



Board of Governors  
Board of Governors Meeting  
Public Session Minutes

Friday, October 15, 2010  
8:00 a.m. – Noon  
3-15 University Hall

---

**ATTENDEES:**

Voting Members: Robert Campenot  
C.H. William Cheung  
Gordon Clanachan  
Roy Coulthard  
Marc de La Bruyère  
Nick Dehod  
Louis Hugo Francescutti  
Brian Heidecker, Chair  
Jim Hole  
Agnes Hoveland  
Linda Hughes, Chancellor  
Shenaz Jeraj  
Tanya Martelle  
Don Matthew  
Ove Minsos  
Jay Nagendran  
Jerry Naqvi  
Sol Rolingher  
Indira Samarasekera, President  
Robert Teskey  
Craig Turner

Officials: Lorne Babiuk, Vice-President (Research)  
Phyllis Clark, Vice-President (Finance and Administration)  
Marion Haggarty-France, University Secretary  
Brad Hamdon, University General Counsel  
Don Hickey, Vice-President (Facilities and Operations)  
Debra Pozega Osburn, Interim Vice-President (External Relations)

Regrets: Carl Amrhein, Provost and Vice-President (Academic)  
Dru Marshall, Deputy Provost

Guests: Craig Moore, Director, Real Estate and Development  
O'Neil Outar, Chief Development Officer  
Mary Persson, Associate Vice-President (Audit & Analysis) and University Auditor

Staff: Joan Burke, Board Secretary  
Juli Zinken, Assistant Board Secretary

Chair: Brian Heidecker  
Scribe: Joan Burke

## **OPENING SESSION**

### **1. Chair's Session**

#### **1.1 Call to Order and Confirmation of Quorum**

Ms. Burke confirmed that the attendance constituted quorum. The Board Chair called the meeting to order at 8:00 a.m.

#### **1.2 Approval of Public Session Agenda**

**Motion:** Cheung/Rolingher

THAT the Board of Governors approve the Open Session Agenda, as circulated.
---

**CARRIED**

#### **1.3 Conflict of Interest – Opportunity for Declaration Related to the Agenda**

The Board Chair made note of the following:

- The University of Alberta has policy and procedure in place for Conflict of Interest and Conflict of Commitment, and Board members make annual disclosures.
- In addition, Board members must declare any conflict related to the Board Agenda of each meeting and, in the event of such conflict, absent themselves from the discussion and voting on the item.
- The *Post-Secondary Learning Act*, Section 16(5) states that: *The members of the board must act in the best interests of the university.*

The Board Chair invited members to declare conflicts of interest related to the Open Session Agenda of the meeting. He observed no declarations and declared that the question was duly asked and answered.

#### **1.4 Chair's Remarks**

The Board Chair welcomed Board members, guests and members of public to the first Board meeting of the academic year. He extended a warm welcome to new Board members, Ms. Shenaz Jeraj, Mr. Jerry Naqvi and Mr. Ove Minsos, and on behalf of the Board, congratulated them on their appointment. He also extended a warm welcome to Dr. Colleen Skidmore, Vice-Provost (Academic), attending the meeting on behalf of the Provost, Dr. Carl Amrhein.

The Board Chair also took the opportunity to extend a warm welcome to Mr. O'Neil Outar, the new Chief Development Office, and invited the President to introduce him to the Board.

### **2. Report of the President**

The President formally introduced Mr. O'Neil Outar to the Board, reviewed the appointment process, his background and accomplishments, and outlined his responsibilities.

The President's written report appears as **Appendix A** to these Minutes.

In addition to reviewing her written report, Dr. Samarasekera included the following highlights in her remarks:

- the very successful student orientation event at Hawrelak Park at which over 1700 students attended, as well as the success of the orientation for parents of students living in residence;
- the installation of new University of Calgary President, Dr. Elizabeth Cannon;
- the inaugural General Faculties Council kick-off, which was a great way to welcome the new academic year.
- the outstanding centenary celebrations at Augustana Campus;
- the significance of the University of Alberta collaborations with China, including a report on her recent trip to the World Economic Forum in China, an event in Ottawa hosted by the University of Alberta China Institute to celebrate the 40<sup>th</sup> Anniversary of China-Canada Relations, and a conference recently hosted by the University of Alberta with the China Scholarship Council;
- partnerships with India, including the University of Alberta's relationship with the Indian Institute of Technology, Bombay, and the President's upcoming trip to India;
- the future induction of Dr. Lorne Tyrell into the Canadian Medical Hall of Fame;
- the visit to Alberta of James Cameron during which time the University was invited by the Premier's office to organize presentations for Mr. Cameron; and
- the upcoming visit to the University of some fifteen German Parliamentarians

In response to recent media articles concerning University rankings, the President also provided a briefing to Board members on the various post-secondary ranking systems and their impact on and value to the University of Alberta.

### **3. Approval of Public Session Minutes**

#### **3.1 Approval of the Public Session Minutes of June 25, 2010, and August 4, 2010 (Electronic Vote)**

**Motion:** Naqvi/Coulthard

THAT the Board of Governors adopt the Open Session Minutes of its meetings on:

- June 25, 2010, and
- August 4, 2010 (Electronic Vote)

**CARRIED**

### **ACTION ITEMS**

#### **4. Report of the Community and Government Relations Committee**

##### **4.1 Proposed Committee Change of Name and New Terms of Reference**

Presenter: Ms. Agnes Hoveland, Chair, Community and Government Relations Committee; Ms. Marion Haggarty-France, University Secretary; Ms. Joan Burke, Board Secretary

Agenda documentation is attached to these Minutes as **Appendix B**.

Ms. Hoveland introduced the proposal, noting that the Terms of Reference for the Committee have been under discussion for the past two years. She stated that the proposed new Terms of Reference represent a much clearer direction for the Committee, and that the four core areas of interest in the Committee's mandate were drafted in response to suggestions from the President, Board Chair and Committee members. She noted that the Terms of Reference have been reviewed and approved by the President and Senior Administration.

She expressed appreciation to the President and Board Chair, Mr. Gerri Protti, former Chair of the Government Relations Sub-Committee, Mr. Marc de La Bruyère, members of the Committee, Ms. Deb Pozega Osburn, Vice-President (External Relations), Ms. Haggarty-France and Ms. Burke for moving this project forward to completion.

**Action**

In response to a suggestion from the Chancellor, Ms. Linda Hughes, Ms. Hoveland agreed to amend the Committee's workplan to delete or provide clarity surrounding the words *secondary policy*. Ms. Hughes also suggested removing the bullet entitled **Senate** under the first key activity on page 2 of the workplan.

**Motion I:** Hoveland/de La Bruyère

THAT the Board of Governors, on the recommendation Board Community and Government Relations Committee, approve a change of name for the Board Community and Government Relations Committee to University Relations Committee.

**CARRIED**

**Motion II:** Hoveland/Nagendran

THAT the Board of Governors, on the recommendation of the Board Community and Government Relations Committee, approve the proposed Terms of Reference for the University Relations Committee, as set forth in Attachment 1 to the agenda documentation.

**CARRIED**

4.2 University of Alberta Annual Report

Presenter: Phyllis Clark, Vice-President (Finance and Administration); Mary Persson, Associate Vice-President (Audit & Analysis) and University Auditor

Agenda documentation is attached to these Minutes as **Appendix C**.

Ms. Clark introduced the item and Ms. Persson reviewed the report in detail, noting that the Provincial Government has moved up the annual reporting deadline to six months following the end of the fiscal year. She also noted that the government has requested the inclusion of the financial statements in the report, and that the Auditor General of Alberta has requested a review of the report before final submission.

**Action**

Ms. Persson, in response to suggestions from members, agreed to revise the way in which targets for Faculty and Staff honours are portrayed in the graph on page 14 of the report.

**Motion:** Hoveland/Teskey

THAT the Board of Governors, on the recommendation of the Board Community and Government Relations Committee, approve the University of Alberta 2009-2010 Annual Report for submission to the Government of Alberta and empower the Associate Vice-President (Audit & Analysis) to make any editorial changes to the Report, as needed, as long as the changes do not have the force of policy.

**CARRIED**

---

## 5. Report of the Finance and Property Committee

### 5.1 CCIS External Loan

Presenter: Phyllis Clark, Vice-President (Finance and Administration)

Agenda documentation is attached to these Minutes as **Appendix D**.

Mr. Clanachan introduced the report and Ms. Clark reviewed the legislative requirements for the motion, as well as the borrowing interest rates and debt servicing costs. Mr. Don Hickey updated members on the status of the project, noting it is tracking well.

**Motion:** Clanachan/Coulthard

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, execute a Borrowing Resolution requesting approval of mortgage financing for the completion of the Centennial Centre for Interdisciplinary Science Phase II project for a total borrowing amount not to exceed Seven Million Five and Hundred Thousand Dollars (\$7,500,000.00) in Canadian funds for a term of not more than twenty (20) years at an interest rate not more than five percent (5.00%).

**CARRIED**

### 5.2 Capitalization of Unrestricted Funds to Permanent Restricted Endowments Net Assets

Presenter: Phyllis Clark, Vice-President (Finance and Administration)

Agenda documentation is attached to these Minutes as **Appendix E**.

Mr. Clanachan introduced the item and Ms. Clark reviewed the proposal, highlighting the facilities that have requested capitalization. She responded to questions from members concerning the timing requirements for bringing forward requests to capitalize.

**Motion:** Clanachan/Cheung

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, approve the transfer of \$175,000.00 of unrestricted net assets to permanent restricted endowment net assets.

**CARRIED**

### 5.3 Chemical and Materials Engineering Building: Expenditure of Funds for Construction of In-fill Shell and Core Structure

Presenter: Don Hickey, Vice-President (Facilities and Operations)

Agenda documentation is attached to these Minutes as **Appendix F**.

Mr. Clanachan introduced the item and Mr. Hickey reviewed the details of the proposal, noting that the funds requested in the recommendation will provide for construction of an in-fill structure shell and core. He informed the Board that Facilities and Operations was confident that the Faculty has the necessary resources for the construction of this project.

**Motion:** Clanachan/Nagendran

THAT the Board of Governors, on the recommendation of the Board Finance and Property Committee, approve an additional expenditure of Eighty One Million dollars (\$81,000,000) as provided by the Faculty of Engineering for construction of the in-fill shell and core structure for the Chemical and Materials Engineering Building project.

**CARRIED**

### **INFORMATION REPORTS**

6. Report of the Audit Committee

Mr. Don Matthew, Chair of the Audit Committee, presented the Committee's Report to the Board of Governors, a copy of which is attached to these Minutes as **Appendix G**.

7. Report of the Community and Government Relations Committee

Ms. Agnes Hoveland, Chair of the Community and Government Relations Committee presented the Committee's Report to the Board of Governors, a copy of which is attached to these Minutes as **Appendix H**.

8. Report of the Finance and Property Committee

Mr. Gordon Clanachan, Chair of the Finance and Property Committee presented the Committee's Report to the Board of Governors, a copy of which is attached to these Minutes as **Appendix I**.

9. Report of the Human Resources and Compensation Committee

Mr. Marc de La Bruyère, Chair of the Human Resources and Compensation Committee presented the Committee's Report to the Board of Governors, a copy of which is attached to these Minutes as **Appendix J**.

10. Report of the Learning and Discovery Committee

Mr. Robert Teskey, Chair of the Learning and Discovery Committee presented the Committee's Report to the Board of Governors, a copy of which is attached to these Minutes as **Appendix K**.

9. Report of the Safety, Health and Environment Committee

Mr. Sol Rolingher, Chair of the Safety, Health and Environment Committee presented the Committee's Report to the Board of Governors, a copy of which is attached to these Minutes as **Appendix L**.

### **REGULAR REPORTS**

12.1 Report of the Chancellor

Ms. Linda Hughes, Chancellor, presented her report to the Board of Governors. The report is attached to these Minutes as **Appendix M**.

12.2 Report of the Alumni Association

Mr. C.H. William Cheung and Mr. Jim Hole, Alumni Association Representatives presented the Alumni Association Report to the Board of Governors. The report is attached to these Minutes as **Appendix N**.

12.3 Report of the Students' Union (SU)

Mr. Nick Dehod, Students' Union President, presented the Students' Union Report to the Board of Governors. The report is attached to these Minutes as **Appendix O**.

12.4 Report of the Graduate Students' Association (GSA)

Mr. Roy Coulthard, President, Graduate Students' Association, presented the Graduate Students' Union Report to the Board of Governors. The report is attached to these Minutes as **Appendix P**.

12.5 Report of the Association of Academic Staff of the University of Alberta (AASUA)

Dr. Robert Campenot, AASUA Representative, presented the report to the Board of Governors. The Report is attached to these minutes as **Appendix Q**.

12.6 Report of Non-Academic Staff Association (NASA)

Ms. Tanya Martelle, NASA Representative, presented the report to the Board Governors. The report is attached to these Minutes as **Appendix R**.

12.7 Report of the General Faculties Council (GFC)

Dr. Louis Hugo Francescutti, GFC Representative, presented the report to the Board of Governors. The report is attached to these Minutes as **Appendix S**.

13. Report of the Board Chair

The Board Chair's written report appears as **Appendix T** to these Minutes.

14. Other Business

There was no other business.

15. Reminder of Board Events

Board of Governors Retreat – November 19, 2010  
Board of Governors Christmas Dinner – December 9, 2010  
Next Board of Governors meeting – December 10, 2010

16. Conclusion of the Public Session

The Chair concluded the Public Session at 10:30 a.m.