



UNIVERSITY OF ALBERTA

UNIVERSITY GOVERNANCE

General Faculties Council
Undergraduate Awards & Scholarship Committee
Approved Open Session Minutes

Tuesday, September 18, 2012
3-07, South Academic Building
2:00 PM – 4:00 PM

ATTENDEES:

Voting Members:

William Street	Chair, GFC UASC, and Cross-Representative from the GFC Academic Standards Committee
Derek Sellman	Academic Staff
Katalin Bimbo	Academic Staff and Vice-Chair, GFC UASC
Karthik Shankar	Academic Staff
Jess Ann Gordon	Undergraduate at-large
Maggie Danko	Undergraduate at-large

Non-Voting Resource Members:

Kelly Spencer	Senior Development Officer, Office of Development
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Presenters:

Garry Bodnar	Coordinator, GFC Undergraduate Awards and Scholarship Committee
Rachel de Leon	Bursary Program Coordinator, University Bursaries and Emergency Funding
Heather Dyck	Development Coordinator, Student Awards Office
Kelly Spencer	Senior Development Officer, Office of Advancement
William Street	Chair, GFC Undergraduate Awards and Scholarship Committee

Staff:

Garry Bodnar	Coordinator, GFC Undergraduate Awards and Scholarship Committee
Andrea Patrick	Assistant Secretary to General Faculties Council (as Observer)
Emily Paulsen	Scribe

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Bimbo/Gordon

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of May 8, 2012

Materials before members are contained in the official meeting file.

Motion: Sellman/Gordon

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of May 8, 2012.

CARRIED

3. Comments from the Chair

The Chair commented on a number of items of interest to members.

4. Orientation and Kick-off

There were no documents.

Presenters: William Street, Chair, GFC Undergraduate Awards and Scholarship Committee; Garry Bodnar, Coordinator, GFC Undergraduate Awards and Scholarship Committee

Purpose of the Proposal: To provide new and continuing members of the GFC Undergraduate Awards and Scholarship Committee (UASC) with an annual orientation of the legislative and administrative framework in which this standing committee of General Faculties Council (GFC) will operate during the Academic Year 2012-2013.

Discussion:

Mr Bodnar informed members that he will be taking on the coordination of GFC UASC since Ms Iva Spence has resigned from University Governance. He also introduced Ms Andrea Patrick, newly-appointed Assistant Secretary to General Faculties Council (GFC), who was present to observe the meeting.

The Chair welcomed members, adding that Professor Bimbo is the new Vice-Chair of GFC UASC.

5. The Role of the Student Awards Office

There were no documents.

Presenters: Heather Dyck, Development Coordinator, Student Awards; Kelly Spencer, Senior Director, Office of Advancement

Purpose of the Proposal: For discussion/ information.

Discussion:

Ms Dyck and Ms Spencer, aided by a web-based presentation, provided members with an overview of how GFC UASC intersects with the Student Awards Office and the Office of Advancement. Both provided detail, as well, on the general roles and responsibilities of their respective units.

The Chair thanked Ms Dyck and Ms Spencer for the informative presentation, noting that it would be beneficial to have this at the first meeting of GFC UASC each new academic year.

ACTION ITEMS

6. New Undergraduate Student Awards and Scholarships (September 18, 2012)

Materials before members are contained in the official meeting file.

Presenter: Heather Dyck, Development Coordinator, Student Awards Office

Purpose of the Proposal: Approval of new undergraduate student awards and scholarships.

New Undergraduate Student Awards and Scholarships for Approval (September 18, 2012):

1. Gregory Ritson-Bennet Theta Chi Award
2. Florence MacKenzie Memorial Entrance Scholarship
3. Drs Lowell and Mary Jo Williams Award
4. Westbury Family Award in Philanthropy
5. Dr Theodor K Shnitka Memorial Resident Award
6. Ralph Ashmead Agricultural Economics International Scholarship
7. Gary J Bigg Memorial Award in Law
8. Canadian Bull Congress Award
9. Phi Kappa Pi Fraternity Memorial Scholarship
10. Phi Kappa Pi Fraternity Memorial Award
11. Dr Catherine Field Scholarship in Nutrition
12. Spirit of Edmonton Golden Bears Football Award
13. Spirit of Edmonton Golden Bears Football Scholarship
14. Arthur and Gladys McGinnis Bar None Leadership Scholarship
15. Western Direct Insurance Prize in eCommerce
16. University of Alberta India Future Visionary Scholarship
17. University of Alberta USA Future Visionary Scholarship

Discussion:

Members engaged in discussion and recommended editorial changes to the awards/scholarships set out in Numbers 3, 6, 9, 15, and 16.

Number 3: Members voiced concern about possible confusion regarding registration of a student in the University Symphony Orchestra. It was recommended that Ms Dyck seek further clarification on this issue from the donor.

Number 6: The issue of “satisfactory academic standing” as opposed to “superior academic achievement” was discussed by members. Members also looked to clarify wording and asked for more information about Serecon, the funding group.

Number 9: Members removed a redundancy in the scholarship’s description and discussed the proper usage of the word “varsity.”

Number 15: Members asked for clarification on the selection process for this prize.

Number 16: Clarification was sought as to the donor’s intent with regard to what is meant by “a high school” in India, considering the variety of options available for students to gain high school equivalency in that country.

Numbers 16 and 17 were withdrawn from consideration in order to seek further clarification on the

conditions associated with each of these scholarships. Ms Dyck noted she would ensure these items returned to GFC UASC after clarification has been provided.

Motion: Shankar/Bimbo

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new undergraduate student awards and scholarships, as submitted by the Student Awards Office and as set forth in Attachment 2 (as amended), to be effective immediately.

CARRIED

7. Amendments to Existing Undergraduate Student Awards and Scholarships (September 18, 2012)

Materials before members are contained in the official meeting file.

Presenter: Heather Dyck, Development Coordinator, Student Awards Office

Purpose of the Proposal: To approve proposed amendments to existing undergraduate student awards and scholarships.

Existing Undergraduate Awards and Scholarships for Approval (September 18, 2012):

1. World Health/Spa Lady Award
2. ATCO Aboriginal Law Bursary
3. Delta Kappa Epsilon Scholarship for Community Excellence
4. Sysmex Award in Medical Laboratory Science
5. Allnorth Consultants Limited Award

Discussion:

Members noted minor editorial changes to Number 2.

Motion: Sellman/Bimbo

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, proposed amendments to existing undergraduate student awards and scholarships, as submitted by the Student Awards Office and as set forth in Attachment 2 (as amended), to be effective immediately.

CARRIED

8. New University Bursaries and Emergency Funding (UBEF) Bursaries for Approval (September 18, 2012)

Materials before members are contained in the official meeting file.

Presenter: Rachel de Leon, Bursary Program Coordinator, University Bursaries and Emergency Funding

Purpose of the Proposal: To approve (proposed) new undergraduate student University Bursaries and Emergency Funding Bursaries.

New University Bursaries and Emergency Funding (UBEF) Bursaries for Approval (September 18, 2012):

1. David and Karen Baine Bursary

2. Edward and Mary Copley Armev Bursary
3. Feist Topping Bursary in Education
4. Dr Catherine Garvey Bursary in Elementary Education
5. Vikesh Kohli and Anahita Rahimi Engineering Bursary
6. Terry Kotyshyn Bursary in Elementary Education
7. Jim Lore Bar None Bursary
8. June Lore Nursing Bursary
9. Richard Allan Olsonberg Bursary
10. Kelli M Simpson-Laurin Music Bursary

Discussion:

Members noted minor editorial changes to Numbers 1, 2, 3, 5, and 7.

Motion: Shankar/Bimbo

THAT the GFC Undergraduate Awards and Scholarship Committee approve, under delegated authority from General Faculties Council, new undergraduate student University Bursaries and Emergency Funding (UBEF) Bursaries, as submitted by the University Bursaries and Emergency Funding (UBEF) and as set forth in Attachment 2 (as amended), to be effective immediately.

CARRIED

DISCUSSION ITEMS

9. Question Period

There were no questions.

INFORMATION REPORTS

10. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots

Confirming Approval of the Alberta Premier's Silver Medal [E-Mailed to Members on June 1, 2012]

E-Mail Vote for a New Convocating Award - Very Time Sensitive/Requires Action from Voting Members [E-Mailed to Members on May 29, 2012]

11. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

12. Adjournment

The Chair adjourned the meeting at 3:25 pm.