



## 1. Mandate and Role of the Committee

The Student Conduct Policy Committee (SCPC) is a standing committee of General Faculties Council charged with providing oversight to the university's student discipline codes. The committee reviews and recommends on new codes, and policies and procedures related to discipline. SCPC may be called upon to provide advice to the Provost and Vice-President (Academic) on items which may include, but are not limited to, rules and regulations other than discipline codes.

## 2. Areas of Responsibility

- a. Review and recommend changes to General Faculties Council on:
  - the Code of Student Behaviour and student discipline procedures
  - the Code of Applicant Behaviour
  - the Practicum Intervention Policy
  - the Residence Community Standards Policy
- b. Discuss annual residence discipline statistics and forward reports to GFC for information.
- c. Discuss annual statistical reports on discipline cases dealt with by Faculties, the Discipline Officer, the Registrar, Unit Directors, the University Appeal Board (UAB), GFC Academic Appeals Committee (AAC), and the GFC Practice Review Board (PRB) and forward reports to GFC for information.

## 3. Composition

### Voting Members (13)

#### ***Ex-officio (1)***

- Vice-Provost and Dean of Students

#### ***Appointed (4)***

- 1 academic staff (A1.1, A1.5, A1.6, A1.7) to serve as Chair; appointed by GFC Nominating Committee for a two year term. Strong preference is given to an individual with legal training.
- 1 representative from each of the following (3 total):
  - Students' Union Executive, appointed by the Students' Union Executive
  - Graduate Students' Association Executive, appointed by the Graduate Students' Association Executive
  - Residences, appointed by Council of Residence Associations

#### ***Cross Appointed (1)***

- Dean (or designate) from the GFC Academic Standards Committee (ASC), elected by ASC for a one year term

#### ***Elected by GFC (7)***

- 2 student members of GFC (graduate or undergraduate)
- 2 academic staff (A1.1, A1.5, A1.6, A1.7) at least 1 of whom is a member of GFC
- 1 academic staff (A1.1, A1.5, A1.6, A1.7) who is a former Associate Dean or a former University Appeals Board (UAB) Chair
- 2 staff members (A1.0, A2.0 and/or S1.0, S2.0)

Note: The Vice-Chair will be appointed by the GFC Nominating Committee from amongst the elected academic staff (A1.1, A1.5, A1.6, A1.7) of SCPC for a one year term.

**Non-Voting Members**

- Discipline Officer
- Appeals Coordinator as defined in the Code of Student Behaviour, Code of Applicant Behaviour and the Practicum Intervention Policy
- Director of University of Alberta Protective Services
- Assistant Dean of Students (Residence)
- GFC Secretary
- University Secretary
- Representative from the Office of the Student Ombuds

**4. Delegated Authority from General Faculties Council**

Should be reviewed at least every three years and reported to GFC.

4.1 Approve editorial amendments to:

- a. the Code of Student Behaviour (except as listed under 7. Limitations to Authority)
- b. the Code of Applicant Behaviour (except as listed in 7. Limitations to Authority)
- c. the Practicum Intervention Policy (except as listed in 7. Limitations to Authority)

**5. Responsibilities Additional to Delegated Authority**

5.1 To recommend to GFC on proposals for substantive changes to the Code of Student Behaviour, the Code of Applicant Behaviour, and the Practicum Intervention Policy.

**6. Sub-delegations from GFC SCPC**

Should be reviewed at least every three years and reported to GFC.

None.

**7. Limitations to Authority**

The following further refines or places limitations on authorities held by or delegated to SCPC:

7.1 Substantive Amendments, as determined by SCPC, are forwarded to General Faculties Council for recommendation to the Board of Governors:

- a. the Code of Student Behaviour
- b. the Code of Applicant Behaviour
- c. the Practicum Intervention Policy

7.2 All Amendments to the following sections are forwarded to General Faculties Council for recommendation to the Board of Governors:

- a. the Code of Student Behaviour
  - 30.6: Procedures for Appeal of Decisions to the University Appeal Board (UAB)
- b. the Code of Applicant Behaviour
  - 11.8.9: Appeals Against Decisions of the Registrar
- c. the Practicum Intervention Policy
  - 87.5: Appeals to the GFC Practice Review Board (PRB)
  - 87.6: GFC PRB Terms of Reference, Powers and Jurisdiction
  - 87.7: Composition of the GFC PRB
  - 87.8: Procedures Prior to GFC PRB Hearings
  - 87.9: Procedures at the GFC PRB Hearing
  - 87.10: Confidentiality of Hearing and Material)

**8. Reporting to GFC**

The Committee should regularly report to GFC with respect to its activities and decisions.

**9. Definitions**

Editorial and Substantive – The Student Conduct Policy Committee determines which amendments are editorial and which are substantive.

Academic staff – as defined by the [Recruitment Policy \(Appendix A\) Definition and Categories of Academic Staff, Administrators and Colleagues](#) in UAPPOL

Non-Academic staff – as defined by the [Recruitment Policy \(Appendix B\) Definition and Categories of Support Staff](#) in UAPPOL

**10. Links**

[Code of Student Behaviour](#)

[Code of Applicant Behaviour](#)

[Practicum Intervention Policy](#)

[Residence Community Standards](#)

Approved by General Faculties Council:

October 30, 2017

May 27, 2019