



# UNIVERSITY OF ALBERTA

## UNIVERSITY GOVERNANCE

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### General Faculties Council Facilities Development Committee Open Session Minutes

Thursday, March 22, 2012  
3-15, University Hall  
2:00 PM – 4:30 PM

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#### **ATTENDEES:**

##### Voting Members:

Don Hickey, Acting Chair	Vice-President (Facilities and Operations) or Delegate
Elisabeth Le, Vice-Chair	Academic Staff
Andy Cheema	Students' Union Vice-President (Academic) or Delegate
Debbie Feisst	Academic Staff
Shannon O'Byrne	Academic Staff
Phil Haswell	Support Staff
Matthew Li	Undergraduate at-large

##### Non-Voting Members:

Ben Louie	University Architect or Delegate
Bernie Kessels	Vice-Provost and University Registrar or Delegate
Bart Becker	Associate Vice-President (Facilities and Operations)

##### Regrets:

Colleen Skidmore	Provost and Vice-President (Academic) or Delegate
Loren Kline	Academic Staff, cross-representative from GFC Academic Planning Committee
Sagar Lunawat	Graduate Students' Association Vice-President (Academic) or Delegate

##### Presenter(s):

Bart Becker	Associate Vice-President (Facilities and Operations)
Ray Dumouchel	Associate Director, Buildings and Grounds Services
Ben Louie	University Architect, Facilities and Operations

##### Staff:

Ann Hodgson	Coordinator, GFC Facilities Development Committee
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#### **OPENING SESSION**

##### 1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Acting Chair, Mr Don Hickey, called the meeting to order at 2:00 p.m., welcoming all members and guests. Committee Coordinator, Ms Ann Hodgson, confirmed that meeting quorum was successfully achieved.

Motion: O'Byrne/Le

THAT the GFC Facilities Development Committee approve the Agenda.

**CARRIED**

2. Approval of the Open Session Minutes of January 26, 2012

Materials before members are contained in the official meeting file.

Motion: Li/Becker

THAT the GFC Facilities Development Committee approve the Minutes of January 26, 2012.

**CARRIED**

3. Comments from the Chair

Acting Chair, Mr Don Hickey thanked Committee members for accommodating the adjusted meeting start-time, and provided a brief highlight of President Samarasekera's "State of the University Address 2012", which took place in advance of the GFC FDC meeting.

**DISCUSSION ITEMS**

4. Appointment of Vice-Chair to GFC Facilities Development Committee

*Presenter:* Don Hickey, Vice-President (Facilities and Operations) or Delegate

*Purpose of the Proposal:* For discussion/information.

*Discussion:*

Acting Chair, Don Hickey, formally announced that the GFC Executive Committee (March 5, 2012), accepted the recommendation of Dr Colleen Skidmore, Chair (GFC FDC), to appoint Professor Elisabeth Le, as Vice-Chair to the GFC Facilities and Development Committee for a term beginning immediately and ending June 30, 2013, concurrent to Professor Le's membership term. Vice-Chair Elisabeth Le, was congratulated and thanked by Mr Hickey and fellow committee members.

For agenda purposes, Mr Hickey stepped out of the Acting Chair, allowing for Vice-Chair Elisabeth Le to preside as Acting Chair in the absence of GFC FDC Chair, Dr Skidmore.

5. Balmoral Repurposing – Exterior Landscaping Design Options

Materials before members are contained in the official meeting file.

*Presenters:* Bart Becker, Associate Vice-President (Facilities and Operations); Ray Dumouchel, Associate Director, Buildings and Grounds Services

*Purpose of the Proposal:* The Balmoral redevelopment project is a design-build fast track project that has had a number of submission / presentations to FDC for review, comment and approval. The exterior landscape package was set aside from the main project and is being managed separately by the University. As part of the community consultation process, the University has committed to taking design options to the community for input.

The process planned for the exterior landscape development is Reviews and Approval:

FDC – Balmoral Repurposing – Discussion, February 24, 2011 (completed)

FDC - Balmoral Exterior Design Review, September 2011(completed)

Belgravia Community Consultation, Balmoral Exterior Landscape Options, review and input from community, February 29, 2012 (completed)

FDC - Landscape Design, Review , March 22, 2012

Belgravia Community Meeting, April 2012

FDC - Balmoral Landscape Design, Approval – May 24, 2012

Construction:

Issue for bids early summer 2012

Site work commence August / September 2012

Project completion fall 2012

*Discussion:*

Acting Chair, Elisabeth Le, invited Bart Becker to introduce the Balmoral Repurposing – Exterior Landscaping Design Options report. Mr Becker reported that on February 29, 2012, Facilities and Operations held a Belgravia community consultation session for the review of three design options. Three options were developed by Facilities and Operations to present and facilitate questions and input from community members. Ray Dumouchel joined Bart Becker in identifying Option 1 as the design preferred overall by community members; noting that the community feedback centered on Option 1 is now reflected as design Option 1A. The Acting Chair invited Committee members to consider design Option 1A, and provide feedback.

Mr Dumouchel and Mr Becker responded to a variety of questions, including a question regarding an estimation of a project schedule. Mr Dumouchel estimated that the end target is Fall 2012, with Spring 2013 targeted as a completion date, adding that Facilities and Operations staff continue to work with constituents on interior construction items.

Mr Becker reported that Facilities and Operations, moving forward with design planning, will provide Belgravia community members with a final design plan for their review and consultation, well in advance of the May/June GFC FDC meeting. Mr Becker indicated to Committee members, that throughout the community consultation process, he has received full consensus of the design plans, and full support expressed by the community to continue consultations, leading to the design approval.

Acting Chair, Elisabeth Le, thanked Ray Dumouchel and Bart Becker for a detailed presentation that was well-received by members of GFC FDC.

## 6. Facilities Alteration Requests (FAR) 2012-2013 Approved Project List

Materials before members are contained in the official meeting file.

*Presenters:* Bart Becker, Associate Vice-President (Facilities and Operations); Ben Louie, University Architect

*Purpose of the Proposal:* To provide GFC FDC the 2012-2013 FAR Approved Project List for information purposes.

*Discussion:*

Acting Chair, Elisabeth Le, invited Bart Becker to introduce the 2012-2013 FAR Approved Project List, in

the absence of Dr Colleen Skidmore. Mr Becker provided a brief summary of the University's process around IMP funding to FAR, generating central funding intended for functional renewal; renovation and upgrade, of smaller projects around campus, deemed by Faculties as renewal. There is a \$200-\$300,000 FAR range cap to distribute across faculties. Facilities and Operations works in conjunction with the Provost's Office during the FAR funding approval process.

Ben Louie teamed with Bart Becker to outline how the University Architect's Office (UAO) collaborates with each Faculty to understand the impact and cost of the "life of the facility"; and, in consideration of the funding envelope, the UAO will make recommendations to the Provost's Office. Mr Louie indicated that the FAR Program begins annually in the fall (2011) for activities approved in the 2012-13. Report of decisions and approvals are brought before GFC FDC members annually, as information for discussion purposes.

Ben Louie and Bart Becker reviewed the FAR 2012-13 Approved Project List in detail with the Committee by outlining each Faculty's funding decision and summarizing the project/function that was funded. Mr Becker invited questions and feedback from Committee Members. Mr Louie responded to a member's question on how projects are prioritized. In response, Mr Louie advised that work is completed in collaboration with the faculty in terms of their priorities, issues and needs; adding that Facilities and Operations meets with the Provost's Office to consider options available, as well as to review funding aspects. Mr Louie advised that the majority of campus projects (renovations and construction) typically begin in the summer months, and on occasion can take up to two years to complete; depending on complexity.

Acting Chair, Elisabeth Le, thanked Bart Becker and Ben Louie for an informative overview and report.

#### 7. Projects Update from the Associate Vice-President (Facilities and Operations)

There were no documents.

*Presenter:* Bart Becker, Associate Vice-President (Facilities and Operations)

*Purpose of the Proposal:* For discussion/information.

#### *Discussion:*

As part of a regular reporting item, the Acting Chair invited Mr Bart Becker to verbally update the committee on the University's major capital, renewal and renovation projects that are active, and/or are nearing completion. In a brief overview, Mr Becker highlighted the following projects:

- Section 8 (Housing Projects)
- Physical Activity and Wellness Centre (PAW)
- Universiade Pavilion (Butterdome)
- Innovation Centre for Engineering (ICE)
- Camrose Performing Arts Centre (CPAC)
- Founders Hall (Augustana Campus)

#### 8. Question Period

A question was raised by a committee member, with respect to the Students' Union Council's recently approved student referendum, supporting the creation of a dedicated fee to fund renovations to Students' Union facilities. GFC FDC expressed an interest in receiving details on the renovation project at a future

committee meeting. In response, GFC FDC Representative and Students' Union Vice-President (Operations and Finance), Mr Andy Cheema, indicated that he would bring a report to GFC FDC, as an information item.

### **INFORMATION REPORTS**

9. Items Approved by the GFC Facilities Development Committee by E-Mail Ballots

There were no items.

10. Information Items Forwarded to Committee Members Between Meetings

There were no items between meetings.

### **CLOSING SESSION**

11. Other Business

*Discussion:*

The Acting Chair discussed with members, the possibility of cancelling the GFC FDC Meeting of May 24, 2012 due to a potential administrative calendar conflict which will impact committee quorum. In consideration of members' schedules and availability, a cancellation notice will be circulated and posted once future scheduling is determined.

Committee members are asked to hold **Thursday, June 7, 2012** (1:30 p.m. to 4:30 p.m.) in their respective calendars, to ensure an alternate GFC FDC Meeting date is set aside.

12. Adjournment

The Chair adjourned the meeting at 2:45 p.m.