Required Academic Integrity and Ethics Courses

INT D710: Ethics and Academic Citizenship (for Master's and Doctoral students – 6 hours credit; fulfills the current 8-hour requirement for Master's students)

INT D720: Advanced Ethics and Academic Citizenship (for Doctoral students – 2 hours credit)

In essence, if you are transferring from MSc to PhD, you will have to complete both INT D710 while on MSc and INT D720 after your transfer to PhD.

Professional Development Requirement

(Mandatory for students admitted after September 2016) The University of Alberta considers professional development to be an important component of any graduate student's program of studies. Professional development is the active acquisition of skills, knowledge, and mindset to fully realize one's strengths and potential in all environments. It sets up individuals for success in achieving their goals while giving them the ability to meet, exceed and adapt to personal, career, and societal responsibilities within the context of a changing world.

Eight Hours of Professional Development Activities

The University of Alberta Professional Development (PD) Requirement has two components that must be submitted to your graduate coordinator or graduate chair before convocation:

1. An individualized career plan document called an Individual Development Plan (IDP)
2. The completion of eight hours of PD activities inspired by the career plan

As you complete the self-assessment in the IDP package, you should be able to identify your career or life goals. **You are encouraged to pursue PD activities that align with your individual career interests and develop skills not included in your programs to fulfil the eight-hour requirement**.

The PD activities, which should be approved by your department, must be completed within the first three years of study for most doctoral students and by the time of degree completion for master's students. Consult with your department regarding which tracking and completion forms are required.

What PD Activities Count

PD activities can take place on or off campus, and may include training you participate in through your professional work/employment role. A PD activity fulfils the U of A PD Requirement if it contributes to the acquisition of skills, knowledge or mindset and includes **all** of these three components:

- The PD activity must consist of formal training and include active learning, **with an assessment component** (self-assessment, reflection, quiz, write-pair-share or evidence of knowledge application). Learning activities under the tutelage of Indigenous elders fall under this component where students may provide a self-assessment, application of knowledge, reflection or practice that aligns with the learning of Indigenous knowledge.
- **The activity must fall outside of research methods training**, capstone project, thesis or equivalent and required practicum. Practicums and internships that have assessment, reflection and feedback components can be applied toward the PD requirement (e.g., GSIP).
- The activity must support the career goals and/or seven skills and competencies identified in the IDP.

Activities that do NOT fulfill the requirement

- Sessions used towards the Ethics and Academic Integrity requirement
- Information sessions to highlight resources or programs
- Teaching Assistantships, Research Assistantships, Lab Meetings, Presenting a talk or poster
- Serving as a mentor

For more information about PD hours: https://www.ualberta.ca/en/graduate-studies/training-events/ethics-and-pd-requirements/required-professional-development/eight-hours.html.

Please keep all records for your PD and ethics, annual reports and share with me so we have it filed in your record.