GSA NOMINATING COMMITTEE (GSA NoC)
CHIEF RETURNING OFFICER (CRO) (ONE (1) POSITION FOR A GSA MEMBER) and DEPUTY RETURNING OFFICER (DRO) (ONE (1) POSITION FOR A GSA MEMBER): ONE (1) NOMINEE FOR CRO AND ONE (1) NOMINEE FOR DRO

As per GSA Bylaw and Policy, the GSA NoC will open nominations for CRO and DRO “on or about 1 May of every year” and nominations will be submitted in writing to the GSA NoC “by 30 May or the next working day” (Section D: GSA Officers, GSA Bylaw, GSA Officers, Council-Elected Officers, Section D.BYL.3.1.b and Section D.BYL.3.1.c). These positions were advertised in the GSA newsletters of 7, 14, and 21 May, and 4 and 11 June 2021, with a deadline of 16 June 2021. One (1) nomination was received for the position of CRO. One (1) nomination was received for the position of DRO.

There will be an electronic vote held at the 21 June 2021 GSA Council meeting to elect the CRO and DRO for 2021-2022.

If you and your alternate are unable to attend the Monday 21 June 2021 meeting of GSA Council and would like to cast an electronic vote for this position, you must contact the GSA Elections Coordinator (gsanomco@ualberta.ca) BEFORE 3:00 PM on Monday 21 June 2021 in order to cast your vote in advance of the GSA Council meeting.

<table>
<thead>
<tr>
<th>Nominees for this position are listed in alphabetical order by last name. ‘None of the Candidates’ will also be considered a nominee.</th>
</tr>
</thead>
<tbody>
<tr>
<td>CRO</td>
</tr>
<tr>
<td>1. Muneeb Mohiuddin (Civil &amp; Environmental Engineering)</td>
</tr>
<tr>
<td>DRO</td>
</tr>
<tr>
<td>2. Sophie Shi (Materials Engineering)</td>
</tr>
</tbody>
</table>

Jurisdiction:

GSA Bylaw and Policy, Section D: GSA Officers, Council-Elected Officers, Election of Senator, Section D.BYL.3.1.e
“*The Speaker, Deputy Speaker, CRO, and DRO will be elected by a simple majority vote of GSA Council.*”

Section E: Nominating, GSA Policy, Nominating, Section E.POL.3.2.a
“The GSA NoC provides GSA Council with the names of nominees for all GSA Council-Elected Officer positions. These positions will be advertised at least twice in advance of the nomination deadline noted in the advertisement.”

Section E: Nominating, GSA Policy, Nominating, Section E.POL.3.2.b
“Prior to forwarding the names of nominees for GSA Council-Elected Officer positions, the GSA NoC will review the resumes and bios received with reference to eligibility criteria as set out in GSA Bylaw and Policy and will forward the names of nominees who meet the eligibility criteria to GSA Council.”

Biographies and brief resumes of the nominees for CRO and DRO are BELOW on pages 9.12-9.13. Biographies and brief resumes have been attached as received (ie not edited).
Qualifications as set out in Section D: GSA Officers, GSA Policy, GSA Officer Portfolios, D.POL.10.4

D.POL.10.4.a “The CRO and DRO should ideally have previous experience with the administration of student elections.

D.POL.10.4.b The CRO and DRO are expected to be neutral and to act impartially, including declaring any conflicts of interest and rising above individual or departmental interests.

D.POL.10.4.c The CRO and the DRO should have a thorough understanding of GSA Bylaw and Policy, especially with sections pertaining to elections and referenda.

D.POL.10.4.d The CRO and the DRO should have schedules that allow for the bulk of election or referendum work to take place in a compressed time-frame (a few weeks).

D.POL.10.4.e The CRO and the DRO should be able to adopt a collaborative approach with others and are required to consult with the GSA ERC on many aspects of GSA General Elections, by-elections, and referenda.”

Duties as set out in Section D: GSA Officers, GSA Bylaw, GSA Officers, D.BYL.3

D.BYL.3.3.a “The CRO is responsible for running all GSA elections and referenda.”

D.BYL.3.3.d “Duties of the Deputy Speaker and DRO are to assist the Speaker and CRO as needed.”

Duties as set out in Section D: GSA Officers, GSA Policy, GSA Officer Portfolios, D.POL.10

D.POL.10.1 “Duties

D.POL.10.1.a The Chief Returning Officer (CRO), with advice from the GSA Elections and Referenda Committee (GSA ERC), oversees the GSA General Election, by-elections, and referendum processes, observing the guiding principle “that they are to be fair, respect the wishes of voters, and conducted in a manner that reflects the excellent, positive reputation of the GSA” (Section I: Elections, GSA Bylaw, Elections, Section I.BYL.1.1 and Section J: Referenda, GSA Bylaw, Referenda, Section J.BYL.1.1).

D.POL.10.1.b The CRO monitors candidate and Campaign Representative activities and disciplines candidates and Campaign Representatives for alleged breaches of GSA Bylaw and Policy on elections and referenda.

D.POL.10.1.c The CRO serves as a non-voting member of the GSA ERC.

D.POL.10.1.d The CRO oversees the GSA General Election, by-elections, and referenda:

D.POL.10.1.d.i On the recommendation of the GSA ERC, the CRO approves timelines for the GSA General Election, by-elections, and referendum in accordance with GSA Bylaw and Policy on elections and referenda, and communicates these timelines to GSA members.

D.POL.10.1.d.ii With advice from the GSA ERC, the CRO advertises the nomination period for any GSA General Election or by-election, the registration period for any referendum, and the voting periods for the GSA General Election, by-elections, and referendum.

D.POL.10.1.d.iii On the recommendation of the GSA ERC, the CRO approves nomination forms for the GSA General Election and by-elections and registration forms for referenda, in accordance with GSA Bylaw and Policy on elections and referenda.

D.POL.10.1.d.iv On the recommendation of the GSA ERC and with advice from the ED (or delegate) and the Financial Manager, the CRO approves the electronic software or applications used to run the GSA General Election, by-elections, or referendum.
D.POL.10.1.d.v | On the recommendation of the GSA ERC, the CRO approves the layout of the ballots for the GSA General Election, by-elections, and referenda.
---
D.POL.10.1.d.vi | The CRO holds at least one (1) All-Candidates Meeting during a GSA General Election or by-election, and at least one (1) Meeting of the Campaign Representatives in a referendum, to communicate bylaws and policies to all candidates and/or referendum Campaign Representatives and answer questions about campaigning rules and regulations in a GSA General Election, by-election, or referendum.
---
D.POL.10.1.d.vii | With advice from the GSA ERC, the CRO plans a GSA General Election or by-election forum for GSA members to ask candidates questions.
---
D.POL.10.1.d.viii | The CRO reviews and approves campaign materials as per GSA Bylaw and Policy on elections and referenda.
---
D.POL.10.1.d.ix | With advice from the GSA ERC, the CRO issues interpretations of GSA Bylaw and Policy on elections and referenda to be shared equally amongst all candidates and Campaign Representatives during the course of a GSA General Election, by-election, or referendum.
---
D.POL.10.1.d.x | With advice from the GSA ERC, the CRO receives, manages, and rules on complaints regarding alleged breaches of GSA Bylaw or Policy, in accordance with Section I: Elections, GSA Bylaw, Elections, Section I.POL.12 and Section J: Referenda, GSA Bylaw, Referenda, Section J.POL.13.
---
D.POL.10.1.d.xi | The CRO observes procedural fairness when dealing with complaints and consults with the ED (or delegate) on procedural fairness.
---
D.POL.10.1.d.xii | The CRO keeps a written record.
---
D.POL.10.1.e.i | The CRO communicates the results of all GSA General Elections, by-elections, and referenda to GSA members.
---
D.POL.10.1.e.ii | The CRO submits a written report to GSA Council following any GSA General Election, by-elections, or referenda.
---
D.POL.10.1.e.iii | The CRO reports to GSA Council, in writing, the names of all elected GSA DEOs, following the release of the official results for a GSA General Election or by-election, for the purposes of transferring bank signing authority (see GSA Bylaw and Policy, Section K: Finances, GSA Policy, Budget Principles and Procedures).

**D.POL.10.2 Duties of the Deputy Returning Officer**

D.POL.10.2.a | The Deputy Returning Officer (DRO) reports directly to the CRO.
---
D.POL.10.2.b | The duties of the DRO are to assist the CRO as needed and to assume all of the roles and responsibilities of CRO if the CRO is absent, or unable to complete their duties for any reason, including conflict of interest.
---
D.POL.10.2.c | The DRO serves as a non-voting member of the GSA ERC.

**D.POL.10.3 Restrictions for CRO and DRO**

D.POL.10.3.a | The CRO and DRO may not hold any other representative position in the GSA.
---
D.POL.10.3.b | “The Chief Returning Officer (CRO), Deputy Returning Officer, Speaker, Deputy Speaker, members of the GSA Nominating Committee, members of the GSA Appeals and Complaints Board, and members of the GSA Elections and Referenda Committee will remain neutral and not campaign for or endorse any candidate whatsoever” in an election (Section I: Elections, GSA Bylaw, Elections, Section I.BYL.5.4) and “not campaign for or endorse any ‘Yes’ or ‘No’ campaign whatsoever” in a referendum (Section J: Referenda, GSA Bylaw, Referenda, Section J.BYL.6.1).
D.POL.10.3.c  The CRO and DRO must be fully willing and able to carry out the position and must be physically present in Edmonton or surrounding areas for the duration of any GSA General Election, by-election, and/or referendum."
**Nomination for CHIEF RETURNING OFFICER**  
**(ONE (1) VACANCY FOR A GSA MEMBER)**  
ONE (1) Nominee

**Muneeb Mohiuddin**

### Statement of Interest

Aspiring to hold a responsible position of the Chief Returning Officer (CRO) at GSA, University of Alberta. My decision to seek acceptance in your confederation is a direct result of my desire to contribute to the development of leadership training in the institution, aiming towards improving the required qualities. A hardworking, passionate, and energetic student who is driven and can meet strict deadlines. To study in detail and develop the acumen and skillset required to recognize and overcome obstacles encountered during my training. I have always been one step ahead in all the subjects because of my unrelenting zeal and curiosity to know more and learn more. Have sufficient oratory skills to address huge gatherings in diversified fields. Have proficiency in dealing with detrimental and unfortunate situations. Expertise in providing comprehensive support in busy work environment. Participated in different elocutions and debates conducted at school, junior college and undergraduate college levels. Ramped up and established teamwork whilst conducting the abovementioned events at the institutions I have been part of. I possess plenty of writing skills prompting me to participate in different competitions of the subject. I was always appreciated among peers and faculty for my honesty and sincerity.

### Bio

I am Muneeb your simple kind of person, with nothing too fancy, just love for people, solving problems, making things better, doing all I can. I pursued my undergraduate degree in Civil Engineering from Muffakham Jah College of Engineering and Technology (MJ CET) affiliated to Osmania University, Hyderabad, India which is one of the best institutes in the country for technical education and is reckoned next to IIT’s in stature and standing. After gaining a remarkable 8.1 GPA in my bachelor’s degree, I stand among the college’s top 5% in academics. My father always said, “hard work beats talent when talent fails to work hard” and this has been my motto throughout my life. Scoring a first-class 6.5 GPA in my 10th grade ICSE board exam and an exceptional 9.5 GPA in my 12th grade intermediate board exam while simultaneously excelling in sports bringing accolades to my school in relays, soccer and cricket prove my dedication towards everything I do and my ability to assign the right priority to every task that I take up. I was one of the best orators of my school, representing my institution at national level games several times and bringing awards every time.

### Summary Resume

I am extremely obliged and feel responsible enough to hold the position. As, I have gained experience by working with various student organizations during my undergrad and school level. I have served as the Chief-Coodinator for one of the renowned student chapters of MJ CET “Orators’ Club”. The club empowers students to become brilliant communicators and confident leaders, while providing an opportunity for every individual to showcase their prodigious talents. As the chief-coordinator, I have conducted various events at the college level and district level, which was received by the enormous student turnout and applauded by the college management and students alike. I have used my position to conduct many seminars in which I have taught freshmen, sophomores and seniors’ various oratory and soft skills. Under the counsel of English Department, MJ CET and with a bunch of talented team members of the Editorial Board, I composed, edited and released the first edition of literary magazine “Vestige” - A silhouette ranging from lighthearted themes to mystic and political poems, conveying a spectrum of ideas and opinions as on social, political, personal and technical topics. Furthermore, I have worked as the Director of Events and Marketing for the nationwide student organization “Entrepreneurship Cell” - A hub set up to foster entrepreneurship among the students. In addition to that, I was an organizing committee member of the Indian Concrete Institute (ICI) and a member of the Institute of Engineers India – Civil (IEI). I contrived a working replica of Singapore Changi Airport in my sophomore year, and it was displayed in the yearly expo of MJ CET “ADSOPHOS”. I was given the award of the most innovative project from a turnout of around 200 participants. In my junior year, I curated the one-day symposium “INSPIRO-ENVIRON” a statewide event conducted to spread awareness about eco-friendly and smart buildings. At the beginning of the year 2019, I joined Speakers of Hyderabad interning as a supervisor of Drama and Theatre for 3 months. As a part of this internship program, I got a firsthand experience to direct and
nurture a party dedicated to the love and beauty of theatrics. After vesting all our ideas, we as a group of artists came up with a humorous yet inspirational skit and performed it before the 1000 delegates at the SOH SUMMIT. I can manage the priorities and the assigned tasks with utmost conviction.

Nomination for DEPUTY RETURNING OFFICER  
(ONE (1) VACANCY FOR A GSA MEMBER)  
ONE (1) Nominee

Sophie Shi

<table>
<thead>
<tr>
<th>Statement of Interest</th>
</tr>
</thead>
<tbody>
<tr>
<td>The experience and skills I gained through my work in the 2021 GSA election as the DRO will be an asset to my work in this position. I have been and continue to be involved and passionate about being part of the campus community. This has been demonstrated through my work and volunteer experiences throughout my undergraduate and graduate degrees. In my term as the DRO during the last election, I became familiarized with the election procedures, GSA bylaws, and election timelines. This experience will allow me to continue in this position and assist the CRO in their duties more effectively and efficiently.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Bio</th>
</tr>
</thead>
<tbody>
<tr>
<td>I was born in China and moved to Canada when I was 5 years old and have lived in Edmonton ever since. I attended the University of Alberta from 2016-2020 and completed a BSc in Materials Engineering with a Mathematics Minor. Currently, I’m pursuing a Master of Science in Materials Engineering and am working on a project involving electrochemical sensors using nanoparticles and enzymes. I also work as a Teaching Assistant in my department and a private tutor as a part-time job outside of school. In the future, I hope to pursue a career in research and teaching.</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Summary Resume</th>
</tr>
</thead>
<tbody>
<tr>
<td>During my graduate degree, I have volunteered with several student groups, including WISEST as an activity leader at their various conferences for young students, and with SOS as the VP Education, coordinating review classes for first-year courses at the U of A. I also worked as a Resident Assistant in Graduate Residence and focused on fostering relationships between graduate students during the pandemic when it was difficult to meet new people. During my undergraduate degree, I worked as an InfoLink Peer Advisor with the Students’ Union, providing customer service to the university’s students, staff, and visitors. I also volunteered for several initiatives promoting science to women and non-binary young students, including with the Faculty of Engineering as an outreach volunteer, TeamUP Science as the VP Events, Engineers Without Borders, Let’s Talk Science, and WISEST.</td>
</tr>
</tbody>
</table>