



Postdoctoral Fellow applicants wishing to apply for the 2023 Killam-Notley Postdoctoral Fellowship competition must complete the Izaak Walton Killam & Grant Notley Memorial Postdoctoral Fellowships Application Form and Required Document Attachments as one package and submit to the Chair of their proposed Department by **December 12, 2022**. FGSR will not accept packages submitted directly by applicants. Applicants are to confirm their eligibility and read all information on [FGSR's website](#) prior to preparing an application. The deadline for Departments to nominate selected candidates to FGSR is **January 13, 2023**. Applicants are to contact their proposed Department regarding their application and nomination status.

Required Document Attachments:

Each section below **must** follow the presentation standards and page limits as stated. Submissions that exceed page limits or are missing attachments will be rejected. Submissions that do not meet presentation standards will be at a disadvantage. Adjudicators review many pages, thus consideration to font size, font type, etc. is very important. For questions related to the content of each section, applicants are encouraged to consult with their proposed supervisor(s). Completed form and documents are to be submitted as one PDF to the Department.

1) Statement of Proposed Research Project: two double-spaced typed page using a font size of 12 or greater; no exceptions will be made regarding the length. The Statement should include the following information and be written using lay language for a non-technical audience

- the objectives of the proposed research project
- brief methodology
- an explanation of the novelty and potential significance of the proposed research and the contribution that the research will make to the advancement of knowledge
- the plan to disseminate the findings and/or enhance the potential for impact
- references can be on an additional page

Applicants are encouraged to take into account, when applicable, diversity (gender, sex, age, culture, religion, etc.) in their proposed research (from its design to the analysis of the research findings).

2) Statement of Research Experience: maximum four double-spaced typed pages using a font size of 12 or greater; no exceptions will be made regarding the length

- references can be on an additional page

3) Statement of Community Engagement: maximum one double-spaced typed page using a font size of 12 or greater; no exceptions will be made regarding the length

- the statement should detail how the applicant engages with the community at large, both in terms of research focus/methodology and personal engagements
- applicants are to describe their approach and understanding of community engagement; they are to confirm they will engage with the community, and they are to describe the method they will use

4) Curriculum Vitae

- a generic CCV format is preferred but is not required
- list refereed publications or conference proceedings, beginning with the most recent
- list publications in which you are author or co-author that are published, in press, and/or accepted for publication in refereed journals
- for papers in press, indicate the date of acceptance by the editor

- begin each entry on a new line and state the full authorship, the year, the title, the name and volume of the journal, and the first and last page numbers. The authorship should be identical to that of the original publication
- a list of any academic honors or awards

5) Provide a certified true copy of PhD, PhD-equivalent or health professional degree fulfillment: scanned documents are acceptable

- all documents submitted must be in English, as well as the original language in which they were written. A certified translator, not yourself, must prepare the English version of any documents not originally in English
- applicants who have not fulfilled all requirements for their degree at the time of application must do so prior to commencing Fellowship. A transcript is not required
- applicants must document any interruptions, delays, or post-degree clinical training in a Special Circumstances attachment

6) Supervisor Letter of Support

- letter must be signed by the UofA research supervisor and be on institutional letterhead (electronic signatures are acceptable)

7) Biosketch from the U of A research supervisor

- supervisor is to complete the required [Biosketch Form](#) (must be in this format)

8) Window of Eligibility Special Circumstances (if applicable): maximum one double-spaced typed page using a font size of 12 or greater; no exceptions will be made regarding the length

- applies **only** to career interruptions in which the eligibility window can be extended for one or more of the reasons outlined in the eligibility criteria, or for health professionals with post-degree clinical training; unrelated circumstances provided will be redacted

9) Arrange for Three Letters of Appraisal: from persons familiar with your academic work. As these letters are confidential, they are to be sent directly to the Chair of the department to which you are applying; letters sent by email are acceptable

- all letters of appraisal must be signed by the appraiser and be on institutional letterhead (electronic signatures are acceptable). They should contain a substantive evaluation of your ability and not be merely testimonials, as the fellowships are intended primarily for those who are seeking to establish themselves in their chosen field
- only have three appraisals sent. Any additional letters will be removed prior to the competition
- Applicants are responsible for supplying their referees with the documents necessary for them to write their respective letters
- Applicants should contact their referees well in advance of the application deadline date.
- It is the applicant's responsibility to follow up with referees to ensure the assessments are submitted in sufficient time prior to FGSR's deadline

The University of Alberta is committed to an equitable, diverse, and inclusive workforce. We welcome applications from all qualified persons. We encourage women; First Nations, Métis and Inuit persons; members of visible minority groups; persons with disabilities; persons of any sexual orientation or gender identity and expression; and all those who may contribute to the further diversification of ideas and the University to apply.



FACULTY OF GRADUATE STUDIES AND RESEARCH
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www.ualberta.ca/graduate-studies

FELLOWSHIP CATEGORY (select all that apply): The maximum is one application per category. One applicant may be nominated for more than one category by their Department, if eligible (ex. Killam for All Scholars + Killam for Indigenous; Killam for All Scholars + Notley; etc). Select all categories in which you wish to be considered for.

<p>Notley Fellowship</p> <p><i>*Available only for research in politics, history, economy, society, or related fields, of Western Canada</i></p>	<p>Killam Fellowship for All Scholars</p>
<p>Killam Fellowship for Indigenous Scholars</p> <p>First Nation Inuk (Inuit) Métis</p> <p><i>* By checking this box & signing this form you declare you are of Indigenous status; you may be asked to provide supporting documentation at a later date. "Indigenous peoples" is a collective name for the original peoples of North America and their descendants. "Aboriginal peoples" is often used as a synonym. For the purposes of these programs, FGSR uses the Canadian Constitution act, 1982 definition as including the Indian, Inuit and Métis peoples of Canada.</i></p>	<p>Killam Fellowship for Black Scholars</p> <p><i>*By checking this box & signing this form you declare you are of African descent and who self-identify as Black, African-Canadian, African-American, or Afro-Caribbean or Afro-Latino heritage.</i></p>

Employee ID (if applicable)	Prefix	Applicant Last Name (Surname)	First (Given) Name and Middle Initial (if applicable)
Email address		Telephone number	
Address (Street/Apt, City, Province/State, Postal/Zip Code)		Country	
Country of Origin	Country of Citizenship		Canadian Citizenship Status
Identified Population Group (s) <i>* If you do not wish to disclose this information please leave blank</i>	Parental Status	Gender <i>* If you do not wish to disclose this information please leave blank</i>	Preferred Pronouns <i>* If you do not wish to disclose this information please leave blank</i>
Department	Faculty		
Proposed start date of postdoctoral appointment at the University of Alberta (MM/DD/YYYY):			
Do you currently hold or recently been awarded a major award that provides a stipend for postdoctoral studies?		If Yes, name of award:	
Yes	No	Start Date (MM/DD/YYYY):	End Date (MM/DD/YYYY):
Name of Supervisor		Supervisor's email	
Supervisor's Signature (electronic or hand-written)		Date	
Name of Co-Supervisor (If applicable)		Co-Supervisor's email (If applicable)	
Co-Supervisor's Signature (If applicable) (electronic or hand-written)		Date	
Title of Research Proposal			

ACADEMIC BACKGROUND: begin with the highest degree first and all other in reverse chronological order, based on start date. Doctoral degree must be completed within 3 years from Department deadline of December 12, 2022 (on or after December 12, 2019) or will do so prior to commencing fellowship. **If you have not yet completed your doctoral degree, indicate your estimated completion date*

Name of Institution	Location	Degree Program	Start Date (MM/DD/YYYY)	*End Date (MM/DD/YYYY)	*Date Degree conferred (MM/DD/YYYY)

OTHER AWARDS APPLIED FOR: (Yes or No required; do not leave blank)

Have you applied/do you plan to apply for other postdoctoral fellowships? (ex. Banting/CIHR/NSERC/SSHRC Postdoctoral Fellowship program; Alberta Innovates; MITACS Postdoctoral Fellowship programs; Canadian Blood Services Postdoctoral Fellowship program; other university/external funding sources) Yes No

If Yes, please indicate name of fellowship(s) you have applied for:

Name of Fellowship or Award	Value	Start Date (MM/DD/YYYY)	End Date (MM/DD/YYYY)

NAMES & INSTITUTIONAL AFFILIATION OF THREE REFERENCES

**Letters of Appraisals are to be sent directly to the Chair of the Department to which you are applying*

Full Name of Referee	Position	Department & Institution

Attach all Required Document Attachments in the SAME order AFTER this form to complete the application (please read instructions before completing this section):

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|--|---|
| 1) Research Project Proposal (2 pg max) | 6) UofA Supervisor Letter of Support |
| 2) Statement of Research Experience (4 pg max) | 7) UofA Supervisor Biosketch Form |
| 3) Statement of Community Engagement (1 pg max) | 8) Indigenous Self-Declaration (if applicable) |
| 4) Applicant CV | 9) Window of Eligibility Special Circumstances (if applicable) |
| 5) Copy of PhD, PhD-equivalent or health professional degree | 10) 3 Letters of Appraisal <i>*referee to send directly to Department</i> |

DECLARATION: I declare that, to the best of my knowledge, the information provided in this application and attachments is true and that no material has been withheld.

Applicant's Signature (electronic or hand-written)	Date (MM/DD/YYYY):
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Personal information on this form is collected under the authority of Section 33(c) of Alberta's Freedom of Information and Protection of Privacy Act for authorized purposes including admission and registration; administration of records, scholarships and awards, student services; and university planning and research. Students' personal information may be disclosed to academic and administrative units according to university policy, federal and provincial reporting requirements, data sharing agreements with student governance associations, and to contracted or public health care providers as required. For details on the use and disclosure of this information call the Faculty of Graduate Studies and Research at 780-492-3499 or see <http://www.ipu.ualberta.ca/>.