The following Motions and Documents were considered by the GFC Academic Planning Committee at its Wednesday, November 06, 2019 meeting:

Agenda Title: Proposed changes to the calendar language for the Faculty of Graduate Studies Professional Development Requirement for the Department of Secondary Education

CARRIED MOTION: THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council, approve the proposed revisions to the calendar language for the FGSR Professional Development requirement in the Graduate Programs calendar entry for the Department of Secondary Education as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

Final Motion: 4.
Final Item No. 4

Governance Executive Summary
Action Item

<table>
<thead>
<tr>
<th>Agenda Title</th>
<th>Proposed changes to the calendar language for the Faculty of Graduate Studies Professional Development Requirement for the Department of Secondary Education</th>
</tr>
</thead>
</table>

Motion
THAT the GFC Academic Planning Committee, with delegated authority from General Faculties Council, approve the proposed revisions to the calendar language for the FGSR Professional Development requirement in the Graduate Programs calendar entry for the Department of Secondary Education as set forth in Attachment 1, to take effect upon approval and to be published in the 2020-2021 Calendar.

Item
<table>
<thead>
<tr>
<th>Action Requested</th>
<th>☒ Approval  ☐ Recommendation</th>
</tr>
</thead>
<tbody>
<tr>
<td>Proposed by</td>
<td>Brooke Milne, Vice-Provost and Dean, Faculty of Graduate Studies and Research Jennifer Tupper, Dean, Faculty of Education</td>
</tr>
<tr>
<td>Presenter(s)</td>
<td></td>
</tr>
</tbody>
</table>

Details
<table>
<thead>
<tr>
<th>Responsibility</th>
<th>Provost and Vice-President (Academic)</th>
</tr>
</thead>
<tbody>
<tr>
<td>The Purpose of the Proposal is (please be specific)</td>
<td>The proposal is before the committee because FGSR is clarifying the calendar language for the Professional Development Requirement.</td>
</tr>
</tbody>
</table>
| Executive Summary (outline the specific item – and remember your audience) | • The FGSR Professional Development requirement must be met by all graduate students in all programs. Some graduate programs provide internal means for students to fulfill this requirement. For other programs, the requirement will automatically be met through the program. On June 19, 2019, APC approved clarification of the FGSR PD requirements calendar entry, removing the calendar language that the PD requirement “does not apply” to students in programs offered by the Faculties of Education and Law, and replacing it with a statement directing students to their graduate program entry for program-specific PD requirements.  
• Calendar entries were also updated for the Faculty of Law and three departments in the Faculty of Education.  
• This calendar change represents a parallel update from the Department of Secondary Education, to insert standard calendar wording that students fulfill the PD requirement through their program. |

Supplementary Notes and context
<This section is for use by University Governance only to outline governance process.>

Engagement and Routing (Include meeting dates)
<table>
<thead>
<tr>
<th>Consultation and Stakeholder Participation</th>
<th>Those who are actively participating:</th>
</tr>
</thead>
</table>
|                                            | • Faculty of Graduate Studies and Research  
|                                            | • Faculty of Education |

<This section is for use by University Governance only to outline governance process.>
Item No. 4

| (parties who have seen the proposal and in what capacity) | Those who have been consulted:  
|  | •  |
| \<For information on the protocol see the Governance Resources section Student Participation Protocol> | Those who have been informed:  
|  | •  |
| Approval Route (Governance) (including meeting dates) | Graduate Academic Affairs Council (GAAC) – Oct 7, 2019  
|  | GFC Academic Planning Committee – November 6, 2019 |

### Strategic Alignment

<table>
<thead>
<tr>
<th>Alignment with For the Public Good</th>
<th>Please note the Institutional Strategic Plan objective(s)/strategies the proposal supports.</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alignment with Core Risk Area</td>
<td>Please note below the specific institutional risk(s) this proposal is addressing.</td>
</tr>
</tbody>
</table>

- ☐ Enrolment Management  
- ☐ Faculty and Staff  
- ☐ Funding and Resource Management  
- ☐ IT Services, Software and Hardware  
- ☐ Leadership and Change  
- ☐ Physical Infrastructure  
- ☐ Relationship with Stakeholders  
- ☒ Reputation  
- ☐ Research Enterprise  
- ☐ Safety  
- ☒ Student Success

| Legislative Compliance and jurisdiction | Cite reference to relevant legislation, policy, and governance committee(s) [title only is required]. |

Attachments (each to be numbered 1 - <>)

1. Attachment 1 (page(s) 1 - <>) Calendar Change for Secondary Education

*Prepared by:* Maria Chia, Graduate Governance and Policy Coordinator, mchia@ualberta.ca
## 2020-2021 University of Alberta Proposed Calendar Graduate Program Changes:

<table>
<thead>
<tr>
<th>Current</th>
<th>Proposed</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Secondary Education [Graduate]</strong></td>
<td><strong>Secondary Education [Graduate]</strong></td>
</tr>
<tr>
<td>[...]</td>
<td>[...]</td>
</tr>
</tbody>
</table>

### Graduate Program Requirements

#### The Degree of MEd (Secondary Education) [Graduate]

Both thesis-based and course-based Master of Education programs are available through the Department.

#### Program Requirements

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#### Course-based MEd

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[...]

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#### Ethics requirement for course-based MEd

Completion of ethics training hours. Department Ethics component (equivalent to 8 hours) through successful completion of EDSE 510 and EDSE 900 plus FGSR component.

#### Thesis-based MEd

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### Professional Development Requirement

*Students in the course-based Master of Education in Secondary Education automatically fulfill the Faculty of Graduate Studies and Research Professional Development requirement through their program.*

#### Thesis-based MEd

---
Ethics requirement for thesis-based MEd

Completion of ethics training hours. Department Ethics component (equivalent to 8 hours) through successful completion of EDSE 510 and EDSE 900 plus FGSR component.

Professional Development Requirement
Students in the thesis-based Master of Education in Secondary Education automatically fulfill the Faculty of Graduate Studies and Research Professional Development requirement through their program.

Justification: FGSR is deleting the professional development statement regarding ‘exempt’ programs and has requested that each program identify these requirements in the calendar.

Approved: October 7, 2019 by the Faculty of Education Graduate Academic Affairs Council (GAAC)