



Actual Expenses for Attendance at ab-GPAC, May 1-3, 2015 in Edmonton

The following are the expenses incurred by the attendance of Alphonse Ndem Ahola, Vice-President External; Colin More, President; Nathan Andrews, Previous President; and Susan Cake, Previous Vice-President External, at the ab-GPAC meeting, May 1-3, 2015, in Edmonton, AB. Actual receipts are on file with the Financial Manager and will be retained for seven years for audit purposes.

The GSA uses the U of A Policies and Procedures On-Line (UAPPOL) Travel Expense Procedure, Appendix A: Schedule of Allowable Travel Expenses as the basis for its travel expenses.

The purpose of this travel was to attend the ab-GPAC transition meeting in Edmonton, AB, where current and incoming Directly-Elected Officers from all four CARI GSAs met to train the new team and to discuss advocacy points for 2015-2016. The meeting was hosted by AUGSA, however meals were not included.

A report on this meeting was previously provided and can be referenced at: Google Drive\500 - External Committees\Advocacy - 570\ab-GPAC\Meeting Reports\CONFIDENTIAL ab-GPAC In-Person Meeting Report 14Jun2015.

Expense Category	Detail	Expense Estimate Approved by GSAB April 15, 2015	Expense Actual
Transportation	Meeting was in downtown Edmonton; transit travel for DEOs to and from meeting	\$0.00	\$0.00
Accommodation	None as the meeting is in Edmonton	\$0.00	\$0.00
Meals	\$105.00 X 4 people (Based on \$10 for lunch and \$25 for dinner for three days, per UAPPOL Travel Expense Procedure; breakfast is not included because representatives stayed at home each evening.)	\$420.00	\$255.72
Conference Registration	Not applicable		
15% Contingency of Total	To allow for reasonable, unanticipated over expenditure	\$63.00	
Total		\$483.00	\$255.72