



# UNIVERSITY OF ALBERTA

## UNIVERSITY GOVERNANCE

General Faculties Council  
Undergraduate Awards and Bursaries Committee  
Approved Open Session Minutes

Tuesday, February 09, 2021  
Zoom Virtual Meeting  
2:00 PM - 4:00 PM

### **ATTENDEES:**

Paul Myers, Chair  
Samar Barazesh  
Gary Eitzen  
Olivia Harris  
Abbie Murison  
Adrian Wattamaniuk

### *non-voting:*

Fiona Halbert  
Helen Vallianatos  
Matt Weaver (delegate)

### **REGRETS:**

Frank Robinson  
Brad Hamdon  
Jennifer Jennax  
Kate Peters  
Ariana Valacco

### Staff:

Heather Richholt, Coordinator

### **OPENING SESSION**

#### 1. Approval of the Agenda

Materials before members are contained in the official meeting file.

*Presenter(s):* Paul Myers, Vice-Chair, GFC Undergraduate Awards and Bursaries Committee (UABC)

Motion: Eitzen/Murison

THAT the GFC Undergraduate Awards and Bursaries Committee approve the Agenda.

**CARRIED**

#### 2. Approval of the Open Session Minutes of December 8, 2020

Materials before members are contained in the official meeting file.

*Presenter(s):* Paul Myers, Vice-Chair, UABC

### *Discussion:*

A member asked about the changes to awards administration due to the Service Excellence Transition (SET) initiative and whether there would be any changed to eligibility. Fiona Halbert, Assistant Registrar, Student Financial Support, answered that the terms of the awards would not be changed through this process.

Motion: Harris/Barazesh

THAT the GFC Undergraduate Awards and Bursaries Committee approve the Open Session Minutes of December 8, 2020.

**CARRIED**

#### 3. Comments from the Chair (no documents)

*Presenter(s):* Paul Myers, Vice-Chair, UABC

*Discussion:*

The Vice-Chair had no comments.

**ACTION ITEMS**

4. New Annually Funded Financial Supports for Approval

Materials before members are contained in the official meeting file.

*Presenter(s):* Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

*Discussion:*

There was no discussion.

Motion: Harris/Murison

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following new annually funded Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

- Richard B Shapka Bursary in Business
- Ken Holt Memorial Undergraduate Research Award
- Yatscoff Family Award in Medical Entrepreneurship
- Rexall Award in Pharmacy
- Leonard Ratzlaff Award in Music
- Canadian Horizontal Drilling Award in Environmental Science
- Dr Wajid Sayeed Award in Neurology
- Cembrowski Parmar Indigenous Award in Science

**CARRIED**

5. New Endowed Financial Supports for Approval

Materials before members are contained in the official meeting file.

*Presenter(s):* Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

*Discussion:*

Members discussed how Faculties gauged intention when it was part of the award criteria.

Motion: Murison/Eitzen

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following new endowed Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

- Talwar Contours Oral Surgery Award
- Chris and Kerry Mummery Award in Kinesiology, Sport, and Recreation
- Helen A Witt Academic Excellence Scholarship
- Medicine Class of 1979 Award
- Bauer-Maxfield Family Scholarship for Business
- Elaine M Kernahan (nee Wagner) Bursary in Nursing

**CARRIED**

6. Amended Financial Supports for Approval

Materials before members are contained in the official meeting file.

*Presenter(s):* Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

*Discussion:*

There was no discussion.

Motion: Harris/Eitzen

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following amended Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

- Alberta School of Business Undergraduate Bursary
- Kaul Family Indigenous Student Bursary

**CARRIED**

**DISCUSSION ITEMS**

7. SET Rapid Process Improvement (RPI) – Merit-based Financial Support Centralization

Materials before members are contained in the official meeting file.

*Presenter(s):* Fiona Halbert, Assistant Registrar, Student Financial Support

*Discussion:*

Ms Halbert gave a brief overview of the large scale centralization of the administration of merit-based undergraduate financial supports as a result of the SET initiative. She noted improved search functionality on the website, communications with students regarding the new process, how Student Financial Support (SFS) in the Office of the Registrar would work with the Faculties to determine program specific eligibility, and timelines for application and disbursement.

Members discussed whether requiring students to fill out an application for an award that previously did not require an application was an equity issue.

Ms Halbert explained that the basic application was very brief and that SFS was working to ensure that students were aware of the changes and when applications would be required.

A member noted that it would be useful to offer students help with applications.

Ms Halbert replied that there were already tips for students on the website and that SFS would be working to improve the information and supports available to students for this.

8. Question Period

There were no questions.

**INFORMATION REPORTS**

9. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots

There were no items.

10. Information Items Forwarded to Committee Members Between Meetings

There were no items.

**CLOSING SESSION**

11. Adjournment

- Next meeting of UABC: March 9, 2021
- Next meeting of GFC: February 22, 2021

The Vice-Chair adjourned the meeting at 2:35 p.m.