

**Internal Policy Concerning a First Request for a Graduate Program Extension
Faculty of Nursing**

Aside from the FGSR form that must be completed by the student and supervisor(s), supporting documents must to be submitted to the Associate Dean Graduate Studies of the Faculty of Nursing

- From the supervisor: An explanatory letter summarizing the student's progress to date and supporting the request for an extension as well as the timeline proposed by the student.
- From the student: An explanatory letter with the expected completion date and a timeline for completion of program.

These supporting documents may be submitted by email to the program administrators (Tracy Quigley or Anita Green) in the Graduate Services Office.

[Request for Program Extension form](#)

April 2015

Approved by the Graduate Education Committee, April 2014