



Monday, September 26, 2016
University of Alberta Council Chamber, 2-100 University Hall
2:00 PM - 4:00 PM

OPENING SESSION

- | | | |
|----|---|--------------|
| 1. | Approval of the Agenda | David Turpin |
| 2. | Approval of the Minutes of May 30, 2016 | David Turpin |
| 3. | Report from the President | David Turpin |
| 4. | Smudging Ceremony | |

DISCUSSION ITEMS

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| 5. | For the Public Good - Update (no documents) | David Turpin
Steven Dew |
| 6. | 6A. Goals from the Students Union (SU) 2016-2017
6B. Graduate Students' Association (GSA) Strategic Work Plan 2016-2017 | Fahim Rahman
Sarah Ficko |
| 7. | Information Session on the University Budget 2016/17 - Preliminary Forecast (no documents) | Phyllis Clark
Steven Dew |
| 8. | Update from the Provost and Vice-President (Academic) (no documents)
- Consultation Process for Centre for Writers | Steven Dew |

ACTION ITEMS

- | | | |
|-----|--|-----------------------|
| 9. | New Members of GFC
[Note: A motion to appoint may be proposed only by a statutory member of GFC. A motion to receive may be proposed by any member of GFC.]

<i>Motion 1: To Appoint New Members</i>
<i>Motion 2: To Receive New Members</i> | David Turpin |
| 10. | Proposed Changes to the University Bloodborne Pathogens Regulation in the University of Alberta Calendar including renaming to University Infectious Diseases Regulation

<i>Motion: To Recommend Board of Governors Approval</i> | Steven Dew
Nat Kav |
| 11. | Proposed Terms of Reference for the <i>ad hoc</i> Committee on Academic Governance Including Delegated Authority

<i>Motion: To Approve</i> | David Turpin |

12. Proposed Membership for the *ad hoc* Committee on Academic Governance Including Delegated Authority David Turpin

Motion: To Approve

DISCUSSION ITEMS

13. Question Period David Turpin

INFORMATION REPORTS

[If a GFC member has a question about a report, or feels that the report should be discussed by GFC, the GFC member should notify the Secretary to GFC, in writing, two business days or more before GFC meets so that the Committee Chair (or relevant expert) can be invited to attend.]

14. Report of the GFC Executive Committee (June 21, September 12, 2016)
15. Report of the GFC Academic Planning Committee (June 22, 2016)
16. Report of the GFC Academic Standards Committee (June 16, September 15, 2016)
17. Report of the GFC Nominating Committee (August 8, August 16, September 20, 2016, Dean Selection Committees)

(The current list of membership vacancies may be viewed at:

<http://www.governance.ualberta.ca/GeneralFacultiesCouncil/NominatingCommittee/Committee-Membership-Replenishment.aspx>)

18. Report of the GFC Replenishment Committee (July 8, September 14, 2016)
19. Report of the Board of Governors (June 17, 2016)
20. Information Items (no items to date)
21. Information Forwarded to GFC Members Between Meetings
-For Comment - draft Terms of Reference of *ad hoc* committee for comment and suggested membership (July 8, 2016)

CLOSING SESSION

22. Next meeting date: November 21, 2016

Documentation was before members unless otherwise noted.

Meeting REGRETS to: Andrea Patrick, Assistant GFC Secretary, apatrick@ualberta.ca, 780-492-1937
Prepared by: Meg Brolley, GFC Secretary and Manager of GFC Services, 780-492-4733,
meg.brolley@ualberta.ca
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Edmonton, Alberta, Canada T6G 2G7
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www.president.ualberta.ca

Dear Members of the General Faculties Council:

As we launch and begin implementing “For the Public Good” at the end of this month, I want to thank each of you for your contributions to the development of our new institutional strategic plan. “For the Public Good” was created by and for our whole university. It expresses the vision, values, history, and aspirations of our broad and diverse community.

The success of our plan depends on all of us playing a role. As president, I have committed to leading initiatives where I can have the greatest impact – I ask you to do the same. I look forward to working with you to build, experience, excel, engage, and sustain for the public good.

Implementing “For the Public Good”

Following the unanimous approval of “For the Public Good” by the Board of Governors on June 17, Provost Dew and I identified three immediate tasks: first, to determine priorities for the short, medium, and long-term; second, to develop an equitable, meaningful, and relevant set of qualitative and quantitative measures to monitor our progress and success on an annual basis over the coming years; and third, to create a transparent, effective, and sustainable annual institutional reporting and accountability process.

Over the summer, a committee, consisting of staff and faculty from across campus, was struck to begin initial explorations around potential measures. At the end of August, we brought together the university’s leadership team for our annual Senior Administrators Retreat, where we began the task of identifying short, medium, and long-term priorities and the best means to achieve them. It became clear throughout our discussions that delivering on our strategic goals will require collaboration and integration of activities and efforts across the university. The senior leadership team left energized by the possibilities, which we will continue to move forward in the coming weeks.

I invite all of you to join me at the State of the University Address on September 27 at noon in Convocation Hall, when I will formally launch “For the Public Good” and expand on immediate planning.

The U15 and Universities Canada

As vice-chair of the U15 and a member of the Universities Canada Research Advisory Committee, I am working with colleagues at other Canadian universities advising the federal government on the national research and innovation agenda. There are two relevant reviews underway at the moment: a Basic Science review and an Innovation review.

At our recent U15 meeting, I had the opportunity to provide input to the federal government's Innovation Review panel. Last week's Research Advisory Committee meeting was attended by David McFarlane, Policy Director to The Honourable Navdeep Singh Bains, Minister of Innovation, Science and Economic Development, and I provided advice on both current reviews.

My roles with both the U15 and the Research Advisory Committee help to align and situate the University of Alberta within the national research agenda, and allow me to advance the U of A's strengths and interests at the national level.

Advancing Alberta

Prior to the Senior Administrators Retreat, Debra Pozega Osburn and I traveled to Lethbridge and Medicine Hat on an Advancing Alberta Tour. We were welcomed by alumni, community members, and government officials in both cities. In Medicine Hat, we also were able to visit colleagues at Medicine Hat College. A highlight of the trip was a tour of the Mattheis Research Ranch, where we were able to see current ecological and rangeland management researchers.

International Travel

During my first year at the U of A, I focused on getting to know our internal community – on listening, engaging, and understanding. I also worked to deepen our relationships with the city and province. Now, at the start of my second year, I need to turn my attention to our key partners and stakeholders abroad. This fall, I will be travelling to Hong Kong, China, and India to advance the University of Alberta's reputation, interests, and relationships in these regions. The U of A has 161 active agreements in China alone – I will be meeting with universities, ministries, and government officials to renew our agreements where appropriate, and to explore new opportunities for partnership and collaboration. We are a global institution with people and connections across the world, and it's important that I continue to cultivate our links to the international community.

Recent Initiatives

One of my goals over the next few months is to introduce "For the Public Good" to the wider community and to share with them the vision and aspirations of the university for the next five years. As part of that awareness building, I will also be highlighting some of the initiatives now underway. The following initiatives point to key areas of progress and development within "For the Public Good."

Energy Research Leadership:

On September 6, the University of Alberta was awarded a [\\$75 million Canada First Research Excellence Fund grant](#) to establish the U of A's Future Energy Systems Research Institute. A major collaborative, multi-disciplinary effort, the proposal builds from our strengths across the

full spectrum of energy and environment research. The institute will spearhead provincial, national and international research partnerships and projects that envision and deliver solutions to global energy challenges—reducing the environmental footprint of today’s energy system, and making the transition to a cleaner, safer and more abundant low-carbon energy future.

I’ve recently authored two opinion pieces on the U of A’s energy research leadership: [the first article](#), published in the Edmonton Journal and the Calgary Herald, was co-authored with Elizabeth Cannon, President of the University of Calgary; the second article will be published by the U15.

Infrastructure for Teaching, Learning, and Research:

On September 8, the University of Alberta received [\\$82.5 million in Strategic Investment Funding](#) from the federal government. The funding supports capital projects and renewal that will maintain and improve current campus infrastructure, help with the commercialization of spaces, and enhance environmental sustainability. Enhancements under the SIF program will benefit students and ensure that the province plays a key role in diversifying Canada’s economy and creating a more sustainable future. Among the 10 projects are several enhancements that will also serve to improve capacity for the Future Energy Systems Research Institute.

Indigenous Relations and Reconciliation:

The University of Alberta will continue to consult and collaborate, and work towards thoughtful, respectful, and meaningful reconciliation with Indigenous peoples. A new sculpture called [The Sweetgrass Bear](#), by Stewart Steinhauer, is part of the university’s reconciliation efforts. The Sweetgrass Bear is the first installment in a Provost’s Office initiative to acquire Indigenous art, which seeks to diversify cultural representation on campus. I encourage you to find a few minutes to visit the Sweetgrass Bear in Quad, and to read [Stewart Steinhauer’s blog post](#) about the meaning and significance of the sculpture.

At the end of this month, we will be hosting the [2nd annual Building Reconciliation Forum](#). “Building Reconciliation” will bring together Canadian university presidents and their leadership teams, First Nations, Métis and Inuit leaders, student leaders, Indigenous scholars, and scholars dedicated to research that conducted in partnership with and is meaningful to Indigenous peoples. The forum will examine how universities are responding to the Truth and Reconciliation Commission's Calls to Action.

Academic Excellence

Every day our faculty, staff and students have news-worthy accomplishments, each with a history, a future, and a team of individuals that helped make it happen:

Vice-President (Research) Lorne Babiuk is the [2016 World Agriculture Prize Laureate](#), an award bestowed by the Global Confederation of Higher Education Associations for Agriculture and Life

Sciences. The prize recognizes Babiuk's exceptional lifetime achievements, which include developing six vaccines.

I'm also proud to report that three University of Alberta researchers—Graham Pearson, Richard Sutton, and Bruce Dancik—have been [named fellows of the Royal Society of Canada](#) (RSC). In addition, Duane Froese, Lynne-Marie Postovit, Candace Nykiforuk, Zamaneh Kassiri, and Isabelle Le Breton-Miller were named members of the RSC's College of New Scholars, Artists and Scientists.

Senior Leadership Transitions

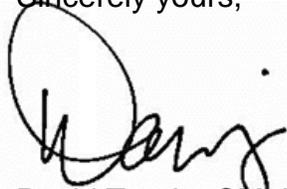
Lastly, we've had several recent transitions in senior leadership at the U of A. [Andrew Sharman](#) began his term as Vice-President (Facilities and Operations) on September 1; Jacqui Tam is now serving as Acting Vice-President (University Relations); and [Gitta Kulczycki](#) will start as Vice-President (Finance and Administration) on November 1

In addition, we've welcomed several new deans—[André Costopoulos, Vice-Provost and Dean of Students](#); Neal Davies, Dean of Pharmacy and Pharmaceutical Sciences; and Fraser Forbes, Dean of Engineering.

We bid farewell to Vice-President (Facilities and Operations) Don Hickey and Vice-President (University Relations) [Debra Pozega Osburn](#), both of whom had their last day with us on August 31.

Thank you for your continued dedication to the University of Alberta—I look forward to a productive and successful year.

Sincerely yours,

A handwritten signature in black ink, appearing to read 'David Turpin', is written over a light grey rectangular background.

David Turpin, CM, LLD, FRSC
President and Vice-Chancellor

OUTLINE OF ISSUE
Advice, Discussion, Information Item

Agenda Title: **Smudging Ceremony at the University of Alberta**

Item

Proposed by	David H. Turpin, President, and Steven Dew, Provost and Vice-President (Academic)
Presenter	David H. Turpin, President

Details

Responsibility	President, and Provost & Vice-President (Academic)
The Purpose of the item is (please be specific)	The University of Alberta is taking steps to ensure campuses are inclusive and culturally responsive by integrating First Nations, Métis and Inuit perspectives into programming and practices. This includes welcoming all members of the campus community to learn about First Nations, Metis and Inuit traditions. In the context of the recommendations of the Truth and Reconciliation Commission, indigenization of campus has been identified as a priority area for post-secondary institutions and the University of Alberta wants to walk the path of learning and reconciliation. Being able to practice smudging and other traditional ceremony can contribute to a sense of belonging and positive relations with Aboriginal communities. The practices, which involve burning of traditional medicinal herbs, also have implications for the University facilities and operations.
Timeline/Implementation Date	N/A
Supplementary Notes and context	The President will introduce an Elder at the beginning of the ceremony who will guide members through the ceremony.

Engagement and Routing (Include meeting dates)

Participation:	<ul style="list-style-type: none"> For the purposes of the Smudging Ceremony, the objective is to inform members and to ensure campuses are inclusive and culturally responsive by integrating First Nations, Métis and Inuit perspectives into programming and practices. This will be a valuable learning celebration for our community.
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Alignment/Compliance

Alignment with Guiding Documents	<p><i>For the Public Good</i></p> <p>GOAL: BUILD a diverse, inclusive community of exceptional students, faculty, and staff from Alberta, Canada, and the world.</p> <p>Objective 1: Build a diverse, inclusive community of exceptional undergraduate and graduate students from Edmonton, Alberta, Canada, and the world.</p> <p>Strategy ii: Develop and implement an undergraduate and graduate recruitment and retention strategy to attract Indigenous students from across Alberta and Canada.</p>
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Item No. 4

	<p>Objective 2: Create a faculty renewal program that builds on the strengths of existing faculty and ensures the sustainable development of the University of Alberta's talented, highly qualified, and diverse academy.</p> <p>Strategy ii: Review, improve, and implement equity processes and procedures for recruiting and supporting faculty to ensure a balanced academy, representative of women, visible minorities, sexual and gender minorities, Indigenous peoples, and people with disabilities.</p> <p>Objective 4: Develop, in consultation and collaboration with internal and external community stakeholders, a thoughtful, respectful, meaningful, and sustainable response to the report of the Truth and Reconciliation Commission of Canada.</p> <p>Strategy i: Foster learning opportunities across our campuses that enable student, staff, and faculty participation in reconciliation.</p> <p>The University of Alberta Elder Protocol sets out the principles to maintain a respectful attitude towards Elders.</p>
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Prepared by: Kate Peters, Portfolio Initiatives Manager, Office of the Provost and Vice-President (Academic)

OUTLINE OF ISSUE
Advice, Discussion, Information Item

Agenda Title: **Goals from the Students' Union 2016-2017**

Item

Proposed by	Fahim Rahman, President, Students' Union
Presenter	Fahim Rahman, President, Students' Union

Details

Responsibility	Students' Union
The Purpose of the item is (please be specific)	To communicate to the Board Learning and Discovery Committee (BLDC), the GFC Executive Committee, and General Faculties Council (GFC) the SU's goals for the year (2016-2017) and how the SU Executive team plans to improve the life of students at the University of Alberta. Opportunity for communication and discussion between the Board of Governors, GFC and the SU regarding the SU's strategic planning process and goals for 2016 - 17.
Timeline/Implementation Date	ongoing
Supplementary Notes and context	

Engagement and Routing (Include meeting dates)

Participation: (parties who have seen the proposal and in what capacity) <For further information see the link posted on the Governance Toolkit section Student Participation Protocol >	<u><i>Those who have been informed:</i></u> <ul style="list-style-type: none"> • GFC Executive Committee – September 12, 2016 • General Faculties Council – September 26, 2016 • Board Learning and Discovery Committee - September 29, 2016
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Alignment/Compliance

Alignment with Guiding Documents	<i>For the Public Good</i> GOAL: EXPERIENCE diverse and rewarding learning opportunities that inspire us, nurture our talents, expand our knowledge and skills, and enable our success. Objective 8: Create and facilitate co-curricular and extracurricular learning experiences for undergraduate and graduate students that enable their self-discovery and give them the skills to use their talents, creativity, and curiosity to contribute as future citizens and leaders. Strategy iii: Support the roles of the Graduate Students' Association and Students' Union, along with other student groups, in the promotion of extracurricular programs that create a sense of community and support the learning environment.
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Item No. 6A

<p>Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)</p>	<p>1. Post-Secondary Learning Act (PSLA): The Government of Alberta’s Post-Secondary Learning Act gives the Board of Governors the authority to “develop, manage and operate, alone or in co-operation with any person or organization, programs, services and facilities for the education or cultural advancement of the people of Alberta” (section 60(1)).</p> <p>2. PSLA Section 93(3): “The students association of a public post-secondary institution shall provide for the administration of student affairs at the public post-secondary institution, including the development and management of student committees, the development and enforcement of rules relating to the student affairs and the promotion of the general welfare of the students consistent with the purposes of the public post-secondary institution.”</p> <p>3. GFC Executive Committee Terms of Reference (3. Mandate of the Committee):</p> <p>“To act as the executive body of General Faculties Council and, in general, carry out the functions delegated to it by General Faculties Council. (GFC 08 SEP 1966) (GFC 12 FEB 1996)”</p> <p>“5. Agendas of General Faculties Council GFC has delegated to the Executive Committee the authority to decide which items are placed on a GFC Agenda, and the order in which those agenda items appear on each GFC agenda.”</p> <p>3. Board Learning and Discovery Committee (BLDC) Terms of Reference (3. Mandate of the Committee): “Except as provided in paragraph 4 hereof and in the Board’s General Committee Terms of Reference, the Committee shall, in accordance with the Committee’s responsibilities with powers granted under the Post-Secondary Learning Act, monitor, evaluate, advise and make decisions on behalf of the Board with respect to matters concerning the teaching and research affairs of the University, including proposals coming from the administration and from General Faculties Council (the “GFC”), and shall consider future educational expectations and challenges to be faced by the University. The Committee shall also include any other matter delegated to the Committee by the Board.</p> <p>Without limiting the generality of the foregoing the Committee shall:</p> <p>[...]</p> <p>a. review and approve initiatives related to the overall academic mission and related plans and policies of the University;</p> <p>[...].</p>
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Attachments (each to be numbered 1 - <>)

1. 2016-17 Students’ Union Executive Goals (1 page)



The University of Alberta Students' Union is a student-directed organization, with its executives elected annually to steer the \$10 million organization in ways that serve students best. The executive for 2016 - 17 has taken May to coalesce our ambitions and aspirations for the Students' Union. They center around three pillars of the student experience: respecting student agency and autonomy, building foundations for success, and aligning with student needs. Here is a brief snapshot of our focuses for the year, as they relate to these three core pillars.

Respecting Student Agency and Autonomy

Student Groups

- Ensuring that student groups are able to create traditions on campus to build a sense of community and help make our large campus seem more like home during our studies.

Residences

- Ensuring that the Task Force results in actionable changes that will serve current students in residence, and also increase residences' value for prospective students.
- Increasing meal plan acceptance across campus vendors.

Building Foundations for Success

Mental Health

- Centralizing resources for easier access to mental health resources by creating a website that will also act as a triage tool with self-evaluation to direct them to appropriate services.

Responding to the Adult Learning Review

- Advocating to reduce barriers to access for post-secondary by increasing our non-repayable grants, and regulating the international differential fee.
- Pushing to acquire a stable and predictable funding for all post-secondary institutions.

Flexible Course Loads

- Determining if the accelerated and extended degree options available align with student needs by examining program completion rates.
- Working with Student Accessibility services to ensure students who need academic workload accommodation are still eligible for academic scholarships and financial aid.

Interdisciplinary Learning

- Ensuring students leave their program with dynamic skills through interdisciplinary minors, and expanding interdisciplinary learning opportunities available in existing programs.

Aligning with Student Needs

Student Safety

- Working with a refocused operational UAPS Board to give increased feedback on service and deliver more AEDs, with increased patrols at Campus Saint Jean.
- Running an ETS-styled anti-sexual harassment campaign in the Fitness & Lifestyle Centre with messaging such as "Leering is not OK".

OUTLINE OF ISSUE
Advice, Discussion, Information Item

Agenda Title: **Graduate Students' Association (GSA) Board Strategic Work Plan 2016-2017**

Item

Proposed by	Sarah Ficko, President, Graduate Students' Association (GSA)
Presenter	Sarah Ficko, President, Graduate Students' Association (GSA)

Details

Responsibility	Graduate Students' Association (GSA)
The Purpose of the item is (please be specific)	To brief the Board Learning and Discovery Committee, the GFC Executive Committee, and General Faculties Council (GFC) on the key priorities for 2016-2017 identified by the GSA in its Board Strategic Work Plan (SWP). This item provides the opportunity for communication and discussion between the GSA and, respectively, the Board of Governors and GFC regarding the GSA's strategic planning process and goals for 2016-2017.
Timeline/Implementation Date	Ongoing
Supplementary Notes and context	

Engagement and Routing (Include meeting dates)

Participation: (parties who have seen the proposal and in what capacity) <For further information see the link posted on the Governance Toolkit section Student Participation Protocol >	<u><i>Those who have been informed:</i></u> <ul style="list-style-type: none"> • GFC Executive Committee – September 12, 2016 • General Faculties Council – September 26, 2016 • Board Learning and Discovery Committee - September 29, 2016
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Alignment/Compliance

Alignment with Guiding Documents	<i>For the Public Good</i> GOAL: EXPERIENCE diverse and rewarding learning opportunities that inspire us, nurture our talents, expand our knowledge and skills, and enable our success. Objective 8: Create and facilitate co-curricular and extracurricular learning experiences for undergraduate and graduate students that enable their self-discovery and give them the skills to use their talents, creativity, and curiosity to contribute as future citizens and leaders. Strategy iii: Support the roles of the Graduate Students' Association and Students' Union, along with other student groups, in the promotion of extracurricular programs that create a sense of community and support the learning environment.
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<p>Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)</p>	<p>1. Post-Secondary Learning Act (PSLA): The <i>PSLA</i> gives the Board of Governors the authority to “develop, manage and operate, alone or in co-operation with any person or organization, programs, services and facilities for the educational or cultural advancement of the people of Alberta” (Section 60(1)). Subject to the authority of the Board of Governors, the General Faculties Council has responsibility over “academic affairs” (Section 26(1)) and “student affairs” (Section 31(1)).</p> <p>2. PSLA Section 94(3): “The graduate students association of a university shall provide for the administration of graduate student affairs at the university, including the development and management of graduate student committees, the development and enforcement of rules relating to the graduate student affairs and the promotion of the general welfare of the graduate students consistent with the purposes of the university.”</p> <p>3. Board Learning and Discovery Committee (BLDC) Terms of Reference (3. Mandate of the Committee): “Except as provided in paragraph 4 hereof and in the Board’s General Committee Terms of Reference, the Committee shall, in accordance with the Committee’s responsibilities monitor, evaluate, advise and make decisions on behalf of the Board with respect to matters concerning the teaching and research affairs of the University, including proposals coming from the administration and from General Faculties Council (the “GFC”), and shall consider future educational expectations and challenges to be faced by the University. The Committee shall also include any other matter delegated to the Committee by the Board.</p> <p>Without limiting the generality of the foregoing the Committee shall:</p> <p>[...]</p> <p>a. review and approve initiatives related to the overall academic mission and related plans and policies of the University; [...].”</p> <p>4. GFC Executive Committee Terms of Reference (3. Mandate of the Committee):</p> <p>“To act as the executive body of General Faculties Council and, in general, carry out the functions delegated to it by General Faculties Council. (GFC 08 SEP 1966) (GFC 12 FEB 1996)”</p> <p>“5. Agendas of General Faculties Council GFC has delegated to the Executive Committee the authority to decide which items are placed on a GFC Agenda, and the order in which those agenda items appear on each GFC agenda.”</p>
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1. Attachment 1 (3 pages) Letter from Graduate Students’ Association President Sarah Ficko providing highlights of the Board Strategic Work Plan



**The Graduate Students' Association
of the University of Alberta**

August 29, 2016

Dear Members of GFC EXEC, GFC, and BLDC,

Each spring and summer the executive team of the Graduate Students' Association (GSA) produces a rolling Board Strategic Work Plan (SWP). The SWP serves to identify key priorities and initiatives, direct the GSA's efforts for the coming year, and identify areas where we can work with others in the University community.

In developing this year's SWP, and in addition to our usual practice of consulting with the outgoing team of Directly-Elected Officers, we embarked on a broad consultative effort (inspired by the extensive consultation process conducted for the Institutional Strategic Plan) to hear directly from graduate students with respect to the issues they face and the actions they would like to see the GSA take on their behalf this year and over the next five years. We began the development of the 2016-2017 SWP with a facilitated workshop involving the incoming and outgoing teams of GSA executives in late April, and followed this by a brainstorming session in June at our Council (on which each department that offers a graduate program is represented). Over the summer, we then hosted a follow up conversation in the form of a "silent discussion" session in our Council, discussed the SWP extensively at our weekly Board meetings, and hosted two roundtable discussions open to all graduate students.

As I am sure you can imagine, all these efforts to hear directly from graduate students, and enhance their engagement in the process of developing the SWP have resulted in a plethora of feedback and ideas! We are currently in the process of producing a final version of the SWP, which will be shared with our Council and then others in the University. At this juncture, I would like here to draw your attention to some of the main features of our Plan:

- We have restructured the SWP around the core themes of "advocate," "engage," "negotiate," "support," and "sustain." Additionally, we have reordered the content of the SWP into the headings of "goals," "objectives," "strategies," and "2016-2017 actions." Our hope is that this will result in an SWP that provides both enhanced clarity and concrete actions for us to engage in over the next year, as well as provide long-term guidance to future GSA executive teams on long-standing items affecting graduate students.
- At the core of the SWP is a desire to strive for an equitable and welcoming campus community where all graduate students feel encouraged to actively learn and participate, and are provided reasonable accommodation to ensure their success. A key component of this is our ongoing commitment to advocate for the development of a supervisory training program for both incoming students and supervisors, and the development of an accountability structure to reward quality supervision while creating incentives to improve poor supervision.
- During the consultation process, many graduate students indicated that lack of consistent, predictable, and sufficient funding is a serious issue affecting their health and wellness, their ability to conduct



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quality research, and their experience at the U of A, with over 50 % of Campus Food Bank users being graduate students. We believe that the U of A can be a leader in fostering a healthier graduate student work and learning environment by offering liveable funding packages to all thesis-based graduate students, independent of their supervisor, that adequately compensate graduate students for the knowledge and work they conduct and create on behalf of the University, as junior colleagues of the professoriate.

- The 2016-2017 SWP asserts our commitment to continuing to work with the University (including but not limited to the Office of the Provost and the Faculty of Graduate Studies and Research (FGSR)) on compliance, education, and dispute resolution associated with the Collective Agreement governing graduate student assistantships.
- We continue to be committed to meaningful engagement and advocacy on issues of graduate student tuition and fees. Our GSA will lobby the provincial government through our provincial lobby group, the Alberta Graduate Provincial Advocacy Council, to provide predictable and sustainable funding to all academic institutions in the province, including funding for mental health initiatives, that upholds a high standard of accessible and supportive, world-class education in Alberta.
- The SWP asserts our longstanding commitment to increasing and diversifying professional development and internship opportunities for graduate students through collaboration with the Faculty of Graduate Studies and Research (FGSR) and other parties. With respect to professional development, we will again partner with the FGSR and the Alumni Association to host professional development events for graduate students.
- Effective engagement with our constituents will be a major feature of this year's SWP. We will work on enhancing the strategies we utilize to communicate with graduate students, and increasing recognition and awareness of the GSA and GSA services. To this end, we will be hosting an array of forums and events this year which will give my team and I more opportunities to directly connect with, and hear from, graduate students.
- We will regularly review GSA services and services subsidized by the GSA to ensure that graduate students are getting the highest value possible. To this end, we did a survey of our members last year on GSA services and we are following up this year by hosting roundtable discussions over the summer and, in the fall, town halls focused on the GSA's Health and Dental Plan.
- Finally, we will remain engaged on several ongoing initiatives of importance to the graduate student community, such as the creation of additional prayer and meditation space on campus (we are pleased with the work done by many groups to begin renovations to establish such space and will participate actively in the steering group associated with it), improving conditions in University residences (including advocating for enhanced transit service to Michener Park and participating in the Residences



**The Graduate Students' Association
of the University of Alberta**

Task Force), advocating for enhanced financial supports (including scholarships, awards, and bursaries) available to all graduate students, and strengthening and expanding resources for international students (including advocating provincially and federally to facilitate graduate student applications for Permanent Residency).

Along with the GSA Vice-Presidents, I am looking forward to a productive and engaging year working closely with the University's administration team, our compatriots on campus (including the SU, AASUA, NASA, and the PDFA), and other stakeholders, as we pursue these goals on behalf of our graduate student constituents. I encourage you all to read the full SWP when it becomes available later this fall, and look forward to discussing it in more detail over the coming months.

Sincerely,

Sarah Ficko, 2016-2017 GSA President



The following *ex officio* members, to serve on GFC for a term of office beginning September 1, 2016 and extending for the duration of their appointments:

Andrew Sharman	Vice-President (Facilities and Operations)
Jacqui Tam	Interim Vice-President (University Relations)

The following *ex officio* member, to serve on GFC for a term of office beginning November 1, 2016 and extending for the duration of her appointment:

Gitta Kulczycki	Vice-President (Finance and Administration)
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The following statutory faculty members who has been elected/re-elected by their Faculty, to serve on GFC for term of office beginning July 1, 2016 and ending June 30, 2019:

Heather Bruce	Faculty of Agricultural, Life and Environmental Sciences
Brent Swallow	Faculty of Agricultural, Life and Environmental Sciences
Ryan Dunch	Faculty of Arts
Lesley Harrington	Faculty of Arts
Carrie Smith-Prei	Faculty of Arts
Benjamin Tucker	Faculty of Arts
Kathleen Weiss	Faculty of Arts
Leijun Li	Faculty of Engineering
Mark Loewen	Faculty of Engineering
Marc Secanell	Faculty of Engineering
Peter Carver	Faculty of Law
Pierre Lemelin	Faculty of Medicine and Dentistry
Erin Wright	Faculty of Medicine and Dentistry
Godfrey Man	Faculty of Medicine and Dentistry
Laurie Mereu	Faculty of Medicine and Dentistry
Kim Solez	Faculty of Medicine and Dentistry
Amy Tse	Faculty of Medicine and Dentistry
Dilini Vethanayagam	Faculty of Medicine and Dentistry
Jonathan White	Faculty of Medicine and Dentistry
Adam Gaudry	Faculty of Native Studies
Dean Eurich	Faculty of Public Health
Bruce Sutherland	Faculty of Science

OUTLINE OF ISSUE
Action Item

Agenda Title: **Proposed Changes to the University Bloodborne Pathogens Regulation in the *University of Alberta Calendar* including renaming to University Infectious Diseases Regulation**

Motion: THAT General Faculties Council, on the recommendation of the GFC Academic Standards Committee, recommend that the Board of Governors approve the proposed revisions to the University Bloodborne Pathogens Regulation contained in the University Calendar, including the renaming to University Infectious Diseases Regulation, as set forth in Appendix 1, to take effect in 2017/2018.

Item

Action Requested	<input type="checkbox"/> Approval <input checked="" type="checkbox"/> Recommendation
Proposed by	Steven Dew, Provost and Vice-President Academic
Presenter	Steven Dew, Provost and Vice-President Academic Nat Kav, Chair, GFC Academic Standards Committee

Details

Responsibility	Board of Governors Provost and Vice-President (Academic)
The Purpose of the Proposal is (please be specific)	The Health Science Council has been working with University Health Centre, Office of Emergency Management, Alberta Health Services, and all Health Sciences Faculties on developing a consolidated medical testing /immunization requirement calendar section to replace the individual faculty calendar sections. The University of Alberta's on bloodborne pathogens is designed to align with Alberta Health Services immunization standards and to limit the possibility of transmission of bloodborne pathogens within the educational setting.
The Impact of the Proposal is	To revise the existing regulation to align with current practice in infection control and prevention of bloodborne pathogens. Changes include clarification of student responsibilities with regards to medical testing and immunization for the Faculties of Agricultural, Life and Environmental Sciences (Dietetic Interns) Medicine and Dentistry (Medicine, Dentistry, Dental Hygiene, Medical Laboratory Science, Radiation Therapy), Nursing, Pharmacy and Pharmaceutical Sciences, Physical Education and Recreation, and Rehabilitation Medicine (Occupational Therapy, Physiotherapy, Speech Language Pathology). In addition, naming this as the University Infectious Diseases Regulation more accurately reflects the content of the regulation.
Replaces/Revises (eg, policies, resolutions)	University Bloodborne Pathogens Policy of the University Calendar
Timeline/Implementation Date	2017-2018
Estimated Cost and funding source	
Next Steps (ie.: Communications Plan, Implementation plans)	Through the upcoming year, further work will be conducted leading to the rescission of GFC policy 108 on Bloodborne Pathogens and to move the remaining sections as appropriate to UAPPOL.
Supplementary Notes and context	This item was considered and approved by the GFC Executive Committee who revised the title to the University Infectious Diseases

	Regulation to more accurately reflect the content of the proposal.
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Engagement and Routing (Include meeting dates)

<p>Participation: (parties who have seen the proposal and in what capacity)</p> <p><For further information see the link posted on the Governance Toolkit section Student Participation Protocol></p>	<p>The consolidated section was drafted with input from University Health Centre, AHS, Environment, Health & Safety, and various representatives from the health sciences faculties. Drafts were then circulated by the deans within their respective faculties for additional input. Finalized drafts were then approved by the deans of the health sciences faculties at an HSC meeting (October 15, 2015) and then approved through their faculty councils (or delegated body) in January 2016. Details of participation are as follows:</p> <p>Those who have been informed:</p> <ul style="list-style-type: none"> ● Claire Burke, Office of the Registrar (August, 2015) ● School of Public Health (Dean, June 11, 2015) ● Campus Saint-Jean (Dean, June 11, 2015) ● Augustana (Dean, June 11, 2015) ● GFC Academic Standards Committee – Sub-Committee on Standards (June 2, 2016) <p>Those who have been consulted:</p> <ul style="list-style-type: none"> ● Office of the Provost and Vice-President (Academic) - Kate Peters, Sarah Forgie, Nat Kav (September 2015) ● Lihong Yang, Office of the Registrar (August 13, 2015) ● Health Sciences Council Deans (September 18, 2014; October 15, 2015) ● Faculty of Agricultural Life and Environmental Studies (Academic Coordinating Committee, Jan 28, 2016) ● Faculty of Medicine and Dentistry (Faculty Learning Committee, Faculty Council process, May 15, 2015) ● Faculty of Nursing (Executive Committee; January 16, 2016) ● Faculty of Physical Education & Recreation (Faculty Council; January 21, 2016) ● Faculty of Pharmacy and Pharmaceutical Sciences (Faculty Council; January 15, 2016) ● Faculty of Rehabilitation Medicine (Executive Committee, in lieu of Faculty Council; January 21, 2016) <p>Those who actively participated:</p> <ul style="list-style-type: none"> ● Faculty of Medicine and Dentistry (Dean Richard Fedorak, July 12, 2015; Dr. Fraser Brenneis, July 12, 2015, October 3, 2015) ● Faculty of Medicine and Dentistry, School of Dentistry (Chair, Dr. Paul Major, July 14, 2015; Ronna Lozano; September 30, 2015) ● Faculty of Pharmacy and Pharmaceutical Sciences (Dean James Kehrer, July 13, 2015, September 29, 2015; Ann Thompson, October 2, 2015) ● Faculty of Nursing (Dean Anita Molzahn; September 29, 2015) ● Faculty of Physical Education & Recreation (Dean Kerry Mummery, July 9, 2015) ● University Health Centre (Kevin Freise, Jennifer Walker, Beth Woytas August 18, 2014; May 4, 2015; June 10, 2015; July 22, 2015; October 20, 2015)
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Item No. 10

	<ul style="list-style-type: none"> • Alberta Health Services (Cindy Dribnenki, Donna Joy; May 2015) • Environment, Health, Safety (Adam Conway; June 26, 2015) • Bloodborne Pathogens Working Group (December 2015, May 2016) <p>GFC ASC Subcommittee on Standards – June 2, 2016 (for review)</p>
Approval Route (Governance) (including meeting dates)	<p>GFC Academic Standards Committee - June 16, 2016</p> <p>GFC Executive Committee – September 12, 2016</p> <p>General Faculties Council – September 26, 2016</p> <p>Board Safety, Health and Environment Committee – November 16, 2016</p> <p>Board of Governors – December 16, 2016</p>
Final Approver	Board of Governors

Alignment/Compliance

Alignment with Guiding Documents	<p><i>For the Public Good</i></p> <p>GOAL: SUSTAIN our people, our work, and the environment by attracting and stewarding the resources we need to deliver excellence to the benefit of all Albertans.</p> <p>OBJECTIVE 19: Prioritize and sustain student, faculty, and staff health, wellness, and safety by delivering proactive, relevant, responsive, and accessible services and initiatives.</p> <p>Strategy iii: Endorse a strong culture of safety awareness, knowledge, planning, and practice to ensure the safety of students, employees, and visitors to our campuses.</p>
Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)	<p>1. The <i>Post-Secondary Learning Act (PSLA)</i></p> <p>“17 In addition to the other powers of a board under this Part and Part 4, a board may</p> <p>(a) Make bylaws respecting the physical examination of the students of the university”</p> <p>“ 26(1) Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university”</p> <p>2. GFC Executive Committee Terms of Reference (3. Mandate of the Committee):</p> <p>“To act as the executive body of General Faculties Council and, in general, carry out the functions delegated to it by General Faculties Council. (GFC 08 SEP 1966) (GFC 12 FEB 1996)”</p> <p>“5. Agendas of General Faculties Council GFC has delegated to the Executive Committee the authority to decide which items are placed on a GFC Agenda, and the order in which those agenda items appear on each GFC agenda.”</p> <p>3. Academic Standards Committee – Terms of Reference</p> <p>“E. Physical Testing and Immunization of Students</p>

ASC approves on GFC's and the Board's behalf, all individual Faculty policies concerning physical testing and immunization of students, and files a report with the GFC Executive Committee for information."

4. The **UAPPOL Discrimination, Harassment and Duty to Accommodate Policy and Procedures** contain general guidelines about discrimination and duty to accommodate those who are infected with Bloodborne Pathogens.

5. **GFC Policy Manual**

108.12 General Guidelines Regarding Bloodborne Pathogens

108.12.1 Preamble

(...)

The University of Alberta also recognizes its duty to minimize the risk of transmission of bloodborne pathogens to/by individuals studying or working at this University. (GFC 15 OCT 1997) (BG 07 NOV 1997)

(...)

This policy will limit the possibility of transmission of bloodborne pathogens within the educational setting. The University recognizes, however, that it is not possible to completely eliminate the risk of infection. (GFC 15 OCT 1997) (BG 07 NOV 1997)

108.12.2. General Guidelines

Students, Academic Staff, Non-academic staff and other individuals at the University of Alberta shall observe Universal Precautions at all times within the educational setting to lessen their risk of acquiring or transmitting bloodborne pathogens from/to another person. These precautions entail the avoidance of direct contact with the blood, blood products, and other body fluids of another person. (GFC 15 OCT 1997) (BG 07 NOV 1997)

All staff and students who have any exposure of blood and/or body fluids to non-intact skin, a mucous membrane or a needlestick injury during the course of their work or study are required to report that exposure to their supervisors and the Office of Environment, Health and Safety. These individuals are also required to seek medical attention as soon as possible at a medical facility or the University Health Centre. (GFC 15 OCT 1997) (BG 07 NOV 1997)

Further information pertaining to the Health Canada, Infection Control Guidelines: Preventing the Transmission of Bloodborne Pathogens in Health Care and Public Services Settings or Universal Precautions may be obtained from the Office of Environmental Health and Safety. (GFC 15 OCT 1997) (BG 07 NOV 1997)

6. **Board Safety, Health and Environment Committee – Terms of Reference**

3. Mandate of the Committee

Except as provided in paragraph 4 hereof and in the Board's General Committee Terms of Reference, the Committee shall monitor, evaluate, advise and make decisions on behalf of the Board with respect to all matters concerning environmental health and the protection of the

Item No. 10

	<p>health, safety and security of the University community and the general public at the University as well as University student health and wellness. The Committee shall also consider any other matter delegated to the Committee by the Board.</p> <p>Without limiting the generality of the foregoing the Committee shall:</p> <p>a) provide oversight regarding the environmental health, safety and security of the University community:</p> <p style="padding-left: 40px;">(i) approve University policies and procedures relating to environmental health, safety, and security issues and compliance therewith;</p> <p>4. <u>Limitations on delegation by the Board</u></p> <p>The general delegation of authority by the Board to the Committee shall be limited as set out in this paragraph. Notwithstanding the general delegation of authority to the Committee as set out in paragraph 3, the Board shall make all decisions with respect to issues that pose or may reasonably be expected to pose significant risk to the health and safety of individuals and policies related thereto.</p>
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Attachments (each to be numbered 1 - <>)

1. Attachment 1 (pages 1 – 4) University Bloodborne Pathogens Regulation

Prepared by: Kate Peters, Portfolio Initiatives Manager, Office of the Provost and Vice-President (Academic)
peters3@ualberta.ca

Attachment 1: Proposed Changes to the University Bloodborne Pathogens Regulation in the University of Alberta Calendar including renaming to University Infectious Diseases Regulation

Current	Proposed
<p>University Bloodborne Pathogens Policy</p> <p>The University of Alberta's <u>policy on bloodborne pathogens</u> is designed to limit the possibility of transmission of <u>bloodborne pathogens</u> within the educational setting. The University recognizes, however, that it is not possible to completely eliminate the risk of infection. Concern about limiting the transmission of <u>bloodborne pathogens</u> must be balanced against the University's duty to provide a work, study and living environment which is free from discrimination except where that discrimination can be shown to be reasonable and justifiable in the circumstances.</p> <p>Students, Academic staff, Non-academic staff and other individuals at the University of Alberta shall observe <u>Universal Precautions</u> at all times within the educational setting to lessen their risk of acquiring or transmitting <u>bloodborne pathogens</u> from/to another person. These precautions entail the avoidance of direct contact with the blood, blood products, and other body fluids of another person.</p> <p>All staff and students who have any exposure of blood and/or body fluids to non-intact skin, a mucous membrane or a needlestick injury during the course of their work or study are required to report that exposure to their supervisors and the <u>Office of Environmental Health and Safety</u>. These individuals are also required to seek medical attention as soon as possible at a <u>medical facility or the University Health Centre</u>.</p> <p>Further information pertaining to the <u>Health Canada, Infection Control Guidelines: Preventing the Transmission of Bloodborne Pathogens in Health Care and Public Services Settings or Universal Precautions</u> may be obtained from the <u>Office of Environmental Health and Safety</u>.</p> <p>For applicants to or students in health care</p>	<p>University Infectious Diseases Regulation</p> <p>The University of Alberta's <u>regulation on infectious diseases</u> is designed to limit the possibility of transmission of <u>infectious diseases</u> within the educational setting. The University recognizes, however, that it is not possible to completely eliminate the risk of infection. Concern about limiting the transmission of <u>infectious diseases</u> must be balanced against the University's duty to provide a work, study and living environment which is free from discrimination except where that discrimination can be shown to be reasonable and justifiable in the circumstances.</p> <p>Students, Academic staff, Non-academic staff and other individuals at the University of Alberta shall observe <u>Routine Practices and Additional Precautions</u> at all times within the educational setting to lessen their risk of acquiring or transmitting <u>infectious diseases</u> from/to another person. These precautions entail the avoidance of direct contact with blood, blood products, and other body fluids of another person.</p> <p>All staff and students who have any exposure of blood and/or body fluids to non-intact skin, a mucous membrane or a needlestick injury during the course of their work or study are required to report that exposure to their supervisors and to <u>Environment, Health and Safety</u>. These individuals are also required to seek medical attention as soon as possible <u>through their supervisor, pre-established departmental procedures, or Emergency Department</u>.</p> <p>Further information pertaining to the reduction of transmission of <u>infectious diseases</u> and/or routine practices and additional precautions may be obtained from <u>Environment, Health & Safety</u>.</p> <p>1) <u>Human Immunodeficiency Virus (HIV), hepatitis B virus (HBV) and hepatitis C virus (HCV):</u> <u>Students should be aware of the appropriate obligations or standards of practice of their professional regulatory authority. Any student performing or assisting with exposure-prone procedures is expected to know and, if infected, report their status to their respective professional</u></p>

programs where there is a greater potential for transmission of bloodborne pathogens to patients/clients as a result of clinical activities in practice settings, there may be requirements for testing for Hepatitis B and C. Testing may be either a condition of admission or a requirement during the course of a program. All testing will be done through the University Health Centre. Information on any requirements for and timing of testing for particular Faculties, appears in either the Undergraduate Admission section or Program Requirements outlines in the Faculties sections of this Calendar.

An unabridged copy of the Bloodborne Pathogens Policy may be obtained from University Governance (www.governance.ualberta.ca).

regulatory authority or directly to the Alberta Expert Review Panel for Bloodborne Viral Infections. The Panel will provide the student with recommendations for participation in curricular activities and follow-up.

2) **Medical Testing and Immunization**

Requirements: To ensure, insofar as possible, both student and patient safety, the Faculties of Agricultural, Life and Environmental Sciences (Dietetic Interns), Medicine and Dentistry (Medicine, Dentistry, Dental Hygiene, Medical Laboratory Science, Radiation Therapy), Nursing, Pharmacy and Pharmaceutical Sciences, and Rehabilitation Medicine (Occupational Therapy, Physiotherapy, Speech Language Pathology) require immunization against, and/or proof of immunity to the following diseases; diphtheria, tetanus, pertussis, measles, mumps, rubella, varicella and hepatitis B. A one-step tuberculin skin test is also required upon entry into programs. All students must have their immunization status reviewed and updated as necessary by a qualified healthcare professional upon acceptance into a health sciences program. Any fees associated with immunization updates are the responsibility of the student. If unable to meet these requirements due to a medical contraindication(s), students must sign a waiver. Please note the consequences of choosing to sign a waiver may include not being able to attend certain clinical placements or practicums which may affect the student's ability to complete requirements of their degree.

Notes:

(1) For updates on changes to medical testing and immunization requirements refer to the Faculty Student Services offices.

(2) Under the terms of the Student Placement Agreement between the University of Alberta and Alberta Health Services, AHS may remove students who do not meet these immunization requirements during their clinical placement **at any time**. The University can request that AHS perform a risk assessment for those students who do not meet the requirement. Please contact your Faculty office for more information.

1. **Tetanus/Diphtheria:** Documented history of a primary vaccination series is required for both of tetanus and diphtheria, and one documented reinforcing dose of tetanus/diphtheria-containing

- vaccine within the last 10 years.
2. **Pertussis:** One documented dose of acellular pertussis-containing vaccine on/after 18 years of age is required.
 3. **Measles:** Two valid documented doses of measles-containing vaccine are required.
 4. **Mumps:** Two valid documented doses of mumps-containing vaccine are required.
 5. **Rubella:** Legislated under the Public Health Act; Communicable Diseases Regulation, documentation of at least one valid dose of rubella-containing vaccine is required.
 6. **Varicella (Chickenpox):** Documented history of valid age-appropriate varicella vaccine, or laboratory evidence of immunity, or strong history of past infection at 12 months of age or greater is required.
 7. **Tuberculosis:** A single baseline tuberculin skin test (TST) is required upon entry to the programs, within 12 months of the program start date. If the student has documentation of a prior positive TST; a documented chest x-ray within 6 months of the program start date is required. Students with a positive TST who meet the criteria outlined in the AHS Immunization Program Standards manual shall be referred by the treating clinician to TB Services for further assessment.
 8. **Hepatitis B:** Students will be required to show proof of immunity to hepatitis B as per the current Alberta Health Services Standard for Immunization of Health Care Workers.

Please be aware that this calendar section provides a broad outline of immunizations required and adheres to the recommended best practices prescribed by Alberta Health Services, the details of which are found at www.albertahealthservices.ca/10802.asp. This section is subject to change based on any revisions made to the Alberta Health Services Standards Manual.

OUTLINE OF ISSUE
Action Item

Agenda Title: **Proposed Terms of Reference for the *ad hoc* Committee on Academic Governance Including Delegated Authority**

Motion: THAT General Faculties Council approve the proposed Terms of Reference for the *ad hoc* Committee on Academic Governance including Delegated Authority as set forth in Attachment 1.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	David Turpin, President and Chair, General Faculties Council
Presenter	David Turpin, President and Chair, General Faculties Council

Details

Responsibility	David Turpin, President and Chair, General Faculties Council
The Purpose of the Proposal is (please be specific)	To approve Terms of Reference for the <i>ad hoc</i> Committee on Academic Governance including Delegated Authority that was established by General Faculties Council on May 30, 2016.
The Impact of the Proposal is	Once the terms of reference are approved, the <i>ad hoc</i> committee can begin work on reviewing delegated authority and revising the Terms of Reference of GFC and its Standing Committees in order to provide recommendations to GFC on or before April 30, 2017.
Replaces/Revises (eg, policies, resolutions)	N/A
Timeline/Implementation Date	The <i>ad hoc</i> committee will begin to meet upon approval of the terms of reference and membership and will provide a final report and recommendations to GFC no later than April 30, 2017.
Estimated Cost and funding source	N/A
Next Steps (ie.: Communications Plan, Implementation plans)	The <i>ad hoc</i> Committee will be populated as per its Terms of Reference and will establish a meeting scheduled and work plan which will include consultation with various constituencies regarding academic governance and delegated authority.
Supplementary Notes and context	An earlier draft of the terms of reference was circulated for comment and suggestions of members, to GFC, GFC standing committees, and those individuals receiving meeting notifications for information. Work completed by the Academic Governance Working Group, struck by the GFC Executive Committee in early 2016 will be transferred to the <i>ad hoc</i> Committee along with all relevant background information, best practices and literature concerning academic governance.

Engagement and Routing (Include meeting dates)

Participation: (parties who have seen the proposal and in what capacity) <For further information see the link posted on the Governance Toolkit section Student Participation Protocol >	<u><i>Those who have been informed:</i></u> <ul style="list-style-type: none"> • N/A – all are at the consultation level or higher
	<u><i>Those who have been consulted:</i></u> <ul style="list-style-type: none"> • General Faculties Council • Members of the Academic Governance Working Group • President • Provost and Vice-President (Academic)
	<u><i>Those who are actively participating:</i></u> <ul style="list-style-type: none"> • General Faculties Council • GFC Executive Committee • University Governance
Approval Route (Governance) (including meeting dates)	GFC Executive –September 12, 2016 General Faculties Council –September 26, 2016
Final Approver	General Faculties Council

Alignment/Compliance

Alignment with Guiding Documents	<p>For the Public Good</p> <p>Institutional Values</p> <p>The University of Alberta community of students, faculty, staff, and alumni rely on shared, deeply held values that guide behaviour and actions. These values are drawn from the principles on which the University of Alberta was founded in 1908 and reflect a dynamic, modern institution of higher learning, leading change nationally and internationally.</p> <p>Above all, we value intellectual integrity, freedom of inquiry and expression, and the equality and dignity of all persons as the foundation of ethical conduct in research, teaching, learning, and service.</p> <p>We value excellence in teaching, research, and creative activity that enriches learning experiences, advances knowledge, inspires engaged citizenship, and promotes the public good.</p> <p>We value learners at all stages of life and strive to provide an intellectually rewarding educational environment for all.</p> <p>We value academic freedom and institutional autonomy as fundamental to open inquiry and the pursuit of truth.</p> <p>We value diversity, inclusivity, and equity across and among our people, campuses, and disciplines.</p> <p>We value creativity and innovation from the genesis of ideas through to the dissemination of knowledge.</p> <p>We value the history and traditions of our university, celebrating</p>
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with pride our people, achievements, and contributions to society.

Strategic Goals

Goal: **EXCEL** as individuals, and together, sustain a culture that fosters and champions distinction and distinctiveness in teaching, learning, research, and service.

To excel and achieve our full potential as an institution and as individuals, the University of Alberta will sustain a learning and research culture that inspires, supports, and champions high professional standards and outstanding achievements in basic and applied research and scholarship, creative activity, administration, and governance. We will ensure that learning experiences at our university are of the highest quality, based on a practice of continuous improvement and innovation in teaching. From our broad-based strength as a comprehensive, research-intensive public university, we will highlight current and emerging areas of global distinction and leadership by building a portfolio of signature areas that distinguish us from among our peer institutions and exemplify the University of Alberta's capacity to engage in big questions and global challenges.

Goal: **SUSTAIN** our people, our work, and the environment by attracting and stewarding the resources we need to deliver excellence to the benefit of all Albertans.

To achieve our strategic goals, the University of Alberta will attract and steward the resources we need to excel and deliver our core teaching and research mission at the high standard expected by all Albertans. We will build on our capacities for securing new sources of operating, capital, research, and philanthropic funding. We will continue to model and advance teaching and learning in the area of environmental sustainability on our campuses and in our work. We must sustain our people by promoting health, wellness, and safety as a defining feature of the University of Alberta's learning and working experience, and by maintaining and enhancing the university's essential teaching, learning, and research infrastructure. Continuous improvement and cross-unit engagement and co-operation will define our approach to governance and administration to ensure that our systems, policies, and procedures facilitate the achievement of our shared goals.

Objective 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institutions as a whole to achieve shared strategic goals.

Strategy i: Encourage transparency and improve communication across the university through clear consultation and decision-making processes, substantive and timely communication of information, and access to shared, reliable institutional data.

Strategy ii: Ensure that individual and institutional annual review processes align with and support key institutional strategic goals.

	<p>Strategy iii: Consolidate unit review and strategic planning processes, and where possible, align with accreditation processes, to ensure efficient assessment practices.</p> <p>Strategy iv: Facilitate easy access to and use of university services and systems; reduce duplication and complexity; and encourage cross-institutional administrative and operational collaboration.</p> <p>Strategy v: Develop a set of equitable, meaningful, and relevant measures to monitor our progress toward strategic goals and develop the tools required to report on them.</p>
<p>Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section numbers)</p>	<p>1. Post-Secondary Learning Act (PSLA) “Powers of general faculties council” 26(1) Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university and, without restricting the generality of the foregoing, has the authority to</p> <ul style="list-style-type: none"> (a) exercise any power of a faculty council that the general faculties council considers desirable to exercise; (b) consider and make decisions on the reports of the faculty councils as to the programs of study in the faculties; (c) determine all programs of study to which clause (b) does not apply that are to be offered by the university for credit toward the requirements for any degree or diploma; (d) determine the timetables for examinations and for lectures and other instruction in each faculty; (e) consider and make decisions on the reports of faculty councils as to the appointment of examiners and the conduct and results of examinations in the faculties; (f) provide for the granting and conferring of degrees other than honorary degrees; (g) provide for the preparation and publication of the university calendar; (h) hear and determine appeals from the decisions of faculty councils on applications, requests or petitions by students and others; (i) consider all matters reported to it by any faculty council and communicate its opinion or action on those matters to the faculty council concerned; (j) determine the date for the beginning and end of lectures in the university and also the beginning and end of each university term; (k) make rules and regulations for the management and operation of libraries; (l) recommend to the board the establishment of faculties, schools, departments, chairs and programs of study in the university in any subject that the general faculties council thinks fit; (m) make rules and regulations respecting academic awards; (n) determine standards and policies respecting the admission of persons to the university as students; (o) make recommendations to the board with respect to affiliation with other institutions, academic planning, campus planning, a

Item No. 11

building program, the budget, the regulation of residences and dining halls, procedures in respect of appointments, promotions, salaries, tenure and dismissals, and any other matters considered by the general faculties council to be of interest to the university;

(p) authorize lecturing and teaching on the university premises by persons other than members of the staff of the university;

(q) authorize a school to have a school council of the same nature and with the same powers, duties and functions as a faculty council and, in its discretion, revoke any authority so given.

(2) Any recommendations from the general faculties council to the board must be transmitted to the board through the president.

(3) A general faculties council may delegate any of its powers, duties and functions under this Act, including the powers referred to in section 31, as it sees fit and may prescribe conditions governing the exercise or performance of any delegated power, duty or function, including the power of subdelegation.”

2. General Faculties Council Terms of Reference / 3. Mandate “Powers Retained by General Faculties Council”

All powers and responsibilities under Section 26 of the PSLA not expressly delegated now or in the future shall be retained by General Faculties Council. (GFC 02 DEC 1966)

The issues which remain with GFC or which would be referred by a Standing Committee to GFC would generally be in the nature of the following:

- high level strategic and stewardship policy issues or matters of significant risk to the University;
- alterations to the mandate, terms of reference, composition, or structure of a Standing Committee;
- those things which a Standing Committee considers to be of major strategic significance to or long-term impact on the University;
- those matters on which, in the opinion of a Standing Committee chair, there has been a strong division of opinion within the Standing Committee; and
- issues in which there is a lack of clarity as to which Standing Committee is responsible.

3. General Faculties Council Terms of Reference / 4. General Faculties Council Procedures

[...]

New Committees and Ad Hoc Committees

a) **New Committees:** When GFC establishes a new committee, GFC (or delegate body) shall provide clear, explicit, and detailed terms of reference. (GFC 24 NOV 1980)

b) **Ad Hoc Committees:** When an ad hoc committee is in doubt as to the scope of its terms of reference, it shall seek clarification and guidance from the Executive Committee of General Faculties Council. (EXEC JUN 1971)

Item No. 11

	<p>When GFC establishes an ad hoc committee, a reporting date shall be set by the Secretary to GFC. (EXEC 03 MAY 1982)</p> <p>Ad hoc committees shall be considered as being discharged once their reports are received or accepted by General Faculties Council unless the committee recommends otherwise, or General Faculties Council requests it to continue. (GFC 29 APR 1968)</p> <p>4. GFC Executive Committee Terms of Reference/3. Mandate of the Committee: “To act as the executive body of General Faculties Council and, in general, carry out the functions delegated to it by General Faculties Council.” [...]</p> <p>5. Agendas of General Faculties Council GFC has delegated to the Executive Committee the authority to decide which items are placed on a GFC Agenda, and the order in which those agenda items appear on each GFC agenda.</p> <p>When ordering items, the GFC Executive Committee will be mindful of any matters that are of particular concern to students during March and April so that the student leaders who bring those items forward are able to address these items at GFC before their terms end. (EXEC 06 NOV 2006) [...]</p> <p>With respect to recommendations from other bodies and other GFC committees, however, the role of the Executive Committee shall be to examine and debate the substance of reports or recommendations and to decide if an item is ready to be forwarded to the full governing body. The Executive Committee may decide to refer a proposal back to the originating body, to refer the proposal to another body or individual for study or review, or to take other action in order to ready a proposal for consideration by General Faculties Council. When the GFC Executive Committee forwards a proposal to GFC, it shall make a recommendation that GFC endorse; endorse with suggested amendments; not endorse; or forward the proposal with no comment.”</p>
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Attachments (each to be numbered 1 - 2)

1. Attachment 1-Draft Terms of Reference (2 pages)

Prepared by: Amissa Jablonski, Academic Governance Initiatives Coordinator, amissa.jablonski@ualberta.ca

Attachment 1:

General Faculties Council *ad hoc* committee on Academic Governance including Delegated Authority

Purpose:

To draft revised Terms of Reference of GFC and all GFC standing committees, updating delegated authorities for recommendation to GFC by April 30, 2017

Suggested Composition:

A minimum of one member of the Academic Governance Working Group
Up to four (4) faculty members with various GFC standing committee experiences, such as current or recent GFC membership or having served on a major standing committee
One member of the university community with broad governance expertise
Two (2) students – one graduate and one undergraduate – with broad university governance experience
Up to two (2) non-faculty staff members

Resource members: Meg Brolley, Marion Haggarty France, Amissa Jablonski, others as required (Academic Governance Working Group, Provost's Office, Registrar's Office, etc)

Chair to be elected from the *ad hoc* committee

The *ad hoc* committee may add to its membership as it deems necessary.

Meetings:

The *ad hoc* committee will meet once or twice a month from October to April. A tentative meeting schedule will be drafted.

As with other GFC committees, the *ad hoc* committees meetings will be open to observers. Guests will be invited to attend as required. Other consultation activities will be determined by the *ad hoc* committee.

Terms of Reference:

1. To examine the terms of reference of all GFC standing committees paying particular attention to:
 - Mandate (structured appropriately? Duplication? Gaps? Current practice)
 - Delegated authority
 - Committee composition (appropriate size and membership)
 - Current context
2. To identify the key elements in each GFC Standing Committee's role as it relates to the responsibilities and efficacy of the overall academic governance of GFC.
3. To initiate discussion on any other matters the *ad hoc* committee considers relevant to its purpose and to provide recommendations on other matters related to academic governance that arise during the review.
4. To be informed by the GFC discussions in 2015-16 (March 21 [materials](#) and [minutes](#); May 2 [materials](#) and [minutes](#)), including documents such as '[A Reflection on the State of](#)

[Academic Governance at the University of Alberta](#)' and other literature and best practices in the field.

5. To provide recommendations on revisions to the terms of reference including delegated authority for GFC and GFC standing committees.
6. Identify further steps (ie administrative delegations, faculty councils, UAPPOL).
7. Provide regular status reports to GFC.

Timeline:

Final report and recommendations to be submitted to GFC for approval no later than April 30, 2017

OUTLINE OF ISSUE
Action Item

Agenda Title: **Proposed Membership for the *ad hoc* Committee on Academic Governance including Delegated Authority**

Motion: THAT General Faculties Council approve the proposed membership for the *ad hoc* Committee on Academic Governance including Delegated Authority as set forth in Attachment 1.

Item

Action Requested	<input checked="" type="checkbox"/> Approval <input type="checkbox"/> Recommendation
Proposed by	David Turpin, President and Chair, General Faculties Council
Presenter	David Turpin, President and Chair, General Faculties Council

Details

Responsibility	David Turpin, President and Chair, General Faculties Council
The Purpose of the Proposal is (please be specific)	To approve membership for the General Faculties Council <i>ad hoc</i> Committee on Academic Governance including Delegated Authority.
The Impact of the Proposal is	Once the membership on the <i>ad hoc</i> committee is approved, it will begin work according to the committee's Terms of Reference.
Replaces/Revises (eg, policies, resolutions)	N/A
Timeline/Implementation Date	Effective immediately.
Estimated Cost and funding source	N/A
Next Steps (ie.: Communications Plan, Implementation plans)	The <i>ad hoc</i> committee will begin to meet without delay to establish a work plan and begin activities.
Supplementary Notes and context	GFC members were invited to indicate interest in participating in this committee at the May 30, 2016 meeting. Additionally, suggestions for membership on the committee and input into the terms of reference was solicited by email July 8, 2016.

Engagement and Routing (Include meeting dates)

Participation: (parties who have seen the proposal and in what capacity)	<u>Those who have been consulted:</u> <ul style="list-style-type: none"> • President • GFC Executive Committee
<For further information see the link posted on the Governance Toolkit section Student Participation Protocol >	<u>Those who are actively participating:</u> <ul style="list-style-type: none"> • General Faculties Council, members of GFC standing committees • University Governance
Approval Route (Governance) (including meeting dates)	GFC Executive –September 12, 2016 General Faculties Council –September 26, 2016
Final Approver	General Faculties Council

Alignment/Compliance

<p>Alignment with Guiding Documents</p>	<p>For the Public Good</p> <p>Institutional Values</p> <p>The University of Alberta community of students, faculty, staff, and alumni rely on shared, deeply held values that guide behaviour and actions. These values are drawn from the principles on which the University of Alberta was founded in 1908 and reflect a dynamic, modern institution of higher learning, leading change nationally and internationally.</p> <p>Above all, we value intellectual integrity, freedom of inquiry and expression, and the equality and dignity of all persons as the foundation of ethical conduct in research, teaching, learning, and service.</p> <p>We value excellence in teaching, research, and creative activity that enriches learning experiences, advances knowledge, inspires engaged citizenship, and promotes the public good.</p> <p>We value learners at all stages of life and strive to provide an intellectually rewarding educational environment for all.</p> <p>We value academic freedom and institutional autonomy as fundamental to open inquiry and the pursuit of truth.</p> <p>We value diversity, inclusivity, and equity across and among our people, campuses, and disciplines.</p> <p>We value creativity and innovation from the genesis of ideas through to the dissemination of knowledge.</p> <p>We value the history and traditions of our university, celebrating with pride our people, achievements, and contributions to society.</p> <p>Strategic Goals</p> <p>Goal: EXCEL as individuals, and together, sustain a culture that fosters and champions distinction and distinctiveness in teaching, learning, research, and service.</p> <p>To excel and achieve our full potential as an institution and as individuals, the University of Alberta will sustain a learning and research culture that inspires, supports, and champions high professional standards and outstanding achievements in basic and applied research and scholarship, creative activity, administration, and governance. We will ensure that learning experiences at our university are of the highest quality, based on a practice of continuous improvement and innovation in teaching. From our broad-based strength as a comprehensive, research-intensive public university, we will highlight current and emerging areas of global distinction and leadership by building a portfolio of signature</p>
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Item No. 12

	<p>areas that distinguish us from among our peer institutions and exemplify the University of Alberta’s capacity to engage in big questions and global challenges.</p> <p>Goal: SUSTAIN our people, our work, and the environment by attracting and stewarding the resources we need to deliver excellence to the benefit of all Albertans.</p> <p>To achieve our strategic goals, the University of Alberta will attract and steward the resources we need to excel and deliver our core teaching and research mission at the high standard expected by all Albertans. We will build on our capacities for securing new sources of operating, capital, research, and philanthropic funding. We will continue to model and advance teaching and learning in the area of environmental sustainability on our campuses and in our work. We must sustain our people by promoting health, wellness, and safety as a defining feature of the University of Alberta’s learning and working experience, and by maintaining and enhancing the university’s essential teaching, learning, and research infrastructure. Continuous improvement and cross-unit engagement and co-operation will define our approach to governance and administration to ensure that our systems, policies, and procedures facilitate the achievement of our shared goals.</p> <p>Objective 21: Encourage continuous improvement in administrative, governance, planning and stewardship systems, procedures, and policies that enable students, faculty, staff, and the institutions as a whole to achieve shared strategic goals.</p> <p>Strategy i: Encourage transparency and improve communication across the university through clear consultation and decision-making processes, substantive and timely communication of information, and access to shared, reliable institutional data.</p> <p>Strategy ii: Ensure that individual and institutional annual review processes align with and support key institutional strategic goals.</p> <p>Strategy iii: Consolidate unit review and strategic planning processes, and where possible, align with accreditation processes, to ensure efficient assessment practices.</p> <p>Strategy iv: Facilitate easy access to and use of university services and systems; reduce duplication and complexity; and encourage cross-institutional administrative and operational collaboration.</p> <p>Strategy v: Develop a set of equitable, meaningful, and relevant measures to monitor our progress toward strategic goals and develop the tools required to report on them.</p>
<p>Compliance with Legislation, Policy and/or Procedure Relevant to the Proposal (please <u>quote</u> legislation and include identifying section</p>	<p>1. Post-Secondary Learning Act (PSLA) “Powers of general faculties council” 26(1) Subject to the authority of the board, a general faculties council is responsible for the academic affairs of the university and, without restricting the generality of the foregoing, has the authority to</p>

Item No. 12

numbers)

- (a) exercise any power of a faculty council that the general faculties council considers desirable to exercise;
- (b) consider and make decisions on the reports of the faculty councils as to the programs of study in the faculties;
- (c) determine all programs of study to which clause (b) does not apply that are to be offered by the university for credit toward the requirements for any degree or diploma;
- (d) determine the timetables for examinations and for lectures and other instruction in each faculty;
- (e) consider and make decisions on the reports of faculty councils as to the appointment of examiners and the conduct and results of examinations in the faculties;
- (f) provide for the granting and conferring of degrees other than honorary degrees;
- (g) provide for the preparation and publication of the university calendar;
- (h) hear and determine appeals from the decisions of faculty councils on applications, requests or petitions by students and others;
- (i) consider all matters reported to it by any faculty council and communicate its opinion or action on those matters to the faculty council concerned;
- (j) determine the date for the beginning and end of lectures in the university and also the beginning and end of each university term;
- (k) make rules and regulations for the management and operation of libraries;
- (l) recommend to the board the establishment of faculties, schools, departments, chairs and programs of study in the university in any subject that the general faculties council thinks fit;
- (m) make rules and regulations respecting academic awards;
- (n) determine standards and policies respecting the admission of persons to the university as students;
- (o) make recommendations to the board with respect to affiliation with other institutions, academic planning, campus planning, a building program, the budget, the regulation of residences and dining halls, procedures in respect of appointments, promotions, salaries, tenure and dismissals, and any other matters considered by the general faculties council to be of interest to the university;
- (p) authorize lecturing and teaching on the university premises by persons other than members of the staff of the university;
- (q) authorize a school to have a school council of the same nature and with the same powers, duties and functions as a faculty council and, in its discretion, revoke any authority so given.

(2) Any recommendations from the general faculties council to the board must be transmitted to the board through the president.

(3) A general faculties council may delegate any of its powers, duties and functions under this Act, including the powers referred to in section 31, as it sees fit and may prescribe conditions governing the exercise or performance of any delegated power, duty or function, including the power of subdelegation.”

**2. General Faculties Council Terms of Reference / 3. Mandate
“Powers Retained by General Faculties Council”**

All powers and responsibilities under Section 26 of the PSLA not expressly delegated now or in the future shall be retained by General Faculties Council. (GFC 02 DEC 1966)

The issues which remain with GFC or which would be referred by a Standing Committee to GFC would generally be in the nature of the following:

- high level strategic and stewardship policy issues or matters of significant risk to the University;
- alterations to the mandate, terms of reference, composition, or structure of a Standing Committee;
- those things which a Standing Committee considers to be of major strategic significance to or long-term impact on the University;
- those matters on which, in the opinion of a Standing Committee chair, there has been a strong division of opinion within the Standing Committee; and
- issues in which there is a lack of clarity as to which Standing Committee is responsible.

**3. General Faculties Council Terms of Reference / 4. General
Faculties Council Procedures**

[...]

New Committees and Ad Hoc Committees

a) **New Committees:** When GFC establishes a new committee, GFC (or delegate body) shall provide clear, explicit, and detailed terms of reference. (GFC 24 NOV 1980)

b) **Ad Hoc Committees:** When an ad hoc committee is in doubt as to the scope of its terms of reference, it shall seek clarification and guidance from the Executive Committee of General Faculties Council. (EXEC JUN 1971)

When GFC establishes an ad hoc committee, a reporting date shall be set by the Secretary to GFC. (EXEC 03 MAY 1982)

Ad hoc committees shall be considered as being discharged once their reports are received or accepted by General Faculties Council unless the committee recommends otherwise, or General Faculties Council requests it to continue. (GFC 29 APR 1968)

**4. GFC Executive Committee Terms of Reference/3. Mandate of
the Committee:**

“To act as the executive body of General Faculties Council and, in general, carry out the functions delegated to it by General Faculties Council.”

[...]

5. Agendas of General Faculties Council

GFC has delegated to the Executive Committee the authority to decide which items are placed on a GFC Agenda, and the order in which those agenda items appear on each GFC agenda.

	<p>When ordering items, the GFC Executive Committee will be mindful of any matters that are of particular concern to students during March and April so that the student leaders who bring those items forward are able to address these items at GFC before their terms end. (EXEC 06 NOV 2006)</p> <p>[...]</p> <p>With respect to recommendations from other bodies and other GFC committees, however, the role of the Executive Committee shall be to examine and debate the substance of reports or recommendations and to decide if an item is ready to be forwarded to the full governing body. The Executive Committee may decide to refer a proposal back to the originating body, to refer the proposal to another body or individual for study or review, or to take other action in order to ready a proposal for consideration by General Faculties Council. When the GFC Executive Committee forwards a proposal to GFC, it shall make a recommendation that GFC endorse; endorse with suggested amendments; not endorse; or forward the proposal with no comment.”</p>
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Attachments (each to be numbered 1 - <>)

1. Attachment 1-Proposed list of Committee members (1 page)

Prepared by: Amissa Jablonski, Academic Governance Initiatives Coordinator, amissa.jablonski@ualberta.ca

General Faculties Council *ad hoc* committee on Academic Governance including Delegated Authority

Proposed Membership:

A minimum of one member of the Academic Governance Working Group
Mark Loewen, Faculty of Engineering

Up to four (4) faculty members with various GFC standing committee experiences
Deborah Burshtyn, Faculty of Graduate Studies
Elaine Geddes, Faculty of Business
Marc de Montigny, Faculté Saint-Jean (commencing January 2017)
Frank Robinson, Faculty of Agricultural, Life and Environmental Sciences

One member of the university community with broad governance expertise
Steve Patten, Faculty of Arts

Two (2) students – one graduate and one undergraduate – with broad university governance experience
Leigh Spanner – Grad Student
Marina Banister – Undergraduate Student

Up to two (2) non-faculty staff members
Betty-Jo Werthmann, Education
Julie Naylor, Science

General Faculties Council Standing Committee Report

Executive Committee

1. Since the last GFC meeting, the Executive Committee met on June 21 and September 12, 2016.

2. Actions Taken with Delegated Authority from GFC

June 21, 2016 **Approved** the Parchment for the embedded certificate in Interdisciplinary Leadership Studies, Faculty of Business

Approved the Reappointment of Professor Steven Penney as Chair of the GFC Campus Law Review Committee (CLRC)

Approved the Amendments to the Composition of the Dean Selection Committee for the Faculty of Education

September 12, 2016 **Recommended** to GFC - Proposed Revisions to the Bloodborne Pathogens Regulation for the *University of Alberta Calendar*

Recommended to GFC - Proposed Terms of Reference for the *ad hoc* Committee on Academic Governance including Delegated Authority

Recommended to GFC - Proposed Membership for the *ad hoc* Committee on Academic Governance including Delegated Authority

Approved the GFC agenda for September 26, 2016 meeting

Detailed motion and final document summary:

<http://www.governance.ualberta.ca/GeneralFacultiesCouncil/ExecutiveCommittee/ExecutiveMotionandFinalDocumentSummary.aspx>

3. Items that the Committee Discussed or Advised on

June 21, 2016 *ad hoc* Committee on Academic Governance and Delegated Authority

September 12, 2016 *For the Public Good*
Goals from the Students' Union (SU) 2016-2017
Graduate Students' Association (GSA) Strategic Work Plan 2016-2017

4. Item received for Information

June 21, 2016 Changes to the Academic Appeals Policy to reflect changes in the *Alberta Human Rights Act*

September 12, 2016 Election of Chair to GFC Nominating Committee

Terms of reference and records of meetings for this committee can be found at:
<http://www.governance.ualberta.ca/GeneralFacultiesCouncil/ExecutiveCommittee.aspx>

Submitted by:
David Turpin, Chair
Executive Committee

General Faculties Council Standing Committee Report

Academic Planning Committee

1. Since the last GFC meeting, the Academic Planning Committee met on June 22, 2016.
2. Actions Taken with Delegated Authority from GFC

June 22, 2016

Approved the Proposal for a Dual Doctoral Degree Graduate Program, University of Alberta (Faculty of Graduate Studies and Research and Faculty of Physical Education and Recreation) and Yonsei University, Seoul, South Korea

Approved Revisions to the Joint Shared Credential Graduate Program, Universidade Estadual de Campinas (Unicamp) and University of Alberta (Faculty of Graduate Studies and Research and Faculty of Science)

Detailed motion and final document summary:

<http://www.governance.ualberta.ca/GeneralFacultiesCouncil/AcademicPlanningCommittee/APCMotion>

Terms of reference and records of meeting for this committee can be found at:

<http://www.governance.ualberta.ca/GeneralFacultiesCouncil/AcademicPlanningCommittee.aspx>

Submitted by:

Steven Dew

Chair, Academic Planning Committee

General Faculties Council Standing Committee Report

Academic Standing Committee

1. Since the last GFC meeting, the Academic Standing Committee met on June 16 and September 15, 2016.

2. Actions Taken with Delegated Authority from GFC

- June 16, 2016 **Approved** - Office of the Registrar: Proposed Approval of Transfer Credit for June 2016
- Approved** - Faculty of Pharmacy and Pharmaceutical Sciences: Changes to Existing Academic Standing with respect to First-Class Standing BSc Pharmacy
- Recommended** - Proposed Changes to the University Bloodborne pathogens policy in the *University Calendar*
- September 15, 2016 **Approved** - Office of the Registrar: Proposed Approval of Transfer Credit for September 2016
- Approved** - Faculty of Nursing: Changes to Admission Requirements for High School Applicants for BSc Nursing - Collaborative Program
- Approved** - Faculty of Graduate Studies and Research: Changes to Admission Requirements for Master of Agriculture (Resource Economics and Environmental Sociology) in the Faculty of Agricultural, Life and Environmental Sciences
- Approved** - Faculty of Graduate Studies and Research: Changes to Admission Requirements for Department of East Asian Studies
- Approved** - Faculty of Medicine and Dentistry: Changes to Admission Requirements for DDS Advanced Placement Program
- Approved** - Faculty of Arts: Changes to Admission and Readmission Deadlines
- Approved** Embedded Certificate in Engaged Leadership and Citizenship in Arts and Science, Faculty of Arts and Faculty of Science
- Approved** Embedded Research Certificate in Arts (Psychology), Faculty of Arts
- Approved** Suspension of Admission to the Master of Engineering in Agricultural, Food and Nutritional Sciences, Faculty of Graduate Studies and Research
- Approved** Changes to Admission Requirements, Bachelor Science (Dental Hygiene Specialization) Post Diploma Degree Completion Program, Faculty of Medicine and Dentistry
- Approved** the Proposal from the Faculty of Graduate Studies and Research regarding laddering of Post Baccalaureate Certificates and Diplomas into Course-based Master's programs

Recommended Proposed Changes to the Statement on Equity in Student Affairs

Approved Changes to Existing Admission Requirements, Master of Arts program in the Faculty of Native Studies, Faculty of Graduate Studies & Research

Detailed motion and final document summary:

<http://www.governance.ualberta.ca/GeneralFacultiesCouncil/AcademicStandardsCommittee/ASCMotionandFinalDocumentSummary.aspx>

Terms of reference and records of meeting for this committee can be found at:

<http://www.governance.ualberta.ca/GeneralFacultiesCouncil/AcademicStandardsCommittee.aspx>

Submitted by:
Nat Kav, Chair
Academic Standards Committee



2016-17 NEW MEMBERSHIP APPOINTMENTS

DECLARED AS ELECTED BY GENERAL FACULTIES COUNCIL (GFC)

(As of: August 8, 2016)

For the terms of reference and full membership composition of GFC Standing Committees, University Appeal Bodies, and Other Committees to Which GFC Elects, please refer to the University Governance main website and navigate to the appropriate committee webpage. Please Visit **University Governance** at: www.governance.ualberta.ca.

- **Undergraduate (UDG) and graduate students' (GS) terms of office commence May 1 through to April 30, on an annual basis.**
- Please note that the Academic Appeals Committee and University Appeals Board, student terms may run two (2) years in length with varied dates, overlapping purposes and particularly in spring/summer.
- **Faculty/Staff members' terms of office are normally three (3) years in length, commencing July 1 through June 30.**

UDG (Undergraduate student) | G (Graduate student)

More details: [GFC and GFC STANDING COMMITTEES – Academic Governance](#)

GFC Committee on the Learning Environment [GFC CLE TERMS OF REFERENCE]

<u>Appointment of:</u> One (1) academic staff representative from staff category (A1.0).			
<u>Nominee</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
Eva Lemaire	Campus Saint-Jean	Immediately upon approval	June 30, 2019

More details: [OTHER COMMITTEES - To Which GFC Elects Members](#)

DEPARTMENT CHAIR SELECTION COMMITTEES PANEL OF GFC-ELECTED MEMBERS [in UAPPOL]

<u>Appointment of:</u> One (1) academic staff member from staff categories (A1.1, A1.5 or A1.6.)			
<u>Nominees</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
Massimo Boninsegni (A1.1)	Science	Immediately upon approval	June 30, 2019

THE SENATE

<u>Re-Appointment of:</u> One (1) academic staff member from staff category (A1.1 or A1.6) and concurrent member of General Faculties Council, to a second term of office.			
<u>Nominee</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
Bruce Sutherland (A1.1)	Science	Immediately upon approval	June 30, 2019

[end]



ACADEMIC STAFF NOMINATIONS

On July 28, 2016, in accordance to the *Post –Secondary Learning Act (PSLA)* Section 11(3)(b)(iii), GFC was called upon to fill TWO (2) vacancies on The University of Alberta Senate requiring GFC representatives to serve a 3-year term of office, effective immediately and ending June 30, 2019.

To be eligible for nomination, an interested individual must be:

- a current member of General Faculties Council
- an academic staff member in staff category (A1.1 or its counterpart in A1.6)
- willing to serve concurrent terms on GFC and The Senate (ending June 30, 2019)

2016-2017 GFC Appointee to The Senate

August 16, 2016 - the following individual has been declared elected by acclamation to serve as an Academic Staff/GFC Representative to the “The University of Alberta Senate” for a three (3) year term of office commencing immediately and ending June 30, 2019:

- **Tarek El-Bialy (Faculty of Medicine and Dentistry)**

[END]



2016-17 NEW MEMBERSHIP APPOINTMENTS

DECLARED AS ELECTED BY GENERAL FACULTIES COUNCIL (GFC)
(Deadline: September 20, 2016)

For the terms of reference and full membership composition of GFC Standing Committees, University Appeal Bodies, and Other Committees to Which GFC Elects, please refer to the University Governance main website and navigate to the appropriate committee webpage. Please Visit **University Governance** at: www.governance.ualberta.ca.

- Undergraduate (UDG) and graduate students' (GS) terms of office commence May 1 through to April 30, on an annual basis.
- Please note that the Academic Appeals Committee and University Appeals Board, student terms may run two (2) years in length with varied dates, overlapping purposes and particularly in spring/summer.
- Faculty/Staff members' terms of office are normally three (3) years in length, commencing July 1 and ending June 30.

UDG (Undergraduate student)
G (Graduate student)

More details: [UNIVERSITY APPEAL BODIES – Judiciary Governance](#)

UNIVERSITY APPEAL BOARD (UAB) [§30.6.3 OF THE CODE OF STUDENT BEHAVIOUR]

Extension of Appointment: of two (2) undergraduate students on the Panel of Students-Undergraduate, allowing for overlap of students' terms and ensuring continuity over the progressive months.

<u>Nominee</u>	<u>Faculty/Unit</u>	<u>Term Beginning</u>	<u>Term End</u>
Colton Chacalias (UDG)	Business, Alberta School of	Immediately upon approval	December 31, 2016
Damanjit Goondi (UDG)	Medicine and Dentistry	Immediately upon approval	April 30, 2017

[end]



SEARCH/REVIEW COMMITTEES

Presidential/Vice-Presidential/Decanal Search and Review Committees are regularly established at the University of Alberta. General Faculties Council (GFC) is routinely called upon to arrange for the election of representative(s) to populate approved search/review committee compositions in accordance to the policies and procedure within the Recruitment Policy (in UAPPOL).

Campus interest and response to a nomination call may generate a pool of multiple nominees, thus requiring an election (held by GFC) to declare the successful candidate(s) to a membership role on the selection/review committee. It's regular practice by the GFC Nominating Committee, through the delegation of authority given by GFC, to electronically distribute nomination calls to the relevant constituencies (academic staff, non-academic staff, public members) in order to raise awareness and encourage nominations and/or expressions of interest from eligible nominees, as stipulated within the established committee membership composition.

ELECTIONS HELD BY GFC - ACADEMIC STAFF TO SELECTION COMMITTEES

2016-2017 Dean Selection Committee - Dean, Faculty of Nursing

August 22, 2016 - the following individual has been declared elected by acclamation to serve as the academic staff representative from (Staff Category A1.0) from outside the Faculty concerned, as indicated within Section 13 (h.) of the "Faculty Deans Selection Procedure" (Appendix A: Dean Selection Committee for Individual Faculties).

- **Shairaz Baksh** (Faculty of Medicine and Dentistry)

2016-2017 Dean Selection Committee - Dean, Faculty of Education

August 22, 2016 - the following individual has been declared as elected to serve as the academic staff representative from (Staff Category A1.0) from outside the Faculty concerned, as indicated within Section 5 (j.) of the "Faculty Deans Selection Procedure" (Appendix A: Dean Selection Committee for Individual Faculties).

- **Pirkko Markula-Denison** (Faculty of Physical Education and Recreation)

2016-2017 Dean Selection Committee - Dean, Faculty of Medicine and Dentistry

August 11, 2016 - a campus-wide call for academic staff nominations did not result in any nominees coming forward. Hence, GFC was unable to put forward a representative to serve as the "one academic staff representative from (Staff Category A1.0) from outside the Faculty concerned" as indicated within Section 11 (l.) of the "Faculty Deans Selection Procedure" (Appendix A: Dean Selection Committee for Individual Faculties).



Date: July 8, 2016

To: General Faculties Council

From: Meg Brolley, General Faculties Council (GFC) Secretary, and Manager of GFC Operations

RE: **GFC Executive Committee and Nominating Committee Vacancies**

The GFC Replenishment Committee is responsible for providing General Faculties Council (GFC) with nominations to replenish the GFC Executive/Nominating Committees. The Replenishment Committee is comprised of the Vice-Presidents (Academic) of the two student associations plus three (3) faculty members who have completed a term or terms on GFC. The members of Replenishment Committee are:

Professor Fay Fletcher, Faculty of Extension
Professor Christina Rinaldi, Faculty of Education
Professor J Nelson Amaral, Faculty of Science
Ms Marina Banister, Vice-President (Academic), Students' Union
Mr Firouz Khodayari, Vice-President (Academic), Graduate Students' Association

At this time, the committee is making recommendations to fill the following vacancies:

- **Three (3) faculty members (effective immediately)**

The Replenishment Committee now puts forth the following nominees who, as required by GFC policy are or will be (as of July 1) members of GFC, with term ending dates coinciding with their GFC terms:

Professor Jonathan White, Faculty of Medicine and Dentistry (faculty member vacancy – second term)	June 30, 2019
Professor Kathleen Weiss, Faculty of Arts (faculty member vacancy)	June 30, 2019
Professor Eleni Stroulia (faculty member vacancy)	June 30, 2018

The committee, in advancing this slate of nominees, is confident that these individuals will serve the University community well while serving on the GFC Executive Committee (and/or Nominating Committee). Further recommendations for the remaining two vacancies will be put forward in the coming weeks.

As per GFC regulation, members of GFC may make additional nominations for any of these positions. If you would like to make an additional nomination for any of these positions (which must be filled by GFC members only), please send it to me by **Monday, July 18, 2015 at 12:00 noon**. If there are any additional nominations, an election will be held electronically shortly thereafter. Please refer to the University Governance website, <http://www.governance.ualberta.ca>, for the complete listing of current GFC members and the GFC Executive Committee/Nominating Committee members. If no further nominations are received, the recommended individuals will be considered as elected.

Please contact me at meg.brolley@ualberta.ca or 780-492-4733 if you have any questions.

cc. GFC Replenishment Committee



Date: September 14, 2016

To: General Faculties Council

From: Meg Brolley, General Faculties Council (GFC) Secretary, and Manager of GFC Services

RE: **GFC Executive Committee and Nominating Committee Vacancies**

The GFC Replenishment Committee is responsible for providing General Faculties Council (GFC) with nominations to replenish the GFC Executive/Nominating Committees. The Replenishment Committee is comprised of the Vice-Presidents (Academic) of the two student associations plus three (3) faculty members who have completed a term or terms on GFC. The members of Replenishment Committee are:

- Professor Christina Rinaldi, Faculty of Education
- Professor Fay Fletcher, Faculty of Extension
- Professor J Nelson Amaral, Faculty of Science
- Ms Marina Banister, Vice-President (Academic), Students' Union
- Mr Firouz Khodayari, Vice-President (Academic), Graduate Students' Association

At this time, the committee is making a recommendation to fill the following vacancy:

- **One (1) faculty member (effective immediately)**

The Replenishment Committee now puts forth the following nominee who, as required by GFC policy are or will be (as of July 1) members of GFC, with term ending dates coinciding with their GFC terms:

Heather Bruce, Faculty of Agricultural, Life, and Environmental Sciences June 30, 2019

The committee, in advancing this nominee, is confident that this individual will serve the University community well while serving on the GFC Executive Committee (and Nominating Committee).

As per GFC regulation, members of GFC may make additional nominations this position. If you would like to make an additional nomination (which must be filled by GFC members only), please send it to me by **Wednesday, September 21, 2016 at 12:00 noon**. If there are any additional nominations, an election will be held shortly thereafter. Please refer to the University Governance website, <http://www.governance.ualberta.ca>, for the complete listing of current GFC members and the GFC Executive Committee/Nominating Committee members. If no further nominations are received, the recommended individuals will be considered as elected.

Please contact me at meg.brolley@ualberta.ca or 780-492-4733 if you have any questions.

cc. GFC Replenishment Committee

FOR THE GFC MEETING OF SEPTEMBER 26, 2016

The Board of Governors held a special meeting on May 30, 2016 dedicated to the annual financial statements. At the meeting, the Board was apprised of a new Government of Alberta requirement that the March 31, 2016 Statement of Financial Position be prepared using a net debt model presentation and include accounting for endowments where investments are classified as financial assets and endowments are recorded in accumulated surplus.

Based on the Board Audit Committee's recommendation regarding the impact these new requirements would have on the University's financial statements, the Board approved the Audited Consolidated Financial Statements for the year ended March 31, 2016, subject to the Statement of Management Responsibility changing to contain language consistent with the Management Discussion and Analysis statement concerning net debt; the movement of the content of Note 3a in the existing financial statements to Note 20; and to the Auditor General's agreement.

I am pleased to report on the following highlights of the Board of Governors' Open Session meeting held on June 17, 2016:

COMMENTS FROM THE CHAIR

The Board Chair led members in welcoming Mr Douglas Stollery, newly appointed University of Alberta Chancellor, to his first Board of Governors' meeting.

REPORT OF THE PRESIDENT

The President provided a written report on his activities since May 13, including points on:

- Building community engagement:
 - the election and June 15 installation of Douglas Stollery as Chancellor;
 - the appointment of Dr J Fraser Forbes as dean of the Faculty of Engineering;
 - the June 1 annual general meeting of the Friends of the University of Alberta, where Dr Turpin provided a "State of the U" address;
 - an update on recent meetings with government officials, including Richard Feehan, Minister of Indigenous Relations and several Edmonton MLAs; and Linda Cochrane, Edmonton City Manager;
 - his May 13 meeting with the U15 Executive Heads and several ministers and representatives of the federal government;
 - the May 3 renewal of the U of A – East China Normal University memorandum of understanding and agreement on China Scholarship Council Sponsored Graduate Students;
 - his recent trip to Ottawa to meet with the Killam Trustees and presidents of the five other Killam institutions;
 - the renewal of the University of Alberta's agreement with the Alexander von Humboldt Foundation; and
 - Vice-President (Research) Dr Lorne Babiuk's recent trip with a delegation of Canadian university leaders to the Netherlands to expand partnership opportunities between the two countries.
- The Institutional Strategic Planning process, noting the governance approval process and outlining next steps involved once "For the Public Good" has been approved.
- Advancing Specific Priorities:
 - the creation of the Disaster Relief Bursary to assist students based on financial need due to loss or unforeseeable costs related to a natural disaster, such as Northern Alberta fires;
 - the May 26 meeting of Edmonton's post-secondary institutions to discuss a collective response to the Syrian refugee crisis;
 - Alberta School of Business' successful extension of its accreditation for another five years; and
 - an update on the President's Visiting Committee for the Faculty of Medicine and Dentistry, which took place May 26 and 27.

- Good News
 - UofA spin-off Metabolomic Technologies Inc.'s (founded by Drs Haili Wang and Richard Fedorak of the Faculty of Medicine and Dentistry) signing of a multimillion dollar licensing and distribution agreement with a US company for PolypDx™, a urine-based, pre-cancerous polyp test; and
 - the launch of the Hazard Assessment Web App, an online tool for assessing and mitigating workplace hazards, created by the office of Environment, Health and Safety in collaboration with the Government of Alberta, the Alberta Association for Safety Partnerships, eCompliance and other educational institutions and stakeholders.
- Awards
 - Canadian Nutrition Society's Earle Willard McHenry Award: Rhonda Bell, professor in the Faculty of Agriculture, Life and Environmental Sciences;
 - Brightspace Innovation Award in Teaching and Learning from the Society for Teaching and Learning in Higher Education: Peter Sankoff, professor in the Faculty of Law;
 - 2016 J Gordin Kaplan Awards for Excellence in Research: Todd Lowary, professor in the Department of Chemistry, and Mark Nuttall, Henry Marshall Tory Professor in the Department of Anthropology;
 - 2016 University of Alberta Awards for Teaching Excellence – selected by the General Faculty Council's University Teaching Awards Committee, recognizing excellence and innovation in teaching at the University of Alberta:
 - 2016 Award for Excellence in Graduate Teaching: Denise Larsen (Faculty of Education); Lu-Anne McFarlane (Faculty of Rehabilitation Medicine);
 - 2016 Provost's Award for Early Achievement of Excellence in Undergraduate Teaching: Clover Bench (Faculty of Agricultural, Life and Environmental Sciences); Brendan Pass (Faculty of Science); Kisha Supernant (Faculty of Arts);
 - 2016 Rutherford Award for Excellence in Undergraduate Teaching: Barbara Billingsley (Faculty of Law); Anna Oswald (Faculty of Medicine and Dentistry); Fred West (Faculty of Science);
 - 2016 Teaching Unit Award: Janet A. W. Elliott and Anastasia L. Elias (Faculty of Engineering) – "CHE 243 Engineering Thermodynamics"; and
 - 2016 William Hardy Alexander Award for Excellence in Undergraduate Teaching: Marie Nychka (Faculty of Arts)

Dr Turpin also provided verbal updates on the Douglas Goss Fund for Excellence (formerly the Board of Governors Fund for Excellence) and the University of Alberta's response to the Fort McMurray and Syrian refugee crises. He noted that this was likely the last Board of Governors' meeting for Don Hickey, Vice-President (Faculties and Operations), and Phyllis Clark, Vice-President (Finance and Administration), and the Board recognized Mr Hickey and Ms Clark for their outstanding contributions to the University.

BOARD OF GOVERNORS' APPROVED MOTIONS

On the recommendation of the Finance and Property Committee, the Board of Governors approved:

- the disposition of property known as The Richard Husfloen Centre, located at 4302 38 Street in the City of Camrose, Alberta, legally described as Lot 16 Block 3 Plan 7720714 all within Camrose, Alberta, for the approximate sale price of three million, five hundred thousand dollars (\$3.5 Million); and an application to the Minister of Infrastructure for the required approval from the Lieutenant Governor in Council for the granting of the disposition;
- rescission of a motion approved in March 2016 approving the acquisition of approximately twenty-seven (27) acres of land, adjacent to the University's Devonian Botanic Garden, located in the County of Parkland, Alberta; the subsequent acquisition of approximately thirty-nine (39) acres of land legally described as Lots A & B Plan 3701RS from Catherine Mary Fletcher; and, upon the acquisition of Lots A & B Plan 3701RS, the transfer back, without the Board of Governors taking beneficial ownership, of approximately twelve (12) acres of land to Catherine Mary Fletcher.
- the acquisition of 4512 – 47 Street, Camrose, Alberta, adjacent to the University of Alberta's Augustana Campus; and

- rescission of a motion approved in May 2016 approving the collection of the University of Alberta Students' Union Fee Schedule 1 for 2016/2017, and concurrently the approval of the collection of the revised University of Alberta Students' Union Fee Schedule 1 for 2016/2017, effective September 1, 2016.

On the recommendation of the Human Resources and Compensation Committee, the Board of Governors approved the proposed changes to the Committee's Terms of Reference.

On the recommendation of the Human Resources and Compensation Committee, Learning and Discovery Committee, and General Faculties Council, the Board approved the proposed new Copyright Regulations for the various Academic Staff Agreements.

On the recommendation of the Learning and Discovery Committee, the Board of Governors approved the establishment of a Department of Critical Care Medicine, as submitted by the Faculty of Medicine and Dentistry, and the concurrent termination of the Division of Critical Care Medicine, to take effect July 1, 2016.

On the recommendation of the Learning and Discovery Committee and General Faculties Council, the Board of Governors approved the Institutional Strategic Plan: *For the Public Good*, to be effective upon approval.

On the recommendation of the University Relations Committee, the Board of Governors approved and adopted the *University of Alberta 2015-2016 Annual Report*.

On the recommendation of the Board Chair, Mr Michael Phair, the Board of Governors approved:

- the following reappointments of external members to Board Committees:
 - Stuart Lee to the Audit Committee;
 - John Butler and Jim Drinkwater to the Investment Committee; and
 - William Lau and Gordon Winkel to the Safety, Health and Environment Committee.
- the following new appointments to Board Committees:
 - Ray Muzyka to the Human Resources and Compensation Committee;
 - Robert Teskey as an external member on the Human Resources and Compensation Committee;
 - Derek Brodersen, Gordon Clanachan, and Peter Pontikes as external members on the Investment Committee;

INFORMATION REPORTS

- Report of the Audit Committee
 - Management's Quarterly Compliance Certificate
 - University of Alberta Annual Report 2015-16 (without financials)
 - Auditor General's Report to the Audit Committee for the Year Ended March 31, 2016
 - Current Accounting and Financial Reporting Issues
 - TEC Edmonton Annual Report
 - Report on Joint Ventures and Other Entities
 - Review of Executive Travel
 - Update on Risk-Based Internal Audit Plan
- Report of the Finance and Property Committee
 - Project Management Office - Quarterly Status Report
 - Learning Moment on Information Services and Technology
 - Community Engagement Report
 - TEC Edmonton Annual Report
- Report of the Human Resources and Compensation Committee
 - Faculty and Staff Relations Dispute Summary

- Report of the Learning and Discovery Committee
 - Report from the Provost and Vice-President (Academic)
 - Report from the Vice-President (Research)
 - Annual Report on Graduate Enrolment 2015-2016
 - Briefing: Indirect Costs of Research

- Report of the Safety, Health and Environment Committee
 - Report from the Associate Vice-President (Risk Management Services) and the Associate Vice-President (Operations and Maintenance)
 - Report from the Vice-Provost and Dean of Students
 - Risk Management Services Annual Report
 - Office of Environment, Health & Safety Annual Report
 - University of Alberta Protective Services Annual Report
 - Facilities and Operations Annual Report
 - Safety Moment: Checklists
 - Dean of Students Annual Report
 - University Suicide Prevention Task Force Final Report
 - First Quarter Health and Safety Indicator Report
 - Strategic and Tactical Health and Safety Initiatives
 - University Response to the Fort McMurray Fires

- Report of the University Relations Committee
 - Community Engagement Report
 - Senate Update

The Board also received reports from the Chancellor, Alumni Association, Students' Union, Graduate Students' Association, Association of Academic Staff of the University of Alberta, Non-Academic Staff Association, General Faculties Council, and the Board Chair.

The Board of Governors held an electronic vote on September 1, 2016 where, on the recommendation of the Board Chair, Mr Michael Phair, the Board of Governors approved the following appointments of voting members to Board Committees:

- Glenn Stowkowy, newly appointed Alumni Association Representative on the Board of Governors, to the Finance and Property Committee, and the Safety, Health and Environment Committee; and
 - Barry Kaiser as an external member on the Audit Committee.
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Prepared for: Jeremy Richards, GFC Representative on the Board of Governors
By: Juli Zinken, Board Secretary and Manager of Board Services

Please note: official minutes from the open sessions of the June 17 and September 1, 2016 Board of Governors' meetings will be posted on the University Governance website once approved by the Board at its October 21, 2016 meeting: www.governance.ualberta.ca/BoardofGovernors/Board/BoardMinutes.aspx.