



The first point of contact for **all** general inquiries from current and prospective students in the Faculty of Education (including SLIS) is the [Education Student Services](#) (ESS) centre, located on the main (ground) floor of the [North Tower of the Education Centre](#).

Students will no longer visit or phone the [SLIS office](#) directly. Students should continue to use the general email slis@ualberta.ca.

See below for the communications steps MLIS students should follow for various inquiries.

COURSE-RELATED INQUIRIES

For queries relating to a *specific* course, follow the contact order below. Only proceed to the next person if your question or issue has not been resolved.

1. Course Instructor
2. Your Faculty Advisor
3. Graduate Coordinator, SLIS ([Dr. Danielle Allard](#))
4. Director, SLIS ([Dr. Kenneth Gariepy](#))

PROGRAM-RELATED INQUIRIES

For queries related to your MLIS program planning and related matters, such as permission to take or drop a course, follow the contact order below.

1. Your Faculty Advisor
2. Education Student Services (email slis@ualberta.ca)

MLIS CURRICULUM-RELATED INQUIRIES

Contact information coming shortly.

MARK & GRADE APPEALS

Refer to the mySLIS Student Portal for Procedures for Grievances and Appeals.

ROOM BOOKINGS & FACILITIES

Contact [Education Student Services](#).

STUDENT LEADERSHIP EVENTS

Email the Director.

STUDENT ENGAGEMENT

The [Library and Information Studies Students' Association](#) (LISSA) represents all students enrolled in the MLIS program at SLIS. LISSA acts as a liaison between students and faculty and facilitates student participation in a variety of academic, professional, and extracurricular activities. LISSA can be contacted via email at lissa@ualberta.ca.