



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Academic Planning Committee
Approved Open Session Minutes

Wednesday, May 22, 2019
2-31 South Academic Building (SAB)
2:00 PM - 4:00 PM

ATTENDEES:

Steven Dew, Chair
Jason Acker
Laura Beard (delegate)
Akanksha Bhatnagar
Katy Campbell
Fahed Elian
Shannon Erichsen
Gitta Kulczycki

Roger Moore
Melissa Padfield
Jerine Pegg
Samantha Tse
Ding Xu

REGRETS:
Susanne Luhmann
Christopher Mackay

Pirkko Markula
Matthias Ruth
Susan Sommerfeldt

Staff:

Meg Brolley, GFC Secretary
Marion Haggarty-France,
University Secretary
Heather Richholt, scribe

OPENING SESSION**1. Approval of the Agenda**

Materials before members are contained in the official meeting file.

Motion: Elian/Moore

THAT the GFC Academic Planning Committee approve the Agenda.

CARRIED

2. Comments from the Chair

Presenter(s): Steven Dew, Provost and Vice-President (Academic), and Chair, GFC Academic Planning Committee

The Chair noted that there would be a throne speech later in the day and the university would be listening for indications of the provincial government's plans for higher education.

CONSENT AGENDA**3. Approval of the Open Session Minutes of May 8, 2019**

Materials before members are contained in the official meeting file.

Consent Agenda Mover and Seconder: Acker/Xu

THAT the GFC Academic Planning Committee approve the Open Session Minutes of May 8, 2019.

CARRIED

ACTION ITEMS

4. Proposal for a Joint Doctoral Degree Graduate Program, University of Alberta (Faculty of Graduate Studies and Research and Faculty of Medicine and Dentistry) and Technische Universität Kaiserslautern (TUK), Germany

Materials before members are contained in the official meeting file.

Presenter(s): Joe Casey, Professor, Biochemistry, Faculty of Medicine and Dentistry; Tracy Raivio, Associate Dean, Faculty of Graduate Studies and Research

Purpose of the Proposal: For the University of Alberta's Faculty of Medicine and Dentistry to offer a Joint Doctoral Program through an agreement Technische Universität Kaiserslautern (TUK), Germany. To contribute to the internationalization of graduate degree programs in Physiology or Biochemistry through collaboration with the TUK and to recruit strong graduate students.

Dr Casey introduced the proposal and noted its similarity to the previously approved joint degree with the University of Saarland.

Discussion:
There was no discussion.

Motion: Acker/Moore

THAT the GFC Academic Planning Committee approve, with delegated authority from General Faculties Council, the Joint Doctoral Degree Graduate Program between the Faculty of Graduate Studies and Research and the Faculty of Medicine and Dentistry, University of Alberta, and Technische Universität Kaiserslautern (TUK), Germany as set forth in Attachment 1, to take effect upon final approval

CARRIED

5. Proposed Changes to Existing Program Requirements for Graduate Programs in Drama, Faculty of Arts and the Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Melanie Dreyer-Lude, Chair, Department of Drama, Faculty of Arts; Tracy Raivio, Associate Dean, Faculty of Graduate Studies and Research

Purpose of the Proposal: The proposal is before the committee to ensure that all Academic Regulations (entrance/admission requirements, program requirements) for this program are listed in the Calendar.

The presenters explained that this proposal was part of FGSR's ongoing project to ensure that all program requirements were accurately and consistently recorded in the *University Calendar*.

Discussion:
There was no discussion.

Motion: Campbell/Elian

THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council, approve the proposed changes to existing Program Requirements for graduate programs in Drama, as submitted by the Faculty of Graduate Studies and Research and the Faculty of Arts, and as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

CARRIED

6. Taking Care of our Campuses for the Future: An Integrated Asset Management Strategy (2019-2035)

Materials before members are contained in the official meeting file.

Presenter(s): Andrew Sharman, Vice-President (Facilities and Operations)

Purpose of the Proposal: The University's executive leadership, the General Faculties Council, and the Board of Governors have all had the opportunity to review, comment, and provide revisions to the guiding principles upon which the Integrated Asset Management Strategy was developed. The General Faculties Council is being asked to endorse the strategy, which will steer infrastructure decisions across all campuses for the foreseeable future.

Mr Sharman presented the strategy and noted that it addressed all areas of the university's infrastructure together in a 15 to 20 year document that would be refreshed on an ongoing basis to align with government and institutional plans.

Discussion:

Members discussed aggressive asset removal, demolition, the "mothballing" of buildings, deferred maintenance and liability risks, building renewal projects, and current building codes.

Motion: Bhatnagar/Moore

THAT the GFC Academic Planning Committee recommend to General Faculties Council the Integrated Asset Management Strategy, as proposed by the Office of the Vice-President (Facilities and Operations) and as set forth in Attachment 1, as the basis for future infrastructure decisions across all campuses.

CARRIED

7. New International Tuition Model

Materials before members are contained in the official meeting file.

Presenter(s): Steven Dew, Provost and Vice-President (Academic)

Purpose of the Proposal: To propose a new program-based tuition model to affect new international students, starting with the Fall 2020 intake.

Discussion:

Dr Dew stepped out of the Chair and Dr Moore assumed the role.

Dr Dew explained that the new tuition model was developed in response to Alberta legislation requiring predictable tuition for international students: Bill 19: *An Act to Improve the Affordability and Accessibility of Post-Secondary Education*. He noted that offers of admission to international students for fall 2020 would begin to be sent out in fall 2019 so it was important to have this matter approved before the summer. Dr Dew presented the new model that was program based rather than course based to allow for better predictability for each student. He noted that undergraduate programs had been organized into four groupings which reflected the costs of delivering these programs. He also noted that the professional undergraduate programs such as pharmacy, medicine, dentistry, and law were not included at this time; these programs are highly specialized, expensive to offer, and are limited to domestic students. Dr Dew further noted a revision to the attachment which would give PhD programs a six year tuition degree rather than five years.

The GSA and SU ex-officio members expressed appreciation for the consultation with students and the incorporation of their feedback. Members discussed how credit loads were determined, the differences between projections for undergraduate degrees and graduate degrees, the different calculations used for thesis and

course based graduate programs, tuition installments, time limits for tuition guarantees, annual maximum tuition rates, fee implications to students changing programs, cost recovery programs, .

Dr Dew noted that the tuition rates would come forward to the committee within the next couple of weeks for recommendation to the Board.

Motion: Dew/Acker

THAT the Academic Planning Committee recommend to the Board of Governors the approval of a new program fee-based model for tuition for international students, to take effect for the Fall 2020 intake of new international students, as described in the attached briefing note as revised.

CARRIED

Dr Moore stepped out of the Chair and Dr Dew resumed the role.

8. Space Management Policy

Materials before members are contained in the official meeting file.

Presenter(s): Wendy Rodgers, Deputy Provost; Logan Mardhani-Bayne, Strategic Development Manager, Office of the Provost

Purpose of the Proposal: To recommend updates to the existing Space Management Policy to enhance consistency of language across the University's policies and procedures dealing with the use of space; the updates are consistent with current practice.

Dr Rodgers and Dr Mardhani-Bayne gave an overview of the proposed updates that would ensure alignment of current practice and policy.

Discussion:

Members discussed freedom of expression and the importance of consistency in policies related to events on campus.

Motion: Elian/Campbell

THAT the GFC Academic Planning Committee recommend, pending recommendation from GFC Facilities Development Committee, that the Board of Governors approve the revisions to the Space Management Policy as set forth in Attachment 1, to take effect upon approval.

CARRIED

9. Election of a Vice Chair for 19/20 (no documents)

Presenter(s): Steven Dew, Provost and Vice-President (Academic), and Chair, GFC Academic Planning Committee

Discussion:

Dr Jason Acker agreed to serve as Vice Chair of APC for the 2019/2020 Academic year and was elected by acclamation.

DISCUSSION ITEMS

10. Information Systems & Technology Annual Report

Materials before members are contained in the official meeting file.

Presenter(s): Mike MacGregor, Vice-Provost and Associate Vice-President (Information Services and Technology)

Purpose of the Proposal: To provide Committee members with an annual summary of the major IT initiatives during the 2018-19 fiscal year

Dr MacGregor presented a summary of IST's 5-year strategy and explained the need to balance funds and technology in order to best serve the core mission of the university.

Discussion:

Members expressed several comments and questions including, but not limited to: the reorganization of Compute Canada; cybersecurity issues; the Ready Education application; up-skilling of current personnel; predictions for technology in the future; the current trends in artificial intelligence, machine learning, and big data; and using technology to augment services rather than replace people.

11. PhD Learning Outcomes, Faculty of Graduate Studies and Research

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Burshtyn, Interim Dean, Faculty of Graduate Studies and Research; Maxine Clarke, Senior Officer, Strategic Initiatives, Faculty of Graduate Studies and Research

Purpose of the Proposal: The proposal is before the committee to provide an update on work presently underway to develop a system to support U of A PhD programs in explicitly articulating their learning outcomes.

Dr Burshtyn explained how learning outcomes help the university to better understand and communicate expectations and how this would help administration, faculty and students. She mentioned Campus Alberta Quality Council's requirement to include learning outcomes in all new program proposals and the learning outcomes listed in the Alberta Credentials Framework.

Ms Clarke presented the draft calendar entry and noted that FGSR Council would see this the following week.

Discussion:

Members discussed support for the development of competency in teaching, learning that happens outside coursework, the definition of an "original contribution", the variable resources and mandates across graduate programs, and how to apply FGSR minimum standards as well as program specific outcomes.

12. Final Report of the Campuses and Facilities Safety and Security Working Group

Materials before members are contained in the official meeting file.

Presenter(s): James Allen, Associate Vice-President, Operations and Management; Rob Munro, Acting Associate Vice-President, Risk Management Services

Purpose of the Proposal: The purpose of this item is to present the working group's final report and to advise on progress to date and next steps.

The presenters gave an overview of the report and noted the steps that had been taken to address the recommendations. They also noted the ongoing work to address concerns and to educate the community.

Discussion:

Members discussed sensitivity training for security personnel, the provision of information for all campuses, communication plans and awareness campaign, and ongoing education efforts. The presenters invited members to send any further comments to them.

13. UniForum Update

Materials before members are contained in the official meeting file.

Presenter(s): Deborah Williams, Associate Vice-President, Disclosure, Assurance and Institutional Research

Purpose of the Proposal: To provide members with an overview and update on the UniForum benchmarking program at the University of Alberta.

Ms Williams explained the status of the process and gave an overview of the initiative and the purpose of understanding how efficient and effective support services on campus are.

Discussion:

Members discussed potential outcomes that may result from this data such as continually improve services, where to allocate scarce resources, and to give guidance on what to focus on.

EARLY CONSULTATION

14. Seat Capacity (no documents)

This item was deferred to the next meeting.

DISCUSSION ITEMS

15. Budget Update (no documents)

There was no update.

16. Question Period

There were no questions.

INFORMATION REPORTS

17. Items Approved by GFC Academic Planning Committee by e-mail Ballots

There were no items.

18. Items Approved by GFC Academic Planning Committee by email ballots

There were no items.

CLOSING SESSION

19. Adjournment

The Chair noted that there would be a need for a special meeting to consider the tuition rates associated with the new International Tuition Model for 2020 and that members would be contacted with further details.

The Chair adjourned the meeting at 4:00 p.m.