 PM - 4:00 PM

ATTENDEES:

David Turpin, Chair
Masoud Aliramezani
Akanksha Bhatnagar
Lesley Cormack
Duncan Elliott
Sean McMurtry
Al Meldrum

Melissa Padfield
Eleni Stroulia

Regrets:

Steven Dew
Bill Foster
Nathan Sunday
Brent Swallow

Staff:

Meg Brolley, GFC Secretary
Marion Haggarty-France,
University Secretary
Heather Richholt, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Stroulia/Elliott

THAT the GFC Executive Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of September 10, 2018

Materials before members are contained in the official meeting file.

Motion: Cormack/Stroulia

THAT the GFC Executive Committee approve the Open Session Minutes of September 10, 2018.

CARRIED

3. Comments from the Chair

The Chair mentioned the previous week's State of the University and the key advocacy messages to the provincial government for the coming year: participation rate and system capacity, non-repayable financial support for students, and investment in research and innovation.

He also noted the *Celebrate! Teaching.Learning.Research* event that honored 120 members of the university community who were recipients of local, national and international awards.

The Chair also reported that four locations on North Campus had been designated for legal smoking and vaping of cannabis products and noted that a full update would be delivered at General Faculties Council on October 22nd. He noted that legalization of cannabis and the results will be a learning experience for everyone.

ACTION ITEMS

4. Changes to Composition of Faculty of Business Council

Materials before members are contained in the official meeting file.

Presenter(s): Kyle Murray, Vice Dean, Alberta School of Business

Purpose of the Proposal: This proposal comes before the committee to approve revisions to the current composition of Faculty Council, School of Business.

Discussion:

Dr Murray briefly outlined the requested changes. Members discussed de-designation, the history and the rationale for de-designation, and the best way to indicate and include these members on Faculty Councils and other bodies.

Motion: Bhatnagar/Aliramezani

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, proposed changes to the composition of Council of the Alberta School of Business as set forth in Attachment 2 to take effect upon final approval.

CARRIED

5. Parchment for a new Joint Doctoral Program with Technical University of Munich (TUM) (Germany) and the Faculty of Science

Materials before members are contained in the official meeting file.

Presenter(s): Melissa Padfield, Interim Vice-Provost and University Registrar

Purpose of the Proposal: To adjust the wording of the program-specific University parchment to reflect the shared credential of Doctor of Philosophy between the University of Alberta and the Technische Universität München, Germany

Discussion:

Ms Padfield presented the parchment for the joint program and noted the standard wording.

There was no discussion.

Motion: Stroulia/Meldrum

THAT the GFC Executive Committee approve, with delegated authority from the General Faculties Council, the proposed parchment wording for cohorts of students receiving the Doctor of Philosophy degree under the shared credentials policy with Technische Universität München (TUM), Germany as submitted by the Office of the Registrar and set forth in Attachment 1, to take effect upon approval

CARRIED

6. 2019-2020 Academic Schedule

Materials before members are contained in the official meeting file.

Presenter(s): Melissa Padfield, Interim Vice-Provost and University Registrar

Purpose of the Proposal: To provide term and deadline dates for the 2019-2020 Academic Year.

Discussion:

Ms Padfield noted that the updates to the Academic Schedule were the usual standard changes to align with the calendar year, with three exceptions related to the fall reading break: Dental Hygiene and Augustana Faculty were opting into the fall reading break in 2019-2020 and the PharmD program was opting out because of accreditation reasons.

Members asked about the student consultation for the PharmD program's decision regarding fall break. Ms Padfield will contact the Faculty and report back to the Executive Committee in the next month with an update.

Members also discussed the potential to publish a provisional 5-year calendar and how that would help with long term planning.

Motion: Bhatnagar/McMurtry

THAT the GFC Executive Committee approve, with delegated authority from General Faculties Council, the Academic Schedule for 2019-2020 as set forth in Attachment 4 and, in doing so, empower the Registrar to make any editorial changes as needed as long as the changes do not have the force of policy, to be effective upon final approval.

CARRIED
2 abstentions

DISCUSSION ITEMS

7. Senate ad hoc Committee on Honorary Degrees

There were no documents.

Presenter(s): Douglas Stollery, Chancellor

Discussion:

The Chancellor noted that the Honorary Degree Recipients for fall convocation had been announced and were posted on the website. He informed the committee that an *ad hoc* Committee on the Honorary Degree Process had been established to: undertake research into best practices for honorary degrees in Canada and internationally; consult with internal and external stakeholders regarding the honorary degree recipient selection processes; and make recommendations to the Senate in early 2019.

The Chancellor gave some information on the composition of the ad hoc committee and encouraged members to participate in the [survey](#) on the Senate website. He also noted that Dean's Council had been asked to complete a survey. Members enquired about the current Honorary Degree selection process and the value of Honorary Degrees.

8. Board of Governors / GFC Summit

There were no documents.

Presenter(s): David Turpin, President and Vice-Chancellor and Chair GFC Executive Committee

Discussion:

The Chair noted the recommendation of GFC's ad hoc Committee on Academic Governance Including Delegated Authority that an annual joint meeting between the Board and GFC be established and mentioned last year's Board/GFC/Senate Summit. He noted that the summit is an opportunity for members to interact and understand the various positions and where members are coming from. He invited members to submit ideas for a topic of discussion.

9. Waiver of Advertising Requirements Report to General Faculties Council

Materials before members are contained in the official meeting file.

Presenter(s): David Turpin, University President and Vice-Chancellor and Chair GFC Executive Committee

Purpose of the Proposal: To provide GFC with summary information regarding the number of waiver of advertising for full-time academic staff vacancies as required through UAPPOL policy.

Discussion:

There was no discussion.

EARLY CONSULTATION

10. GFC University Teaching Awards Committee (UTAC) - draft Terms of Reference

Materials before members are contained in the official meeting file.

Presenter(s): Pierre Lemelin, Chair, GFC UTAC

Purpose of the Proposal: The proposal is before the committee to add to the GFC agenda for early consultation.

Discussion:

Dr Lemelin gave an overview of the process of reviewing the committee's terms of reference and the reasons the committee felt that the parameters for its membership should fall outside of the Principles for General Faculties Council Standing Committee Composition. He noted that impartiality and the alumni voice were critical in the work of UTAC and that the proposed composition best served the mandate of the committee.

Members discussed the scope and mandate of the committee, the criteria of excellence in teaching, and how the criteria for each award adjudicated by the committee is clearly identified in UAPPOL Policy.

Members asked about the UTAC Adjudication Guidelines and the weight of the Universal Student Ratings of Instruction (USRI) in the process.

11. Workplace Impairment Policy

Materials before members are contained in the official meeting file.

Presenter(s): Gerry McCune, co-chair, Workplace Impairment Policy Working Group

Purpose of the Proposal: The proposal is before the committee for early consultation to share the purpose of the proposed policy and procedures, hear concerns and questions, and solicit insights.

Discussion:

Ms McCune noted that work on this draft policy began in March and focused on fitness for work. She emphasized that it was meant to address any case of impairment including: medication, drugs, alcohol, fatigue and mental health concerns. She noted that the purpose of this policy was to ensure the health and safety of all members of the university community.

During the discussion, members expressed several comments and questions, including but not limited to: the focus on workplace equipment and that issues could arise within the context of classroom instruction; duty to report, and management of issues; consequences and sanctions; cannabis not being the only form of impairment; Occupational Health and Safety Legislation; and student impairment and the Student Code of Conduct.

ACTION ITEMS

12. Draft Agenda for the Next Meeting of General Faculties Council

Materials before members are contained in the official meeting file.

Purpose of the Proposal: To approve the Agenda for the GFC meeting to be held on Monday, October 22, 2018.

Motion: Bhatnagar/Aliramezani

THAT the GFC Executive Committee approve, with delegated authority from General Faculties Council, the Agenda for the October 22, 2018 meeting of General Faculties Council.

CARRIED

DISCUSSION ITEMS

13. Question Period

There were no questions.

INFORMATION REPORTS

14. Items Approved by the GFC Executive Committee by email ballots

There were no items.

15. Information Items Forwarded to GFC Executive Committee between Meetings

There were no items.

CLOSING SESSION

16. Adjournment

The Chair adjourned the meeting at 3:40 p.m.