



General Faculties Council
Executive Committee
Approved Open Session Minutes

Tuesday, June 21, 2016
2-31 South Academic Building (SAB)
2:00 PM - 3:00 PM

ATTENDEES:

Voting Members:

David Turpin	Chair, President
Steven Dew	Member, Provost and Vice-President (Academic)
Duncan Elliott	Member, Academic Staff, Member of GFC
Anita Molzahn	Member, Academic Staff, Member of GFC
Steve Patten	Member, Academic Staff, Member of GFC
Marina Banister	Member, Vice-President (Academic), Students' Union
Sean Robertson	Member, Academic Staff, Member of GFC

Presenter(s):

David Turpin	President and Chair, GFC Executive Committee
Steven Dew	Provost and Vice-President (Academic)
Corinne Callihoo	Assistant Registrar, Convocation and Ceremonies
Meg Brolley	GFC Secretary and Manager of GFC Services

Staff:

Meg Brolley, General Faculties Council (GFC) Secretary and Manager of GFC Services
Marion Haggarty-France, University Secretary
Andrea Patrick, Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Molzahn/Elliott

THAT the GFC Executive Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of May 16, 2016

Materials before members are contained in the official meeting file.

Motion: Elliott/Patten

THAT the GFC Executive approve the Minutes of May 16, 2016.

CARRIED

3. Comments from the Chair

Dr Dew thanked members of the Committee whose terms are ending June 30, 2016.

In addition, he commented on the recent Spring Convocation, where 6,642 students graduated. He also noted several prestigious Honorary Degree recipients and the installation of the 21st Chancellor.

Dr Dew noted that the Institutional Strategic Plan: *For the Public Good* was approved by the Board of Governors at their meeting of June 17, 2016; implementation plans will be developed over the summer and into the fall. He also reported that the Board of Governors approved the Collective Agreements for the Graduate Students' Association (GSA), the Non-Academic Staff Association (NASA), and the Association of Academic Staff University of Alberta (AASUA).

He provided an update in relation to Bill 5: The Public Sector Compensation Transparency Act, adding that the University of Alberta would be compliant by the deadline of June 30, 2016.

Finally, Dr Dew noted that there would be several Dean Selection and Review processes struck in the coming academic year.

ACTION ITEMS

4. Proposed wording for the Embedded Certificate Parchment for the Certificate in Interdisciplinary Leadership Studies, Faculty of Business

Materials before members are contained in the official meeting file.

Presenter: Corinne Callihoo, Assistant Registrar, Convocation and Ceremonies

Purpose of the Proposal: To provide a certificate parchment to students at graduation which recognizes the role of the Peter Lougheed Leadership College (PLLC) in the Certificate in Interdisciplinary Leadership Studies.

Discussion:

Ms Callihoo noted that this parchment differs from the normal embedded certificate parchment in that it would include the signature of the Principal of the PLLC as well including the PLLC along with the Alberta School of Business. Members briefly discussed whether this proposal should be forwarded to GFC for consideration, and it was noted that the parchment mirrors the certificate program which was recently approved by GFC.

Motion: Patten/Dew

THAT the GFC Executive Committee approve, under delegated authority from General Faculties Council, the proposed parchment for the embedded Certificate in Interdisciplinary Leadership Studies as submitted by the Office of the Registrar and as set forth in Attachment 1, to be effective upon final approval.

CARRIED

5. Re-appointment of Professor Steven Penney as Chair of the GFC Campus Law Review Committee (CLRC)

Materials before members are contained in the official meeting file.

Presenter: Meg Brolley, GFC Secretary and Manager of GFC Services

Purpose of the Proposal: To reappoint the Chair of the GFC Campus Law Review Committee (CLRC).

Discussion:

Ms Brolley indicated that Professor Steven Penney's term as Chair of the GFC Campus Law Review Committee is set to expire on June 30, 2016, and that his reappointment for an additional term would provide valuable consistency and guidance in the coming years.

Motion: Robertson/Molzahn

THAT the GFC Executive Committee, under delegated authority from General Faculties Council, re-appoint Professor Steven Penney to the position of Chair of the GFC Campus Law Review Committee (CLRC) for a term beginning July 1, 2016 and ending June 30, 2018.

CARRIED

6. Proposed Amendments to the Composition of the Dean Selection Committee for the Faculty of Education

Materials before members are contained in the official meeting file.

Presenter: Steven Dew, Provost and Vice-President (Academic)

Purpose of the Proposal: To amend the UAPPOL Faculty Deans Selection Procedure Appendix A: Dean Selection Committees for Individual Faculties, Faculty of Education.

Discussion:

Dr Dew explained that this item proposes the addition of two external members and one additional member to the Dean Selection Committee for the Faculty of Education.

Members discussed the average size of Dean Selection Committees and the need for specific external representation.

Motion: Robertson/Molzahn

THAT the GFC Executive Committee approve, with delegated authority from the Board of Governors and General Faculties Council, proposed changes to the composition of the Dean Selection Committee for the Faculty of Education as submitted by the Provost and Vice-President (Academic) and as set forth in Attachment 1, to take effect immediately.

CARRIED

DISCUSSION ITEMS

7. ad hoc Committee on Academic Governance and Delegated Authority

Materials before members are contained in the official meeting file.

Presenter: David Turpin, Chair, GFC Executive Committee

Purpose of the Proposal: To discuss the preliminary Terms of Reference and membership composition of the ad hoc Committee on Academic Governance and Delegated Authority.

Discussion:

Ms Brolley invited members to comment on the draft document outlining the potential membership, Terms of Reference and timeline for the *ad hoc* Committee on Academic Governance and Delegated Authority.

Members engaged in a discussion surrounding how members would be selected for the Committee. Suggestions contained an overall recognition that populating the Committee should be done quickly so that the Committee could start their work with an aim to meet the April 30, 2017 deadline to report back to GFC and should be advertised widely. Composition was further defined to include a non-academic staff member and to expand faculty members to current and former GFC or GFC standing committee members.

Meeting frequency would be added to the draft terms which would indicate that the *ad hoc* committee would meet every two weeks and that these would be open meetings in support of transparency as a principle of academic governance.

It was agreed that the preliminary draft soliciting feedback and suggestions for membership should be distributed to GFC and GFC standing committee members by mid-July.

Motion: Elliott/Molzahn

THAT the preliminary draft, as revised, be circulated to General Faculties Council for feedback on the emerging terms of reference and suggestions for membership on the *ad hoc* committee,
and
THAT the GFC Nominating Committee to be directed to work with University Governance to provide a recommendation for membership on the *ad hoc* committee.

CARRIED

8. Question Period

A member raised a question concerning student representation at the summer Senior Administration retreat to discuss implementation details of *For the Public Good*. In response, the Chair explained that the attendees include deans and essential representatives from Central Administration, and that the activities would be reported to General Faculties Council and the community at large. He further noted that the majority of initiatives arising from *For the Public Good* would not be driven centrally but would come from various groups and units across the institution.

The Chair invited members to provide advice to him at the end of his first year as President. Members noted that the tone of GFC had changed and that both faculty and student members feel more comfortable engaging in discussion. A member reported that the President demonstrates that he is listening to the community. A member stated that there are others on campus who feel that a lot of important work had been on hold while *For the Public Good* is finalized and implemented.

INFORMATION REPORTS

9. Changes to the Academic Appeals Policy to reflect changes in the Alberta Human Rights Act

Materials before members are contained in the official meeting file.

10. Items Approved by the GFC Executive Committee by e-mail Ballots

There were no items.

11. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

12. Adjournment

The Chair adjourned the meeting at 3:00 p.m.