

ST. STEPHEN'S COLLEGE
DOCTOR OF MINISTRY PROGRAM
 PROPOSAL AND DESIGN APPROVAL FORM
 FEEDBACK for Development of an Innovative Model for Ministry

Name of Student:	
Project Title:	

This type of Project is characterized by the production of a model or prototype of some form of ministry. Indeed, it helps to think of the outcome of such Projects as a sort of 'product' which others might pick up and use to enhance their own practice." (DMin Manual)

How well does the candidate . . .

Low (1) High (5)

		1	2	3	4	5
1.	State and contextualize the issue?					
	a) write a clearly stated research question					
	b) write clearly stated subsidiary questions					
	c) outline scope and limitations					
	d) define all terms, when they first appear					
	e) define all terms so that individuals outside the field may understand them					
	f) list assumptions					
	g) explain why the question is important by giving a historical/theoretical background					
	h) outline how the study will (i) fill a void, (ii) replicate, (iii) extend, (iv) or develop new ideas in the scholarly literature?					
2.	Show that the project or research will advance the goals of the DMin program?	1	2	3	4	5
	a) show an advanced understanding of the nature and purposes of ministry					
	b) demonstrate ability to reflect theologically about the practice of ministry					
	c) identify potential theological themes in research being proposed					
	d) show growth in personal spiritual maturity					
	e) demonstrate development and appropriation of personal and professional ethic					
3.	Critically review the literature?	1	2	3	4	5
	a) organize review around and directly related to the research question					
	b) synthesize results into a summary of what is and is not known					
	c) identify areas of controversy in the literature					
	d) identify areas of prior scholarship to prevent duplication of effort					
	e) contain ample research studies to highlight ways in which the research question has been or might be studied?					
4.	Outline methods?	1	2	3	4	5
	a) detail how, when and by whom data will be collected					
	b) clearly identify method of data analysis					
	c) describe clearly the population of the study					
	d) identify and explain the sampling design					
	e) explain why the sampling design was selected					
	f) include a copy of all instruments in appendix					
5.	Provide rationale for methodology?	1	2	3	4	5
	a) identify specific type of research design selected (case study, grounded theory, phenomenology, etc.)					
	b) explain purpose of the methodology, using citations					
	c) explain convincingly why methodology was chosen					
	d) match intended methodology and the research question(s)					
	e) explain how instruments were tested					
6.	Justify the use – or not – of a pilot project?	1	2	3	4	5
	a) describe the rationale for a pilot project					
	b) state the question to be answered by the pilot project					

	c) outline the scope of the pilot project in relation to the proposed Model of Ministry project					
	d) outline the process of the pilot project					
	e) include a copy of all instruments in appendix					
	f) address ethical considerations					
7.	Outline validation process?	1	2	3	4	5
	a) describe procedures of trustworthiness					
	b) address bias and role					
8.	Address ethical considerations?	1	2	3	4	5
	a) address voluntary participation					
	b) address right of participant to withdraw without prejudice					
	c) show that benefits to participant outweigh costs to them					
	d) describe, in detail, how confidentiality will be maintained throughout every aspect of the study					
	e) other (please be specific):					
9.	Provide outline of chapters?	1	2	3	4	5
10.	Establish a Project schedule?	1	2	3	4	5
	a) provide the plans and rationale for a Supervised Pilot Project (See Appendix C)					
	b) establish a contingency plan to address unforeseen circumstances					
11.	Show knowledge of available resources?	1	2	3	4	5

Comments:

APPROVAL:

Project and Dissertation Committee Chair Name	
Project and Dissertation Committee Chair Signature (on behalf of the P-D Committee)	
Names of Committee Members:	
Date	

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