

DEPARTMENT OF FAMILY MEDICINE POLICY

POLICY NUMBER: MC002

REFERENCE:

ADOPTED BY:

MC: 2006-09-07
NAAFP AGM: 2009-02-24

SUPERSEDES:

PREPARED BY: Management Committee

DATE: 2006-09-07

TITLE: Locums

Policy Statement:

Locum physicians may be engaged from time to time by Participating Physicians to maintain the level of services provided by our teaching clinics and units. Physicians participating in the AARP, with the exception of Clinic Preceptors, are responsible for the costs of their Locums.

The purpose of this policy is to:

Provide clear guidance regarding the engagement of Locums.

Read and interpreted in conjunction with MC005: Participating Physician Absences

NAAFP PROCEDURE

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1. DEFINITIONS

- 1.1 **Academic Physician Services** – means the academic and clinical services provided by Participating Physicians as detailed in the Association Agreement dated June 15, 2005.
- 1.2 **AARP** – the academic alternate relationship plan entered into between the Participating Physicians, the University, Capital Health, and Alberta Health and Wellness.
- 1.3 **Association Agreement** – the agreement entered into by Participating Physicians that hold Academic Appointments to govern and manage their participation in the AARP.
- 1.4 **Centre** – means a department teaching site
- 1.5 **Clinic Preceptor** – refers to a Participating Physician who does not have an academic appointment with the University of Alberta
- 1.6 **Locum** – means a physician who is not a Participating Physician and who is engaged to provide clinical services to NAAFP for a defined period of time.
- 1.7 **Management Committee** – refers to the standing committee of NAAFP charged with the responsibility and authority for all aspects of the management of the revenues accruing to the Participating Physicians.
- 1.8 **NAAFP** – the association of Northern Alberta Academic Family Physicians.
- 1.9 **Participating Physician** – means a physician who or whose professional corporation has signed a Letter of Participation in the Department of Family Medicine AARP.

2. Procedures

- 2.1 When a Centre or clinical unit brings in a Locum, it is the collective responsibility of that Centre to pay for the Locum.
- 2.2 Individual costs will be assessed according to the Participating Physician's designated participation in the AARP.
- 2.3 Clinic Preceptors will be exempt from sharing the cost of Locums.
- 2.4 Locums for Clinic Preceptors will be paid through the AARP.