

Informed Consent for Disclosure of Personal Information

The University of Alberta collects and protects personal information under the authority of the Alberta *Protection of Privacy Act* for the purpose of operating the programs and services of the university.

If you require the disclosure of your personal information to another person, designated agent or agency, legal counsel or other purposes, please complete the following informed consent document as required under the *Act*.

I voluntarily authorize	My professors, instructors, tutors or other academic or administrative staff at the University
to disclose	My academic information and information regarding my tuition account, registration status, grades, formal and informal evaluations of my academic performance, transcripts, attendance records, or other information relevant to my progress in my courses and degree program, or information about my tuition payments and tuition account history.
releasing to	My sponsoring agency, the staff of the Sponsored Student Program and of the International Student and Visitor Services at the University.
for the purpose of	Complying with the sponsor's requirements to be regularly apprised of my academic progress and standing in accordance with the terms of my sponsorship agreement with my sponsoring organization
in the period	From: _____ To: _____ (mm/dd/yyyy) (mm/dd/yyyy) Provide date range for which permission will exist. If you choose a one-year period, then a new form must be filled in for each academic year you are a sponsored student. You may want to fill it in for the duration of studies in which you are sponsored. If you extend your sponsorship period, a new form will have to be filled in.

Full Name:	
U of A Student ID#:	
Date:	

Signature: _____

NOTE: Consents may be revoked at any time by so indicating, in writing, to the office seeking consent.

Protection of Privacy – The personal information requested on this form is collected under the authority of Section 4(c) of the Alberta *Protection of Privacy Act* and will be protected, used and disclosed in accordance with Section 10, 12, and 13 of the *Act*. Specifically, it will be used for the purpose of managing the consent for disclosure of personal information process. The University of Alberta uses automated systems to generate content and to make decisions, recommendations and predictions. The personal information collected may be included in these automated systems.

Questions concerning the collection, use and disposal of this information should be directed to: uaissp@ualberta.ca

This information will be retained and disposed in accordance with approved records retention and disposal schedules of the university.