

Bell McLeod Educational Fund Terms and Policies

The Department of Laboratory Medicine and Pathology (LMP) will use the interest generated from the Bell McLeod endowment to support:

- [Bell McLeod Educational Fund Travel Award](#)
- [Bell McLeod Educational Fund Citizenship Award](#)
- [Bell McLeod Educational Fund Graduate Research Prize](#)
- [Bell McLeod Educational Fund Graduate Entrance Scholarship](#)
- [Bell McLeod Educational Fund Graduate Entrance Scholarship for Indigenous Students](#)
- [Bell McLeod Educational Fund Course-Based Masters Entrance Scholarship](#)
- [Graduate Student Professional Development Funding](#)

Bell McLeod Educational Fund Travel Award

The Bell McLeod fund may provide travel assistance for full-time LMP graduate students.

Funding may be provided for travel to a major national or international research gathering where the trainee is making an oral or poster presentation. Travel assistance may also be provided to allow the trainee the opportunity to participate in field work or visit a major archive where information critical to their thesis research is lodged or resident experts can be consulted.

1. Applications for Travel awards (using the Bell McLeod Educational Fund - Travel Award form) may be submitted at any time. Applications are routinely managed in the LMP Graduate Studies office.
2. Travel for educational purposes will be funded to a maximum of 9 awards of \$1500 per event for graduate students according to the following schedule:
 - once per master's degree
 - twice per doctoral degree.

The amount of the award will be reviewed on an annual basis by the LMP Graduate Studies Committee.

3. In addition to the application form, the following must be submitted:
 - if the trainee is attending a conference:
 - o proof that a submitted oral or poster paper has been accepted for presentation by the conference organizers, and
 - o proof of registration, or a copy of the Conference Registration Form outlining the cost of registration and what is included (meals, accommodation, etc.)
 - if the trainee is requesting travel funds for field work or research purposes, a compelling statement from his or her supervisor explaining why the proposed travel is crucial to the trainee's program must be appended.
 - requests for travel funding must be approved by the trainee's research supervisor.
4. Acceptance at a conference and submission of the travel fund application must be made before program completion; the travel itself may occur after program completion. Travel for field work or visiting a major archive must be completed before program completion. Program completion is defined as the date on which the Thesis Approval/Program Completion form is submitted to FGSR.
5. Receipts are not required and funds will be issued upon approval of the award.

If the student is unable to attend the research opportunity as approved by the department or his or her status as a student changes, the Laboratory Medicine & Pathology Graduate Program must be notified in writing and the student may be required to repay the funds awarded.

6. A maximum of \$13500 per year (the equivalent of 9 graduate awards at \$1500) may be used for travel awards on a first come, first served basis. The Graduate Studies Committee may approve additional funds if needed.

Bell McLeod Educational Fund Citizenship Award

1. The award honours Laboratory Medicine & Pathology graduate students for academic mentorship/service/leadership activities. The activities must support the education and teaching mandate of the Bell McLeod Educational Fund. Only those activities undertaken during the current graduate program will be considered.
2. The award is valued at \$500, given once per year.
3. Graduate students can receive the award once only in their career.
4. The application will consist of the application form and evidence of the mentorship/service/leadership activities, and a current CV. This evidence may include letters from mentees, supervisors/faculty members, other students, student group, etc. Applicants must demonstrate how the activities support the Bell McLeod Educational Fund's education and teaching mandate.
5. If there is no suitable candidate, the award will not be given.

Call for nominations will be early January, with applications due at the end of February.

Bell McLeod Educational Fund Graduate Research Prize

1. One prize of \$500 is presented annually to an LMP MSc or PhD student.
2. A recent peer-reviewed first author publication of primary research or a systematic review by the student, based on research undertaken during the student's current program at the University of Alberta, is the focus, but the student's whole CV will be considered in the adjudication. The paper must have been **accepted for publication** during the previous calendar year (January 1 – December 31).
3. To be eligible, students must:
 - a. have an active registration in their LMP graduate program, or
 - b. be on an approved Leave of Absence, or
 - c. have submitted their Thesis Approval/Program Completion form to FGSR but not yet received their degree.
4. Students may submit one application per year.
5. The award will be adjudicated by the LMP Graduate Studies Committee based on assessments from independent reviewers.
6. If there are no suitable candidates, the prizes will not be awarded.
7. The research prize will be awarded publicly at the department's research day.

Applications are due January 31.

Bell McLeod Educational Fund Graduate Entrance Scholarship

The purpose of this award is to provide funding and support to outstanding students newly admitted to LMP or LMP students transferring from a master's to doctoral program. The value of the award is \$1000.

There is no application form; eligible students are considered upon admission. Students cannot apply for this scholarship.

Eligibility:

- admission GPA of 3.5 or better on the University of Alberta 4-point scale
- not open to students who have earned a Pathologists' Assistant Entrance Scholarship
- not open to students who have earned a Graduate Entrance Scholarship for Indigenous Students.

The award will be paid after the term Fee Payment Deadline. Active registration in the first term of the program is required at the time the award is paid.

Payment of the award is by direct deposit to the student's personal bank account.

A total of \$6000 has been allocated for this award. Awards will be given until this amount has been used at which the LMP Graduate Studies Committee may allocate additional funds.

Bell McLeod Educational Fund Graduate Entrance Scholarship for Indigenous Students

The purpose of this award is to provide funding and support to Indigenous students newly admitted to LMP or LMP students transferring from a master's to doctoral program. The value of the award is \$1000.

There is no application form; eligible students are considered upon admission. Students cannot apply for this scholarship.

Eligibility:

- admission GPA of 3.0 or better on the University of Alberta 4-point scale
- not open to students who have earned a Graduate Entrance Scholarship
- not open to students who have earned a Pathologists' Assistant Entrance Scholarship

The award will be paid after the term Fee Payment Deadline. Active registration in the first term of the program is required at the time the award is paid.

Payment of the award is by direct deposit to the student's personal bank account.

A total of \$1000 has been allocated for this award. The LMP Graduate Studies Committee may allocate additional funds.

Bell McLeod Educational Fund Course-based Masters Entrance Scholarship

The purpose of this award is to provide funding and support to outstanding newly admitted students to the MSc Pathologists' Assistant program. Up to 6 awards of 1000 each will be given.

There is no application form; eligible students are considered upon admission. Students cannot apply for this scholarship.

Eligibility:

- admission to a course-based MSc program within the Department of Laboratory Medicine and Pathology
- admission GPA of 3.5 or better on the University of Alberta 4-point scale.

The award will be paid after the Fall term Fee Payment Deadline. Active registration in the first term of the program is required at the time the award is processed in October.

Payment of the award is by direct deposit to the student's personal bank account.

Graduate Student Professional Development Funding

The Bell McLeod fund may provide funding to allow LMP graduate students to participate in Professional Development activities designed to enhance communication, career development, and professional practice. Such activities include presentations, workshops, courses, seminars, and online conferences (and the accompanying membership fee); funding may also support in person conference registration (and the accompanying membership fee) if the student is not eligible or does not apply for a travel award for that conference.

1. Applications for Professional Development funding (using the Bell McLeod Educational Fund - Professional Development Funding Request form) may be submitted at any time. Applications are routinely managed in the LMP Graduate Studies office.

2. Up to \$250 per person per year can be claimed on a first come, first served basis; this amount is not cumulative and cannot be carried forward from one year to the next.
3. It is preferred that funding requests are made in advance of the activity in order to facilitate payment. However, if needed, funding requests may be submitted retroactively for activities attended in the current and previous year only.
4. Only one funding request per activity may be submitted (i.e. funding for one activity cannot be split up over two years).
5. To apply for funding, submit the application form and proof of the activity in the form of a webpage, brochure, poster, email, etc., which describes the activity, and includes the cost, date(s) and location(s). If approved, for internal University of Alberta events, the activity will be paid for with a University of Alberta *Internal Sale Form* whenever possible. In all other cases, applicants will be reimbursed after the event has taken place via the expense claim process or via a one-time stipend supplement (original receipts will be required in both cases).
6. Proof of attendance does not have to be submitted but must be retained and is subject to verification by the department. If the graduate student is unable to attend the activity as approved by the department or his or her status as a graduate student changes, the Laboratory Medicine & Pathology Graduate Program must be notified in writing and the student may be required to repay the funds awarded.
7. \$1000 per year will be set aside from the Bell McLeod fund to reimburse graduate students for Professional Development activities. When the \$1000 is spent, no more funding will be available until the following year (April).

A review of the fund activities (by means of an annual report) will be undertaken at the end of the calendar year by the Laboratory Medicine & Pathology Graduate Studies Committee.