



General Faculties Council  
Undergraduate Awards and Bursaries Committee  
Approved Open Session Minutes

Tuesday, April 06, 2021  
Zoom Virtual Meeting  
2:00 PM - 4:00 PM

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**ATTENDEES:**

Frank Robinson, Chair  
Samar Barazesh  
Olivia Harris  
Abbie Murison  
Paul Myers  
Adrian Wattamaniuk

*non-voting:*

Fiona Halbert  
Jennifer Jennax  
Kate Peters  
Helen Vallianatos

**REGRETS:**

Gary Eitzen  
Brad Hamdon  
Ariana Valacco

Staff:

Heather Richholt, Coordinator

**OPENING SESSION**

1. Approval of the Agenda

Materials before members are contained in the official meeting file.

*Presenter(s):* Frank Robinson, Chair of GFC Undergraduate Awards and Bursaries Committee (UABC)

*Motion:* Myers/Wattamaniuk

THAT the GFC Undergraduate Awards and Bursaries Committee approve the Agenda.

**CARRIED**

2. Approval of the Open Session Minutes of March 9, 2021

Materials before members are contained in the official meeting file.

*Presenter(s):* Frank Robinson, Chair of UABC

*Motion:* Myers/Wattamaniuk

THAT the GFC Undergraduate Awards and Bursaries Committee approve the Open Session Minutes of March 9, 2021.

**CARRIED**

3. Comments from the Chair (no documents)

*Presenter(s):* Frank Robinson, Chair of UABC

*Discussion:*

The Chair thanked Dr Myers for chairing the last two meetings and spoke about the Service Excellence Transformation (SET) initiatives that the university was seeing as a part of the University of Alberta for Tomorrow (UAT) restructuring.

## **ACTION ITEMS**

### 4. Student Financial Support Policy and Procedure Updates

Materials before members are contained in the official meeting file.

*Presenter(s):* Melissa Padfield, Vice-Provost and Registrar; Fiona Halbert, Assistant Registrar, Student Financial Support

*Purpose of the Proposal:* To recommend approval of the edits to the Undergraduate Student Financial Support Procedure and Creation of New Student Financial Support Procedure.

*Discussion:*

Ms Padfield and Ms Halbert gave a brief overview of the proposed changes to the procedures which reflected the changes made to the system as a part of the SET initiative. They explained that the goal was to ensure that the University of Alberta Policies and Procedures Online (UAPPOL) were up-to-date and accurate.

Members asked about how the policy and procedures would be changed if UABC were disbanded, the timeline for changes to be made, and the administrative and governance responsibilities in the policy and procedures.

Motion: Harris/Murison

THAT the GFC Undergraduate Awards and Bursaries Committee recommend that General Faculties Council approve the edits to the Undergraduate Student Financial Support Procedure and Creation of New Student Financial Support Procedure, as set forth in Attachments 1 and 2 to take effect upon final approval.

**CARRIED**

### 5. New Annually Funded Financial Supports for Approval

Materials before members are contained in the official meeting file.

*Presenter(s):* Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

*Discussion:*

A member asked about the variable number and value for the University of Alberta Indigenous Award. Ms Klassen explained that the Office of Advancement was currently fundraising for this initiative, and the actual number and value would depend on the applicant pool and the amount raised.

Members discussed visible minority criteria and self-identification, maximum allocations and how eligibility was determined, and consistency indicating the standard of satisfactory academic standing or a 2.0 Grade Point Average (GPA).

A member raised a concern related to the Jim Parsons Leadership Award in Faith-based Education. Members discussed the Certificate Program at St. Joseph's College, Edmonton Catholic Schools and other Catholic school boards in Alberta, and whether this certificate and award could be viewed as "anti-science". The award was removed from the package to be considered in a separate motion.

Motion: Myers/Harris

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following new annually funded Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

- Weber Wilson Indigenous Bursary in Education
- University of Alberta Indigenous Award
- David Taylor Service Above Self Memorial Award
- Family Bar Diversity and Equality Award in Law
- The Naqvi-Rota Award in Business
- Dr Mary Patricia Massicotte Memorial Award in Medicine
- Jonathan Mohr Service Award in Science
- Peter Sebzda Memorial Scholarship in Business
- Sean Steels Memorial Award

**CARRIED**

Motion: Murison/Wattamaniuk

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following new annually funded Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

- Jim Parsons Leadership Award in Faith-based Education

**CARRIED**

1 Abstained (Myers)

6. New Endowed Financial Supports for Approval

Materials before members are contained in the official meeting file.

*Presenter(s):* Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

*Discussion:*

Members asked about the checks done on charitable foundations before the university enters into agreements regarding the funding of awards and bursaries.

Motion: Harris/Murison

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from General Faculties Council, the following new endowed Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

- Ptarmigan Foundation Indigenous Award
- Poelzer Family Foundation Award in Business

**CARRIED**

7. Amended Financial Supports for Approval

Materials before members are contained in the official meeting file.

*Presenter(s):* Fiona Halbert, Assistant Registrar, Student Financial Support; Allen Wolfe, Specialist, Student Financial Support, Office of the Registrar; Shari Klassen, Specialist, Student Financial Support, Office of the Registrar

*Discussion:*

There was no discussion.

Motion: Wattamaniuk/Myers

THAT the GFC Undergraduate Awards and Bursaries Committee approve, with delegated authority from

General Faculties Council, the following amended Undergraduate Awards and Bursaries, as submitted by Student Financial Support and as set forth in Attachment 1, to be effective immediately:

- C Percy Cole Memorial Scholarship in Engineering

**CARRIED**

### **DISCUSSION ITEMS**

8. Question Period (no documents)

There were no questions.

### **INFORMATION REPORTS**

9. Items Approved by the GFC Undergraduate Awards and Scholarship Committee by E-mail Ballots

There were no items.

10. Information Items Forwarded to Committee Members Between Meetings

There were no items.

### **CLOSING SESSION**

11. Adjournment

- Next meeting of UABC: May 4, 2021
- Next meeting of GFC: April 26, 2021

The Chair adjourned the meeting at 2:35 p.m.