



General Faculties Council
Undergraduate Awards and Scholarship Committee
Approved Open Session Minutes

Tuesday, February 12, 2019
Senate Chambers, Arts and Convocation Hall
2:00 PM - 4:00 PM

ATTENDEES:

Frank Robinson, Chair
Rachel Goud
Mpoe Mogale
Paul Myers
Amy Tse

non-voting:
Wendy Doughty
Fiona Halbert
Jennifer Jennax

Regrets:
Scott Jeffrey
Sathya Rao

Staff:
Heather Richholt, Coordinator

OPENING SESSION

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

Motion: Myers/Goud

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Agenda.

CARRIED

2. Approval of the Open Session Minutes of January 8, 2019

Materials before members are contained in the official meeting file.

Motion: Myers/Goud

THAT the GFC Undergraduate Awards and Scholarship Committee approve the Minutes of January 8, 2019, as amended.

CARRIED

3. Comments from the Chair (no documents)

The Chair informed members that the proposed committee terms of reference had been approved by GFC at the January 28, 2019 meeting and would take effect July 1st.

He noted that the previous meeting of the Advisory Committee on Undergraduate Financial Support had been cancelled and the next meeting was scheduled for April but he would be unable to attend.

The Chair noted that the committee would begin work on their annual report to GFC at the next meeting and he wanted members to engage on the format and content in order to create a template that could be used for reporting in subsequent years. He asked members if there was any information they would like to have in considering this report.

Discussion:

Members discussed timelines and member contributions to the report as well as some unusual awards and terms of awards that had been approved over the past months. Members asked for data on the numbers and amounts of funding available to students by Faculty compared to enrollment numbers by Faculty, and data on awards that were issued to students with disabilities. Members discussed the importance of considering the data in order to see the big picture.

Ms Halbert agreed to provide the requested data to the members for the next meeting. Ms Richholt agreed to send members the link to the 2017/2018 Annual Report on Undergraduate Student Financial Support.

ACTION ITEMS

4. New Annually Funded Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

Purpose of the Proposal: To approve new annually funded undergraduate awards and bursaries.

Discussion:

Members discussed how year of program was determined for co-op students by completion of credits; the distribution of funds for a pool of athletics awards; and the value of a major award and how that definition is applied.

Members also asked about the distribution of athletics awards for male and female athletes and were informed about the regulations of the governing sport bodies: University Sports (USports) for U of A teams and Canadian Collegiate Athletic Association (CCAA) for colleges and Augustana Faculty teams.

Motion: Goud/Tse

THAT the GFC Undergraduate Awards and Scholarship Committee approve, with delegated authority from General Faculties Council, the following new annually funded Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:
Dr James G MacGregor Memorial Bursary in Civil Engineering
Eldon Foote Excellence in Track & Field Award/Scholarship

CARRIED

5. New Endowed Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

Purpose of the Proposal: To approve new annually funded undergraduate awards and bursaries.

Discussion:

Members discussed being from the city of Edmonton as an award criteria and the processes regulating emergency bursaries.

Motion: Myers/Goud

THAT the GFC Undergraduate Awards and Scholarship Committee approve, with delegated authority from General Faculties Council, the following new annually funded Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

Gwendolen M, Muriel A and Bennett W Clarke Bursary in English Literature
Gwendolen M, Muriel A and Bennett W Clarke Scholarship in English Literature
Muriel Hole Award in Nursing
Muriel Hole Bursary in Nursing
Muriel Hole Emergency Bursary in Nursing

CARRIED

6. Amended Financial Supports for Approval

Materials before members are contained in the official meeting file.

Presenter(s): Fiona Halbert, Assistant Registrar, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

Purpose of the Proposal: To approve amendments to existing undergraduate awards.

Discussion:

Members discussed how the original intent of awards must be preserved when amendments are made to existing awards.

Motion: Goud/Myers

THAT the GFC Undergraduate Awards and Scholarship Committee approve, with delegated authority from General Faculties Council, the following amendments to existing Undergraduate Awards, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

Alice Thomas Award in Nursing
Wayne A Davis Memorial Scholarship

CARRIED

DISCUSSION ITEMS

7. Question Period

There were no questions.

INFORMATION REPORTS

8. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots (non-debatable)

There were no items.

9. Information Items Forwarded to Committee Members Between Meetings

There were no items.

CLOSING SESSION

10. Adjournment

The Chair adjourned the meeting at 2:25 p.m.