



NORTHERN RESEARCH AWARDS

Common Application Form for 2024-2025

APPLYING FOR:

NSTP	UANRA	DATE
Amount requested	Amount requested	mm/dd/yyyy
		<input type="text"/>

SECTION A: STUDENT INFORMATION

FIRST NAME	LAST NAME	DEPARTMENT
STATUS	STUDENT ID	E-MAIL

PERMANENT ADDRESS

CITY	PROVINCE	POSTAL CODE	TELEPHONE
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ACADEMIC LEVEL	GRADUATE PROGRAM	YEAR OF PROGRAM
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SECTION B: DISCIPLINE, PROJECT, RESEARCH

DISCIPLINE 1

(Human Sciences, Physical Sciences, Biological/Life Sciences or Health Sciences)

DISCIPLINE 2 (Optional/other)

PROGRAM OF STUDY	ORCID Digital Identifier (UAlberta Library Info)
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NAME OF SUPERVISOR	E-MAIL OF SUPERVISOR
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Refer to information in the guidelines and maps to identify your fieldwork location. For NSTP and UANRA Canada eligibility boundaries go to the online map on the UAlberta North UANRA information page. The area in Alberta shaded pink is the additional eligibility area for UANRA only. For study areas outside these zones please refer to the guidelines.

GEOGRAPHIC FOCUS

Other

FIELDWORK LOCATION COORDINATES : Please use decimal degrees- note that longitude coordinates in North America should be negative. You can find your coordinates at <https://itouchmap.com/?r=latlong>

Name location of fieldwork

You can verify your project's eligibility at the following link ArcMap

If your fieldwork is outside of Canada, please select circumpolar country and name location below:

If you are working in multiple locations list below

Name location of fieldwork in the circumpolar country selected:

Primary Means of Transportation Point of Departure

Have you received prior funding from NSTP and/or UANRA? (Please list year/s awarded funding)

Yes No

If you have received funding please indicate the amount and year.

Year	UANRA Amount	NSTP Amount
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RESEARCH PARTNERS- Research Partners can be: Professors, government scientist, non-governmental organizations(ex. Hunters and Trappers), companies, etc. that are actively participating in the research project. **Excluding the student's supervisor**

First Name	Last Name	Organization / University / Community partner
Partner 1		
Partner 2		
Partner 3		
Partner 4		
Partner 5		

Research Stations

Will any portion of your fieldwork take place at a Research Station? If so, please indicate which one.

Relevancy of foreign study to Northern Studies in Canada

A direct linkage needs to be seen on how the research will benefit Northern Studies in Canada - see page 10 of the NSTP Manual

Relevancy of foreign study to previous and planned work by the student on the Canadian North

Organizational and financial support provided by the host country

Reference to any authorizations and licences required to conduct research in the host country

PROJECT TITLE

BRIEF DESCRIPTION AND SIGNIFICANCE OF PROJECT (maximum 300 words)- Objectives and Methodology.

WORD COUNT

(Please enter the word count using Word or another tool to calculate count.)

SIGNIFICANCE TO THE STUDENT: Why is the research important? How will it advance knowledge? State how the research is tied to thesis work. (MINIMUM 100 WORDS MAX 300 WORDS)

DETAILED RESEARCH PROPOSAL should include scope and rationale for the research; methods; references; schedule. Please refer to attached guidelines for more information.

PLEASE PRINT YOUR DETAILED PROPOSAL ON A SEPARATE PAGE AND INCLUDE IT WITH THE PRINTOUT OF THIS COMPLETED APPLICATION FORM

Maximum 1500 words, excluding references and schedule - please include final word count.

Required Font Type of detailed proposal: TIMES NEW ROMAN

Required Font Size: 11

Required Spacing: 1.5

SECTION C : STAY IN THE NORTH, BUDGET

Total estimated number of days in the North:

From

To

Is this a Winter Project?Fieldwork which will (entirely or in part) take place between Dec 1st, 2023 and March 31st, 2024.

Please provide a brief rationale for the length of your stay(s) in the North. If multiple trips are planned please include a justification. This applies to all durations of travel.

BUDGET: Please work with your supervisor on what YOUR field research costs are within their broader lab (Total Project costs). Make sure you look at what is **eligible** for each funding source - see next page. **OPEN in ADOBE ACROBAT!! Not Google or your web browser**

Expense type	NSTP total request	UANRA total request	Total combined request	Total project cost Including other sources of funding
Travel Air, ground , accommodations...	max \$6,000.00	max \$8,000.00	max \$10,000.00	
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
Subsistence Per diem or cost of food (per diem is \$40 per day X's # of days out)				
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
Other costs You may include costs such as freight; translation; research license application fee; reporting, etc.				
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
_____	\$ _____	\$ _____	\$ _____	\$ _____
TOTALS	\$ _____	\$ _____	\$ _____	\$ _____

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• GUIDELINES AND INSTRUCTIONS •



Please see table below for the maximum amount allowed for specific budget items, noting that eligibility and amounts may be different for NSTP and UofA Northern Research Awards

Budget items	Eligibility
Travel	Eligible both awards - Includes taxis, car rentals, uber, flights, train, boat rentals, ATV/snowmobile rentals, ground transportation by private vehicle* (at .50 cents/km) and accommodations. *Per University policy, private automobile cannot be used for business travel that will exceed 1000 km round-trip distance. The use of the University car rental agreement is more cost effective, in most cases, depending on the length of stay. If justification is made for >1,000km we may request a waiver.
Airfare - Please see special northern fares offered, as well as student pass programs or ask UAlberta North	Eligible both awards - Economy rates only. Baggage charges are eligible. Please use TAP process for flights when available.
Subsistence	NSTP - \$40/day meal allowance for one person only (awardee only). UANRA - \$40 meal allowance for up to two people (if you are applying for funds for a student assistant – see below)
Freight costs (into the field and from the field)	Eligible both awards
Field supplies (e.g. sampling bottles & bags, tools, reagents, notebooks, bearspray; clothing is NOT eligible)	Eligible UANRA only
Translator/Interpreter/Interview (in the field only)	Eligible both awards
Cost of student assistants	Eligible UANRA \$1,500/month maximum* This will only be considered for safety in remote area research and if funding allows
Research license application fee	Eligible both awards
Community reporting / dissemination information	Eligible both awards - see Appendix 2 NSTP manual

BUDGET JUSTIFICATION: Be clear in why you need supplemental funds to carry out your research. Remember the funds you are applying for are for the field research portion of your project. Extra pages at end if needed.

TRAVEL (Detail costs and justify)

SUBSISTENCE (Detail costs and justify)

OTHER COSTS (Detail costs and justify)

OTHER SOURCE(S) OF FUNDING APPLIED FOR AND/OR FUNDS RECEIVED *(You are required to include information about other sources of funding including in-kind support as both the UANRA and NSTP provide only supplementary funding. If receiving a portion of your supervisor's larger grant, please indicate the amount reserved for YOUR fieldwork. Please refer to the guidelines for more information)*

Granting agency/organization	mm/dd/yyyy	AMOUNT REQUESTED	AMOUNT RECEIVED
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IN-KIND SUPPORT *(Please provide detailed information on the sources and type of in-kind support. ((EX. FREE LODGING, TRANSPORTATION, TRANSLATION, ETC.) Use additional sheet if needed.)*

SECTION D : NORTHERN RESEARCH LICENCE(S) / PERMIT(S) AND COMMUNITY ENGAGEMENT & OUTREACH *Please attach copy of licence/permit with your application*

NAME OF ORGANIZATION	DATE APPLIED (mm/dd/yyyy)	APPROVED
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The following steps will be taken to ensure local, regional, and if applicable, territorial and federal acceptance, and to acquire the necessary research licence(s) and permit(s) to do my work. (as listed in Information Manual, page 19)

USE THIS SPACE TO INCLUDE ADDITIONAL INFORMATION REGARDING LICENCES AND PERMITS (*for example, if your licence or permit is pending, indicate when you expect to receive it*)

COMMUNITY ENGAGEMENT AND OUTREACH:

Research in Canada's North benefits from community input and participation. Collaboration should be central to all stages of the research process, and communities can contribute to the planning, collection of samples, and data interpretation of research projects. Consider the following questions:

- What are the relevant community/ representative organizations you should engage with at the local and regional level?
- Have you connected with these organizations to discuss your research plans and to inquire about local and/or regional research procedures and resources?
- Does your project address a 'priority area' that many northern regions and communities have set for research?
- Could your research benefit from having community input in defining research objectives?
- Youth are important voices in northern research. How can youth be involved in, and contribute, to your project?
- Can local Indigenous Knowledge be utilized in the development and delivery of research activities?
- How will you share your data with the community following your research project?
- How will you ensure language barriers do not prevent meaningful engagement with community members?

For more information and resources, please visit Conducting Research in Canada's North - Canada.ca

Please indicate what measures will be taken to share information and build relationships with the community on the following page.

Please outline your plans for communicating your research and its anticipated outcomes to northern communities and stakeholders. What methods would you adopt to connect and engage with communities situated closest to the location of your field work? This is not only after your work is done, but before and during your projects.

SECTION E: DECLARATIONS AND SIGNATURES

DECLARATION OF STUDENT AND SUPERVISOR:

We certify that: 1) the research is part of the student's thesis work; 2) we are aware that participation in the project must be in accordance with University of Alberta obligations and all applicable research policies and procedures; 3) The information provided in the application is complete and accurate; AND 4) we fully understand and accept reporting obligations and other deliverables associated with this grant.

We hereby confirm that this proposed research and its associated activities are compatible with the UAlberta Research Policies and with the ACUNS Ethical Principles for the Conduct of Research in the North; and we have taken necessary steps to acquire the relevant research licence(s) / permit(s).

In signing, we recognize the necessity to manage, in a responsible fashion, all monies awarded. In signing, we are also indicating that we accept the responsibilities as outlined.

OUTLINE OF RESPONSIBILITIES OF STUDENT WITH THE SUPERVISOR: Scope, budget, grad student rights, intellectual property, community consultation/s, collection permit/s, affiliations/collaborations. Certification: Human Ethics; Animal care; Biohazard. Research Licenses (NT, Nunavut, National Parks, etc.). Reporting: Funders, Licensers, Communities etc.

Adobe Pdf signatures are allowed.

Student name Signature

Supervisor name Signature

Confirm Supervisor's Evaluation Form submitted to your supervisor:
This is to be sent directly to grad.awards@ualberta.ca:

NSTP online application is submitted if eligible for NSTP funds
(If NSTP eligible you must apply for NSTP)

Send electronic copy to: grad.awards@ualberta.ca
Please state clearly in the subject line your name and common application form. e.g. John Smith – Common Application Form - October 2023

