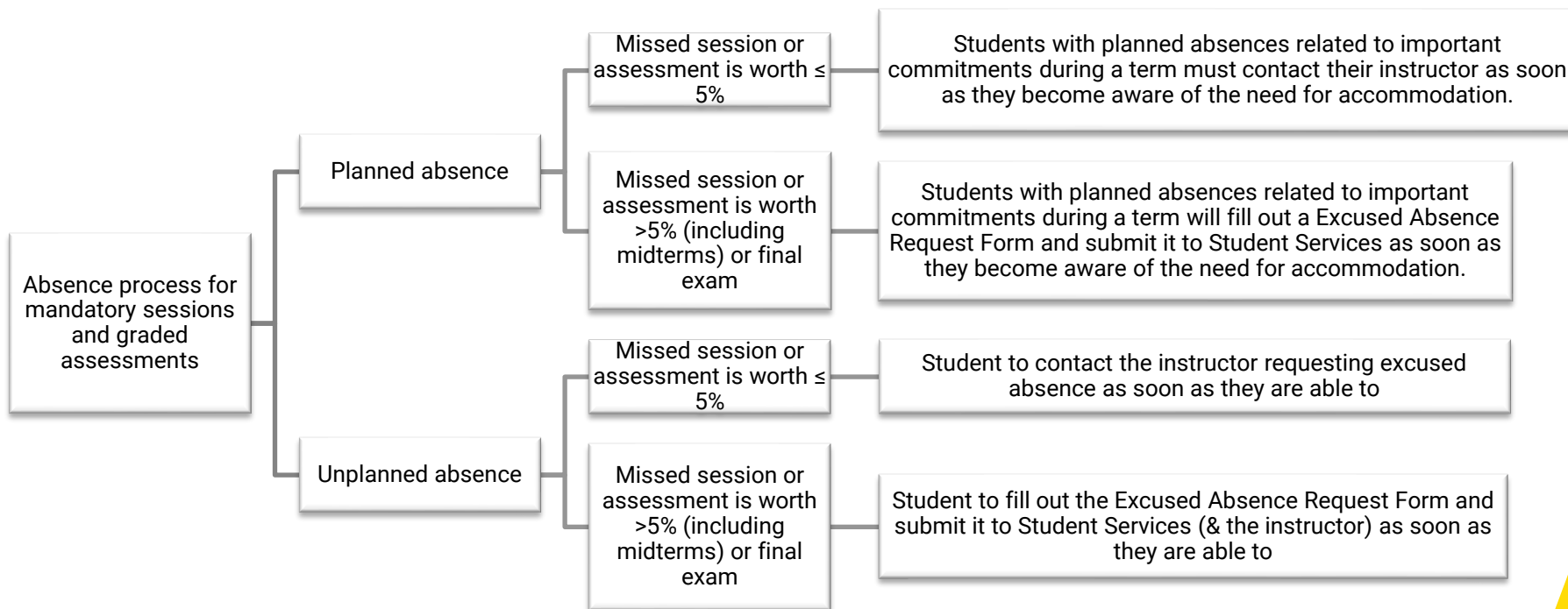


Absence Process



Process updated July 16, 2026



**UNIVERSITY
OF ALBERTA**

Pharmacy +
Pharmaceutical
Sciences

Absence Process

Notes:

- This flowchart outlines procedures for both planned and unplanned absences for mandatory sessions and graded assessments.
- Planned absences related to important commitments during a term must contact Student Services as soon as they become aware of the need for accommodation.
- For final exams, once the absence is deemed justified and approved, the student will be notified of the deferred exam date.
- For all other assessments and missed mandatory sessions, the course instructor will communicate with the student regarding how they can make up for the missed activities (e.g. submission of alternate work for missed activities, midterm deferral etc.).
- Any student who applies for or obtains an excused absence by making false statements will be liable under the Student Academic Integrity Policy.

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