

# Name Change Form

## St. Stephen's College

University of Alberta Campus  
 8810 112 Street NW  
 Edmonton, AB T6G 2J6  
 ualberta.ca/st.stephens

Current or former students at St. Stephen's College who have had a name change should use this form. Name changes can be processed in person at St. Stephen's College Registrar's Office (Assistant Registrar), at the address above.

One of the following original documents must be presented: a name change will not be recorded on your St Stephen's record unless such documentation is provided.

- Legal Change of Name Certificate
- Passport
- Marriage Certificate
- Birth Certificate (when changing your name back to your birth name)

When requesting a change of name by mail, a copy marked "Certified True Copy" of the original documentation must be provided. A "Certified True Copy" is a photocopy of the original documentation attested to by a Guarantor. Note: your Guarantor's position and original signature must appear on the photocopy of your documentation if you are presenting it as a "Certified True Copy". Faxed copies are not acceptable. Your Guarantor cannot be a relative and must be one of the following:

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| <ul style="list-style-type: none"> <li>• Minister of Religion</li> <li>• Signing Officer of a Banking Institution</li> <li>• Legal Professional (including Police Officer)</li> <li>• University Instructor</li> <li>• Teacher or School Principal</li> <li>• Medical Professional</li> </ul> | <ul style="list-style-type: none"> <li>• Professional Accountant or Engineer</li> <li>• Mayor</li> <li>• Postmaster</li> <li>• Person occupying a Senior Administrative position at a University or College</li> </ul> |
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Current Name on Record: <b>FULL LEGAL NAME</b>			
	<i>Current Surname</i>	<i>Current First Name</i>	<i>Middle Name(s)</i>
Change of Name to: <b>FULL LEGAL NAME</b>			
	<i>Surname</i>	<i>First Name</i>	<i>Middle Name(s)</i>
Birth Date:			
	<i>Month/Day/Year</i>		

Signature – Former Name	Signature – New Name
Date:	

<i>Office Use Only</i>
<i>Date updated:</i>